



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 18th September 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, C Marsburg, T Milns, Norman & Walker, a total of ten Councillors (10). Deborah Fagan the Humberside Police & Crime Commissioners Engagement Officer for the East Riding and eight (8) members of the public were in attendance. Mrs Paula King, Town Clerk took the minutes.

119.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting. The Mayor presented the former Mayor and Mayoress of Bridlington, former Councillor's Colin & Bridie Croft a Bridlington Town Council engraved plaque, a past Mayors medal and a Civic Album. The Mayor presented Mr Colin Crofts gift of a past Mayoress Medal to Mrs Bridie Croft. The Mayor then presented a Civic Album to the former Consort Councillor Shelagh Finlay.

Photographs were taken at this point.

The official presentation of the Business in Bloom Competition winners took place with all winners in attendance. The Council is happy to announce the following winners of this year's competition:

1st Place	Belmont Guest House
2nd Place	George Guest House
3rd Place	Spinnaker House Hotel

Photographs were taken at this point

120.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors S Marsburg & M Milns.*

121.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry & Finlay declared a non-pecuniary interest on item 16 on the agenda as they are members of the Bridlington Branch of the Royal British Legion.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

122.19 To receive an update from Deborah Fagan, Police Engagement Officer (East Riding) Police Crime Commissioners Officer (10 min brief, 5 min questions):

Deborah started by saying how pleased she was to be able to attend the meeting and ran briefly through the role of the Police & Crime Commissioners (PCC) Office and how the Engagement Officers were in place instead of a Deputy PCC. Deborah went on to outline how the Humberside Police and the PCC Office work together, in that they are very separate, but work together. The current PCC Keith Hunter was elected in 2016 and had a long list of ambitions that have mostly been achieved. The Engagement Officers role is to find out what people think and find out what works. There has been an increase in officers during the PCC's time in office and Humberside Police are the only force country wide that have had such a large-scale recruitment, with most being allocated to the East Riding. The recruitment hasn't just been uniformed officers as there has been specialised roles in CID and plain clothed roles as there is a change in policing in general with a focus on

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tackling cyber and drug crimes. An inspection of Humberside Police saw a good mark in all areas. Bridlington has recently benefitted from the Box Clever program which is looking to continue and there is an increase in Neighbourhood Watch Groups in Bridlington. Operation Endurance in the town is ongoing to tackle drugs specifically and has been very successful.

Councillor Norman asked about what main points have been ascertained from the Humber Talks with the PCC. Deborah explained that it was a reengagement and policing exercise as the role had been previously distanced and the wider issues identified speed and crime as major points of concern. Local neighbourhood level feeds into Operation Endurance which is led by Inspector Cocker. The PCC identify the needs of all the Neighbourhood watch and Farm watch groups.

Councillor Walker enquired about the Community Speeding Initiative and Deborah informed that it was very popular, and that suitable site identification is key and Humberside Police coordinates the equipment that was provided by the PCC.

Councillor Holmes stated that although there has been an increase in police numbers that there is no more visibility around the town especially when issues with drugs has been reported there seems an apparent lack of presence in general. Deborah informed that the policing was a more behind the scenes and the response team has mainly seen an increase. The engagement officer also explained that there is not an immediate drug response on site as it is mostly intelligence work that is undertaken to be able to effectively collect evidence and make a larger impact when arrests are made to try and disrupt the supply to the town. Deborah also added that the PCSO numbers are under review for an increase as many former PCSOs are now full-time police officers.

123.19 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

A member of the public wished to thank Councillor Norman and the Police for the successful recent activity to combat drugs in Bridlington South as there has been a noticeable decrease in drugs activity as a result.

124.19 Civic Appointments from 22nd August – 18th September 2019

Mayor & Mayoress:

22.08.19	Prior John Official Opening
22.08.19	Charlie Pickering Funeral
29.08.19	Yorkshire Coast Bid Meeting
03.09.19	Merchant Navy Day Flag Raise at the War Memorial
04.09.19	Remembrance Site Meeting
06.09.19	Kirk Gate House Open Day

Total of 6 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

01.09.19	Welcome Service to the Bridlington Methodist Circuit
03.09.19	Merchant Navy Day Flag Raise at the War Memorial
08.09.19	158 Squadron Memorial at Lissett
12.09.19	Bishop Burton Training
16.09.19	Old Town Association meeting

Total of 5 Civic Duties attended by the Deputy Mayor & Deputy Consort

Most of the Other Councillors:

29.08.19	Yorkshire Coast Bid Meeting – Cllr Heslop-Mullens
03.09.19	Merchant Navy Day Flag Raise at the War Memorial – Cllrs' Finlay & Dixon
03.09.19	Town Improvement Forum meeting – Cllr Holmes
04.09.19	Remembrance Site Meeting – Cllr S Marsburg
08.09.19	158 Squadron Memorial at Lissett – Cllr Finlay
10.09.19	Bridlington Central Action Group – Cllrs' Walker & Norman
11.09.19	Learning & Skills Forum – Cllr Norman
12.09.19	Regeneration Meeting – Cllr T Milns
12.09.19	Bridlington Ideas Group – Cllr Walker

12.09.19 ERNLLCA training – Cllr Norman
 12.09.19 ERYC Business Forum – Cllr Norman
 16.09.19 Old Town Association Meeting – Cllrs Norman & Heslop-Mullens

Total of 12 Civic Duties attended by other Councillors

Mayor's Cadet:

03.09.19 Merchant Navy Day Flag Raise at the War Memorial
 08.09.19 158 Squadron Memorial at Lissett

Total of 2 Civic Duties attended by Mayor's Cadet

Staff:

04.09.19 Remembrance Site Meeting – Mrs P King & Miss A Grosse

Total of 1 Civic Duties attended by Staff

125.19 To approve the minutes of the Council meeting on 21.08.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 21.08.19 are received as a true record.*

126.19 To receive the minutes of the Planning & Environmental Committee meeting on 27.08.19:

RESOLVED: *The minutes of the Planning Committee held on 27.08.19 are approved.*

127.19 To receive the minutes of the Finance & General Purposes Committee meeting on 10.09.19:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting on 10.09.19 are approved.*

128.19 To receive the minutes of the Planning & Environmental Committee meeting on 16.09.19:

RESOLVED: *The minutes of the Planning Committee held on 16.09.19 are approved.*

129.19 To retrospectively approve the purchase of a tree for Climate Emergency Day on 20.09.19 & to receive an invitation to attend the event at Jubilee Woods, Bridlington:

RESOLVED: *The purchase of a tree for Climate Emergency Day on 20.09.19 is approved and everyone was reminded of their attendance at the event.*

130.19 To receive an update for the new offices at 2A Marshall Avenue from Councillors Holmes & Marsburg. Both Councillors updated the meeting with the current situation with the refurbishment of the offices.

RESOLVED: *Councillors Holmes and C Marsburg updated the meeting with the current situation with the CLLD grant application, the stages of the works and recent activity on site.*

131.19 To consider an update on Car Parking Charges in Bridlington & copy of letter to NHS ERCCG. The meeting discussed how it considered Bridlington was discriminated and victimised along with other towns with parking charges on a Sunday and how it would like to see a fair resolution. The report was noted and the Council resolved the following regarding:

RESOLVED: *The Town Council writes to Councillor Burton to request that parking charges be dropped in Bridlington on a Sunday, and to request that the ERYC make this the same for all towns in the East Riding. The Town Council wished to convey that it considered the benefits of free parking should be for all as anything else is discriminatory.*

132.19 To receive an update on Special Expenses. The Council considered the report and resolved the following regarding:

RESOLVED: *The Council resolved to contact the ERYC to request an update for the current situation with Special Expenses with regards to areas and policies that may affect Bridlington in the future.*

133.19 To consider a report for Christmas 2019. The Council considered the report and were saddened that they could not afford or justify the purchase of the 30-foot tree for the Town Centre again for this year as due to supply and demand the cost for that tree alone had risen to £2,275 (not including VAT). The Council therefore resolved the following regarding:

RESOLVED: *The Council resolved the following regarding:*

1. *The Council orders the three trees (20, 18 and 12 foot) for the three Bridlington areas from the local vendor.*
2. *The Cracker lights for the King Street tree is clarified with the lighting provider,*
3. *The Climate Emergency Working Group investigates artificial Christmas trees for Bridlington to reduce the carbon footprint and become more environmentally friendly for future years,*
4. *The Council approves the date of Friday 22nd November and the Round Table and a Choirs involvement,*
5. *The Council approves the sharing of all this information to the community Christmas group in Bridlington to see if they will be able to help with the elements proposed,*
6. *The Council purchases candy canes for Santa's sleigh.*

134.19 To consider an update for Remembrance 2019. The Council considered the site map and report and resolved the following regarding:

RESOLVED: *The report was noted and the Council approves the Service & Information Sheets.*

135.19 To receive the Skatepark Coordinators Monthly report & recent photos – August 2019:

RESOLVED: *The report was noted with thanks to the Skatepark Coordinator. Information and photographs of the recent spray painting undertaken at the Skatepark was received and the Council wished to convey that they were really pleased with the results and positive interaction with the Bridlington Hangout Youth Club.*

136.19 Future Councillors for Bridlington Town Council – Councillor Surgery Events assistance:

RESOLVED: *Councillors pledged assistance to the future Councillor Surgery Events.*

137.19 The following items of Correspondence were commented upon or otherwise noted:

- a) 16.08.19 ERYC – Request for BTC Councillor emails for the ERYC Quarterly newsletter:

RESOLVED: *The Councillors resolved that they were happy to share their email addresses for the distribution of the ERYC quarterly newsletter.*

- b) 20.08.19 Humberside Fire – Consultation.
c) 20.08.19 Bridlington Neighbourhood Watch - Group Information:

RESOLVED: *The Council resolved to contact the new small charity "Bridlington Neighbourhood Watch" to inform that the Council would like to assist by sharing the groups information as widely as possible on all platforms available to the Town Council.*

- d) 21.08.18 ERYC – Temporary Road Closure for BTC Civic Service – 06.10.19.

- e) 21.08.19 ERYC – Temporary Road Closure for Showman’s Guild Annual Autumn Fair.
- f) 23.08.19 ERYC – Public Transport Service Changes.
- g) 23.08.19 ERYC – ER Local Plan Review Fact Checking Exercise on Allocations Document:

RESOLVED: *The Council resolved to make representations regarding BRID 2, BRID 6 and BRID 12 as the Council considered that the information was incorrect.*

- h) 23.08.19 & 09.09.19 – ERVAS & CAVCA – Invitation to event for Community HUB:

RESOLVED: *The Council resolved to request a stall at the event and Councillors T Milns, S Finlay and M Heslop-Mullens pledged to attend on the day.*

- i) 27.08.19 ERNLLCA – Direct Access to Legal Advice from NALC.
- j) 27.08.19 ERYC – Temporary Road Closure at Quay Road Level Crossing, Bridlington.
- k) 28.08.19 & 12.09.19 - HWRCC – Community Led Housing Opportunities & Draft Programme.
- l) 03.09.19 ERYC – Free Parking Information for Remembrance Day & Christmas Weekends.

RESOLVED: *The Council resolved to convey thanks to the ERYC for agreeing to the request for free parking for Remembrance Day and were also grateful to receive the information regarding free Christmas Weekend parking.*

- m) 04.09.19 ERYC – TIF provision of Harbours Adopted Forward Plan – Cllr Holmes.
Councillor Holmes shared with the meeting the information he had received at the TIF meeting regarding the Harbours Adopted Forward Plan. Councillors Norman, Dealtry and Finlay contributed to the discussion.

RESOLVED: *The Council resolved to write to the Harbour Commissioners to convey that the Bridlington Town Council supports in Principle of the Adopted Forward Plan.*

- n) 04.09.19 NHS ERCCG – Wolds View Primary Care Centre – Report regarding core hours.
- o) 04.09.19 ERYC – Temporary Road Closure for Sewerby Road Level Crossing, Bridlington.
- p) 10.09.19 ERYC – Temporary Road Closure for Part of Marton Road, Bridlington.
- q) 10.09.19 ERYC – Temporary Road Closure for Part of Bempton Lane, Bridlington.
- r) 10.09.19 HWRA – Membership renewal and Strategy Information:

RESOLVED: *The Council resolved not to renew HWRA membership.*

- s) 11.09.19 ERYC – Parish Transport Champions Review of Active Member List:

RESOLVED: *Councillor Heslop-Mullens wished to be a Councillor Parish Transport Champion once again to represent Bridlington along with the Member of the public.*

- t) 11.09.19 ERYC – Temporary Road Closure for Part of Tennyson Avenue, Bridlington.

138.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Board meeting minutes of 06.06.19:
- ii. Bridlington Regeneration Town Improvement Forum minutes of meeting of 02.07.19:
- iii. Bridlington Learning and Skills Forum minutes of meeting of 17.07.19:
- iv. Humber & Wolds Rural Action Newsletter – Summer 2019:
- v. ERNLLCA Newsletter – August 2019:
- vi. Bridlington Central Action Group minutes of meeting of 13.08.19:
- vii. Humberside Police Bridlington Crime Update – August 2019.
- viii. Humberside Police & Crime Commissioner Newsletter & speed information. Councillor Walker drew attention to the Community Speed Watch and requested that the Bridlington Town Council considered being involved with a view to highlighting it to groups in Bridlington.



RESOLVED: *The Council resolved to share the Community Speed Watch information with all the community groups and the Neighbourhood Watch groups of Bridlington to see if they would like to uptake the use of this equipment in Bridlington.*

ix. Clerks & Councils Direct Magazine – September 2019 (available on request):

139.19 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject:

The bank balances at 14th August 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£41.50
Town Council	93662969	Deposit A/C	£211,460.60
Town Council		Petty Cash	£135.57

Accounts paid since: 10th July 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	22-Jul	HMRC	Vat Repayment	£1,684.21
CR	14-Aug	Foothutt	summer Newsletter Advert	£40.50
Cash Receipts:				
July	31-Jul	Petty Cash Receipts	July Petty Cash Receipts	£65.50
Total Receipts				£1,790.21

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 38	15-Jul	BKR Group	Summer Newsletter Printing	£864.00
		BKR Group	Newsletter Distribution 50% upfront	£378.00
BACS 39	18-Jul	Christ Church Community Services	Room hire full council July 2019	£24.00
		ERNLLCA	Councillor Training Course fees	£90.00
BACS 40	18-Jul	ERYC	Small Lotteries Licence renewal	£20.00
BACS 41	19-Jul	ERYC	Councillor ID Badges	£61.92
		P King	Travel Expenses to meeting	£10.80
BACS 42	19-Jul	Royal BL Alderson House	Freedom Event Bar Bill	£241.30
BACS 43	19-Jul	Royal BL Alderson House	Freedom Event Buffet Bill	£450.00
BACS 44	22-Jul	Mixerman Music	Freedom Event PA Hire	£299.00
BACS 45	23-Jul	Cllr L Dealtry	Civic Engagement Expenses	£52.20
BACS 46	25-Jul	Prospect Photo Agency	Freedom Event Photography	£135.00
DR	28-Jul	HSBC	Bank charges to 6-7-19	£6.30
SO	29-Jul	J Dawson Taylor	Website Contract	£57.20
BACS 47/48	31-Jul	Staff Costs	July Staff Costs	£3,869.34
BACS 49	31-Jul	ERYC	St John's toilets rates payment 5/10	£113.00
		ERYC	Quay Road rates payment 5/10	£227.00
		ERYC	Marshall Avenue rates payment 5/10	£489.00
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£12.17
BACS 50	02-Aug	Active Sports	Gasworx Coaching - July	£300.00
		All Signs	Desk Plaque for Cllr S Marsburg	£25.20
BACS 51	12-Aug	Came & Company	Annual Insurance Premium	£6,754.22
		ERYC	Addition Clean St John's for OT Festival	£45.00
		K Wardle	Skate Park - July Maintenance	£533.78
		K Wardle	Skate Park - July Co-ordinator	£473.55
		PKF Littlejohn	Year End External Audit Fee	£960.00
		Property Shop Yorkshire	St John's Toilet - Repairs in Gents	£35.00
		Property Shop Yorkshire	Marshall Avenue – Floor inspection	£160.00
DD	19-Aug	N Power	St John's Toilets Electricity	£206.01
BACS 52	15-Aug	BKR Group	Newsletter distribution balance	£378.00
		Christ Church Community Services	Room Hire Full council August 2019	£24.00
		Cllr J Foster	Civic Engagement Expenses	£5.96

Council Meeting – 18.09.19

		Siemens	Photocopier Lease	£182.13
		Yorkshire Water	Office Water Bill	£48.96
BACS 53	15-Aug	Yorkshire Water	St John's toilets Water bill	£54.73
BACS 54	15-Aug	Active Sports	Gasworx Coaching - August	£100.00
BACS 55	15-Aug	K Wardle	Skate Jam Costs	£486.50
			Total Payments	<u>£18,173.27</u>

RESOLVED: *The accounts are approved for payment.*

140.19 To receive notice of items for inclusion on the next agenda for Wednesday 16.10.19:

- Tree Charter date

Signed:



Mayor of Bridlington

Date: 16.10.19