



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 12th December 2018
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors C Croft, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns a total of eight (8). Mrs Paula King, Town Clerk took the minutes.

173.18 The Mayor's Welcome:

The Mayor welcomed everyone to the meeting.

174.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor B Croft, Copsey, Dealtry & Dixon.*

175.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Finlay declared a non-pecuniary interest in item 16 on the agenda as she is also an East Riding of Yorkshire (ERYC) Councillor.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

176.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

177.18 To receive the Civic Appointments from 22nd November – 12th December 2018

Mayor, Mayoress & Consort:

23.11.18	Bessingby Hall Open Day
25.11.18	Christmas Light Switch On with Santa from the Round Table Club
27.11.18	Remembrance Wrap Up Meeting – Cllr Finlay
30.11.18	Christmas tree Festival at St Johns Methodist Church
01.12.18	Mallard Court Christmas Fayre
02.12.18	Bridlington Lions Santa Dash
03.12.18	Riding for the Disabled Christmas Carol Concert & Pony Blessing at Speeton
05.12.18	Christmas card Winners at Hilderthorpe, Martongate & Bridlington School
06.12.18	Swan House Coffee Morning
10.12.18	Lions Christmas Carol Concert at the Spa
11.12.18	Proclamation of Christmas at Sewerby
11.12.18	Presentation of Christmas Window Display Competition Winners at the Bridlington Old Town Gallery
12.12.18	David Ross Education Trust Schools Carol Service at Bridlington Priory

Total of 13 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

25.11.18	Christmas Light Switch On with Santa from the Round Table Club
26.11.18	Old Town Association Meeting
03.12.18	Light Up a Life Service at the Priory

Total of 3 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

25.11.18	Christmas Light Switch On with Santa from the Round Table Club - Cllrs Dealtry & Holmes
26.11.18	Old Town Association Meeting – Cllr Foster
27.11.18	Remembrance Wrap Up Meeting – Cllrs Dealtry & T Milns
29.11.18	Health Forum meeting – Cllr T Milns
06.12.18	Renaissance Partnership meeting – Cllr T Milns
10.12.18	Old Town Association Meeting – Cllr Foster

Total of 6 Civic Duties attended by other CouncillorsStaff:

25.11.18	Christmas tree Light Switch On – Mrs Paula King
27.11.18	Remembrance Wrap Up Meeting – Mrs Paula King & Miss Abigail Grosse

Total of 2 Civic Duties attended by Staff

178.18To receive the minutes of the Planning & Environmental Committee meeting held on 19.11.18:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 19.11.18 are approved.*

179.18To approve the minutes of the Council meeting held on 21.11.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 21.11.18 are received as a true record.*

180.18To receive the minutes of the Finance & General Purposes Committee meeting on 04.12.18:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 04.12.18 are approved.*

181.18To receive the minutes of the Planning & Environmental Committee meeting held on 10.12.18:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 10.12.18 are approved.*

182.18To consider and approve the Town Council Winter Newsletter for 2018/2019:

RESOLVED: *The newsletter is approved with amendments and the editor of the newsletter committee thanked the newsletter committee working group for the Winter edition.*

183.18East Riding Local Plan Review Consultation – Submission:

RESOLVED: *The Council wished to convey the following to the East Riding Local Plan Review Consultation:*

There appears to be an anomaly in the ERLP 2012-2029 Local Plan Review – Options Document at 3.58 Gypsies and Travellers the paragraph mentions the location of two sites currently in the East Riding but finishes stating that the need is likely to be met by the existing three authorised sites in the East Riding.

184.18To receive the Internal Auditors Half Year Report:

RESOLVED: *The information was accepted and noted.*

185.18To consider the Remembrance Day Wrap Up Report:

RESOLVED: *The information was noted with the addition of discussing an Armistice Flag.*

186.18To consider the Naval Affiliation Report:

RESOLVED: *The information was noted.*

187.18 Request for presentation of a BTC Plaque:

RESOLVED: *The Council resolved to send a card of thanks from the Bridlington Town Council.*

188.18 Chairman's Awards – How to obtain Bridlington nominations:

RESOLVED: *The Council resolved to share the information to the Town Council social media along with the appeal for Honorary Citizen Award Scheme nominations to ensure that Bridlington residents are aware of how to ensure people are recognised from Bridlington.*

189.18 To receive the monthly report from Skatepark Coordinator – November 2018:

RESOLVED: *The information was noted with thanks.*

190.18 The following items of Correspondence were commented upon or otherwise noted:

- a) 15.11.18 ERNLLCA – Data Controller Registration Fees for Councillors.
- b) 20.11.18 ERYC – Bridlington Integrated Transport Plan Phase 2 – Update.
- c) 20.11.18 TIF – Resident Preferences for the Next Stages of Regeneration in Bridlington:

RESOLVED: *The Council considered that it is very relevant that the Town Council has an input to preferences for improvements in Bridlington. The Council resolved to put forward the following to the Town Improvement Forum in order of considered precedence:*

1. Review of the town entry signs and updating the road signs,
2. To forge links the Old Town (and completely overhaul the public realm),
3. Eyesore audit to extend beyond Regeneration/AAP area,
4. Station plaza,
5. Plant more trees in tree pits and with tree guards,
6. Protection of grass verges, Major revamp of King Street urban realm, Redevelopment of Queen Street and proper end-point to the Way of the Roses.

- d) 21.11.18 ERYC – King Street lamp post, Flags and proposed Xmas light amendment:

RESOLVED: *The Council resolved with a majority vote to accommodate the request from the ERYC Marketing Department to move two motifs from one of the lampposts on King Street on the condition that any costs incurred for movement and subsequent re-allocation are met by the ERYC Marketing Department. Relocation must be approved by the Town Council and the ERYC Street Lighting Team and King Street Christmas colour sequencing matters are to be addressed. The motifs must not be moved before 10th January 2019.*

- e) 22.11.18 ERYC – Street Naming – Notification of selection from Town Council Name Bank:

RESOLVED: *The Council resolved to support the proposed name for the coastal path from Limekiln Lane, Bridlington to Sewerby.*

- f) 22.11.18 Natural England – Notice of Amended Entry & Extension of Special Area of Conservation (SAC) to Flamborough Head and Flamborough & Filey Coast Special Protection Area (SPA):
- g) 23.11.18 ERYC – Notice of Examination of the ER of Yorkshire & KUH Joint Minerals Plan.
- h) 27.11.18 ERYC – Temporary Road Closure for part of Marton Road, Bridlington.
- i) 28.11.18 Cllr Robson – Request of Zebra Crossing in Bridlington – For information.
- j) 03.12.18 ER College – Challenge Bridlington Group outside post & responsibility for two:

RESOLVED: *The Council resolved to support the Challenge Bridlington Group and that the Mayor (annual incumbent of post) and Councillor Finlay would become immediate members.*

- k) 03.12.18 ERYC – Joint Local Access Forum meeting attendee for 12.12.18 (retrospective).



l) 03.12.18 ERYC – Cycle Parking – Location of additional cycle parking in Bridlington:

RESOLVED: *The Council resolved to put forward additional cycle parking requests for the following Bridlington on Social media to obtain relevant and suitable locations in the town centre of Bridlington and to bring it back to January 2019's full council meeting for a resolution for submission.*

m) 03.12.18 ERYC – Youth Projects – Positive Activity Grant Funding Information.

n) 04.12.18 YCCRP – Renewal of Annual Membership:

RESOLVED: *The Council resolved to renew the Town Council's Annual Membership to the YCCRP.*

o) 04.12.18 ERYC – Footway Improvement Package 2018-2019 Information.

p) 05.12.18 ERYC – Bus Stop Request on Bempton Lane:

RESOLVED: *The Council resolved to support the bus stop request proposal on Bempton Lane.*

q) 05.12.18 NHS ERYCCG – Improving Access Service Introduction.

191.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Renaissance Partnership Strategic Partners Meeting of 01.11.18;
- ii. Bridlington Learning and Skills Forum minutes of meeting on 21.11.18;
- iii. Fieldwork Magazine – Winter 2018 edition (available on request);
- iv. Countryside Voice Magazine – Winter 2018 edition (available on request);
- v. Bridlington Central Action Group minutes of meeting on 13.11.18;
- vi. ERNLLCA Newsletter 2018;
- vii. ERSAB Newsletter December 2018;

192.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 5th December 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£398,760.95
Town Council		Petty Cash	£232.35

Accounts paid since: 15th November 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	21-Nov	Coastal Colour Print	Autumn Newsletter Advert	40.50
CR	04-Dec	P Squire	Remembrance Coin and postage	£3.01
7	29-Nov	Headlands School	Autumn Newsletter Advert	£40.50


Cash Receipts

PC39	02-Nov	L Dealtry	Autumn Newsletter Advert	£40.50
PC40	09-Nov	L Dealtry	BTC Crest Flag	£50.00
PC42	19-Nov	Remembrance Coins	Remembrance Coins	£93.10
PC43	29-Nov	Doggy Bags	Doggy Bags	£28.00

Total Receipts £295.61

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 70	23-Nov	A Johnson Accounting	Half Year Audit	225.65


Council Meeting – 12th December 2018

		Christ Church Community Services	Room Hire Full Council 21-11-18	£28.80
		Hi - Fliers	Winter Takedown of Seafront Flags	£270.00
		John Woodvine	Toilets repair and office yard clean up	£125.97
		Mixerman Music	PA Hire for Remembrance Service	£199.00
DD	30-Nov	British Telecom	Telephones and internet	£554.37
BACS 71/72	30-Nov	Staff Costs	November Staff Costs	£3,779.48
BACS 73	30-Nov	CR Wright & Sons	Christmas tree provision	£1,368.00
		ERYC	Office rates payment 9/10	£195.00
		ERYC	St Johns Toilets rates payment 9/10	£105.00
		United Carlton	Photocopying charges	£495.38
BACS 74	04-Dec	BKR Group	Balance on completion of distribution	£378.00
		Lighting & Signs	Xmas Tree Lighting Installations	£1,116.52
BACS 75	06-Dec	BKR Group	Brid Echo Xmas Bauble Advert	£42.00
		Clr C Croft	Civic Travel Expenses	£119.84
		Clr C Marsburg	Travel Expenses	£25.33
		K Wardle	Skate Park - Nov Co-ordinator	£211.05
		K Wardle	Skate Park - Nov Maintenance	£369.00
Petty Cash	30-Nov	Petty Cash	November Petty Cash Expenses	£230.90
SO	28-Nov	J Dawson Taylor	Website Contract	£57.20
DR	28-Nov	HSBC	Bank charges to 6-11-18	£16.70
			Total Payments	<u>£9,913.19</u>

RESOLVED: *The accounts are approved for payment.*

193.18 To receive notice of items for inclusion on the next agenda for Wednesday 16th January 2019:

- Cycle Parking in Bridlington.

Signed:



Mayor of Bridlington

Date:

16th January 2019