



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 21st August 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, C Marsburg, S Marsburg, M Milns, T Milns, Norman & Walker, a total of twelve Councillors (12). There was one (1) member of the public and Mrs Paula King, Town Clerk took the minutes.

96.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

97.19 Apologies for absence:

RESOLVED: *There were none.*

98.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Walker declared a non-pecuniary interest on item 20L on the agenda as he is a member of that particular sub-committee at the East Riding of Yorkshire Council (ERYC).*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

- 99.19** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *There were none.*

100.19 Civic Appointments from

Mayor & Mayoress:

18.07.19	Café Launch
27.07.19	RNLI Lifeboat Open Day
28.07.19	Sewerby Gala
30.07.19	Yorkshire Regiment Meeting
01.08.19	Guide Dogs for the Blind
04.08.19	Bridlington Lions Carnival
17.08.19	Operation Banner Remembrance Service
17.08.19	Bessingby Hall Open Day
21.08.19	Hinge Presentation

Total of 9 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Consort:

30.07.19	Job Centre Open Day
03.08.19	Mallard Court Summer Carnival
05.08.19	Bridlington in Bloom Judging
06.08.19	Riding for the Disabled
11.08.19	SkateJam
12.08.19	Bridlington Old Town Association meeting
13.08.19	MNDa at Murray Hills

Total of 7 Civic Duties attended by the Deputy Mayor & Deputy Consort

Most of the Other Councillors:

31.07.19	Councillor Surgery – Cllr T Milns & Walker
05.08.19	Bridlington in Bloom Judging – Cllr Finlay
11.08.19	SkateJam
11.08.19	Brid Youth Festival – Cllrs' Finlay & Walker
12.08.19	Bridlington Old Town Association meeting – Cllr Norman
13.08.19	Brid Central Action Group – Cllr Norman

Total of 6 Civic Duties attended by other Councillors

101.19 To approve the minutes of the Council meeting on 17.07.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 17.07.19 are received as a true record.*

102.19 To receive the minutes of the Newsletter Committee held on 25.07.19:

RESOLVED: *The minutes of the Newsletter Committee held on 25.07.19 are approved.*

103.19 To receive the minutes of the Contract & Policy Committee meeting on 31.07.19 & signing of Principal Contractors Contract to commence works (retrospectively approved):

RESOLVED: *The minutes of the Contract & Policy Committee meeting held on 31.07.19 are approved. The Principal Contractor's Contract was duly signed.*

104.19 To receive the minutes of the Planning & Environmental Committee meeting on 05.08.19:

RESOLVED: *The minutes of the Planning Committee held on 05.08.19 are approved.*

105.19 To receive an update for the new offices at 2A Marshall Avenue from Cllrs Holmes & Marsburg. Both Councillors updated the meeting with the current situation with the refurbishment of the offices.

RESOLVED: *Councillors Holmes and C Marsburg updated the meeting with the current situation with the CLLD grant application, the works commencement date and brief stages of action.*

106.19 To consider the Committee Preferences & Outside Posts & Responsibilities for Councillors:

RESOLVED: *Councillor Heslop-Mullens wished to be added to the Planning & Environmental Committee.*

107.19 To receive the completed and audited annual return as at 31.03.19:

RESOLVED: *The Council officially received the completed and audited annual return and resolved to thank the Responsible Financial Officer, Mrs Exon.*

108.19 To receive report from the Climate Emergency Working Group & to receive a verbal update following the Town Council's attendance at the Bridlington Youth Festival – Councillors Finlay & Walker:

RESOLVED: *Councillors Finlay and Walker shared the very positive Bridlington Youth Festival Day experiences, community interaction and the statistics with regards to the climate consultation undertaken on the day. The Climate Committee also needs to arrange another meeting to move forward with the other elements to work on and the Clerk is to collate suitable dates.*

109.19 To receive the invitation and information for the Raising of the Merchant Navy Flag Day event:

RESOLVED: *The information and revised time was noted.*

110.19 To receive the Skatepark Coordinators Monthly report & Press Release Article – July/August 2019:

RESOLVED: *The report was noted with thanks to the Skatepark Coordinator for the information and the hard work recently put in to achieve what was a very successful Skatejam event.*

111.19 To consider the report from the Bridlington in Bloom working group:

RESOLVED: *The Council resolved the following regarding:*

1. *The Council supports the judge's winners' proposals for the 2019 Competition. Winners will be invited to the September Full Council meeting to be presented with the winning certificates and trophy.*
2. *The Council resolves to support the consideration of incorporating further planting schemes into the precept for 2020.*
3. *The Council resolves to support the revamp of the competition and to support the expansion of a more diverse database via the BTC newsletter and social media.*
4. *The Council resolves to promote the winners more effectively and collaborate with the Bridlington Echo regarding.*
5. *The Council resolved to investigate costs of outside signage and provide the information to the Finance Committee to make decisions regarding.*

112.19 To consider a report about Parking in Bridlington – Councillor T Milns. Councillor T Milns briefed the council and requested support:

RESOLVED: *The Council resolved the following regarding:*

1. *The Town Council investigates the car parking charges around the East Riding. Councillors are requested to collate information for the next council meeting where the evidence will be considered.*
2. *The Town Council writes to the East Riding of Yorkshire Clinical Commissioning Group (NHS ERCCG) to share their dismay at the discrepancy of car parking charges in the area and to request that when they are considering allocating contracts to Trusts for Bridlington Hospital in the future that they allocate to a Trust that don't charge extortionately for the car parking facilities. The Town Council wished to also convey how unfair it is that the users of Bridlington Hospital are treated very differently to other hospital users in the East Riding and how Bridlington is being discriminated and financially penalised for the allocation of the contract decisions made by the NHS ERCCG. The NHS belongs to the people and it is unfair and prejudicial to the people of Bridlington that this injustice is allowed.*

113.19 To consider a report about Armed Forces Day – Councillor Dealtry. Councillor Dealtry briefed the Council and requested support:

RESOLVED: *The Town Council resolved to become official partners to the Armed Forces Day Event every year. The Town Council resolved to allocate the required staff time and monetary investment to support this annual event up to a maximum of £500.*

114.19 To consider a report on the Remembrance Day Events in Bridlington, Update of Expenditure for Freedom Parade & Letters of Thanks:

RESOLVED: *The report was noted. The Clerk is to enquire if a representative of both the Bridlington Excelsior Band and the ERYC Technical & Forestry Team would like to attend the site meeting for Remembrance this year.*

115.19 The following items of Correspondence were commented upon or otherwise noted:

- a) 12.07.19 Post Office Limited – Marton Road Office – Information.
- b) 12.07.19 ER College – Announcement regarding TEC Partnership.
- c) 23.07.19 Yorkshire Coast BID Board Member – Information:

RESOLVED: *The Town Council resolved to invite the Yorkshire Coast BID Board Member to brief at a future full council meeting.*



d) 23.07.19 ERYC – Parish/Town Council Standards Committee Nominations:

RESOLVED: *The Town Council supported the nomination of Councillor M Milns to the ERYC Standards Committee.*

e) 24.07.19 ERYC – PSPO Consultation Bridlington:

RESOLVED: *The Town Council noted the amendments and had no further amendments to add at this time.*

f) 24.07.19 ERNLLCA – Desktop Advisory Service.

g) 26.07.19 ERYC – E991 Bridlington Transport Plan Stage 1 – Newsletter.

h) 29.07.19 ERYC – Joint Minerals Local Plan, Publication of the Inspector’s Report.

i) 29.07.19 PBS – Station Plaza Construction Works – Information.

j) 30.07.19 ERNLLCA – Introduction to Election Surveys – Councillors & Clerks.

k) 05.08.19 ERYC – East Riding Bus Service News – September 2019.

l) 06.08.19 ERYC – Invitation of attend Environment and Regeneration Overview and Scrutiny Sub- Committee meeting on 11.09.19 for BTC topic to be heard – attendees.

RESOLVED: *The Town Council wished to inform that sadly there was no one available to attend on the day and that the Town Councillors would have been keen to watch a broadcast of the sub-committee meeting had the opportunity been made available by the ERYC Environment and Regeneration Overview and Scrutiny Sub-Committee.*

m) 07.08.19 ERYC – Bridlington Half Marathon Road Closure – Information.

n) 08.08.19 Yorkshire Regiment – Armed Forces Covenant Fund:

RESOLVED: *The Town Council resolved to share this information both on the website and to share with all the Armed Forces Organisation operating in Bridlington.*

o) 08.08.19 ERNLLCA – Training Full - Being a Good Councillor.

p) 14.08.19 NHS ERCCG – Invitation to AGM – 17.09.19.

q) 14.08.19 YCCRP – YCCRP Update and Event Invitation – 07.10.19.

r) 15.08.19 ERNLLCA – AGM Invitation – 19.09.19:

RESOLVED: *There were no Councillors available at this time.*

s) No Date: CPRE – Information about CPRE.

116.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Youth Coalition meeting minutes of 20.05.19:
- ii. Humberside Police Parish/Town News Release for June and July 2019:
- iii. Bridlington Central Action Group meeting minutes of 09.07.19:
- iv. Bridlington Learning & Skills Forum meeting minutes of 17.07.19:

117.19 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 14th August 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£41.50
Town Council	93662969	Deposit A/C	£211,460.60
Town Council		Petty Cash	£135.57

Accounts paid since: 10th July 2019

Council Meeting – 21st August 2019



Bridlington Town Council:**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	22-Jul	HMRC	Vat Repayment	£1,684.21
CR	14-Aug	Foothutt	summer Newsletter Advert	£40.50

Cash Receipts:

July	31-Jul	Petty Cash Receipts	July Petty Cash Receipts	£65.50
Total Receipts				£1,790.21

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 38	15-Jul	BKR Group	Summer Newsletter Printing	£864.00
		BKR Group	Summer Newsletter Distribution 50% upfront	£378.00
BACS 39	18-Jul	Christ Church Comm Services	Room hire full council July 2019	£24.00
		ERNLLCA	Councillor Training Course fees	£90.00
BACS 40	18-Jul	ERYC	Small Lotteries Licence renewal	£20.00
BACS 41	19-Jul	ERYC	Councillor ID Badges	£61.92
		P King	Travel Expenses to meeting	£10.80
BACS 42	19-Jul	RBL Alderson House	Freedom Event Bar Bill	£241.30
BACS 43	19-Jul	RBL Alderson House	Freedom Event Buffet Bill	£450.00
BACS 44	22-Jul	Mixerman Music	Freedom Event PA Hire	£299.00
BACS 45	23-Jul	Cllr L Dealtry	Civic Engagement Expenses	£52.20
BACS 46	25-Jul	Prospect Photo Agency	Freedom Event Photography	£135.00
DR	28-Jul	HSBC	Bank charges to 6-7-19	£6.30
SO	29-Jul	J Dawson Taylor	Website Contract	£57.20
BACS 47/48	31-Jul	Staff Costs	July Staff Costs	£3,869.34
BACS 49	31-Jul	ERYC	St John's toilets rates payment 5/10	£113.00
		ERYC	Quay Road rates payment 5/10	£227.00
		ERYC	Marshall Avenue rates payment 5/10	£489.00
Petty Cash	31-Jul	Petty Cash	July Petty Cash Expenses	£12.17
BACS 50	02-Aug	Active Sports	Gasworx Coaching - July	£300.00
		All Signs	Desk Plaque for Cllr S Marsburg	£25.20
BACS 51	12-Aug	Came & Company	Annual Insurance Premium	£6,754.22
		ERYC	Addition Clean St John's for OT Festival	£45.00
		K Wardle	Skate Park - July Maintenance	£533.78
		K Wardle	Skate Park - July Co-ordinator	£473.55
		PKF Littlejohn	Year End External Audit Fee	£960.00
		Property Shop Yorkshire	St John's Toilets - Repairs in Gents	£35.00
		Property Shop Yorkshire	Marshall Avenue - inspections holes for floor	£160.00
DD	19-Aug	N Power	St John's Toilets Electricity	£206.01
BACS 52	15-Aug	BKR Group	Newsletter distribution balance on completion	£378.00
		Christ Church Comm Services	Room Hire Full council August 2019	£24.00
		Cllr J Foster	Civic Engagement Expenses	£5.96
		Siemens	Photocopier Lease	£182.13
		Yorkshire Water	Office Water Bill	£48.96
BACS 53	15-Aug	Yorkshire Water	St John's toilets Water bill	£54.73
BACS 54	15-Aug	Active Sports	Gasworx Coaching - August	£100.00
BACS 55	15-Aug	K Wardle	Skate Jam Costs	£486.50
Total Payments				£18,173.27

RESOLVED: *The accounts are approved for payment.*

118.19 To receive notice of items for inclusion on the next agenda for Wednesday 18.09.19:

- Remembrance information
- Car Parking in Bridlington.

Signed:



Mayor of Bridlington

Date:

18.09.19