



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 17th January 2018
in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington

Present: Councillors B Croft, C Croft, Dixon, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns a total of nine (9) Councillors. Mrs Paula King, Town Clerk took the minutes.

179.17 The Mayor's Welcome:

Councillor Marsburg welcomed everyone to the meeting as a mark of respect the Council held a minutes silence for former Councillor Mrs Linda Chambers who died recently. The Mayor then read out the intention to audio record the meeting.

180.17 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Copsey, Dealtry & Finlay.*

181.17 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

182.17 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

183.17 To receive the civic duties:

Civic Appointments from 14th December 2017 – 17th January 2018

Mayor & Mayoress:

17.12.17 Chairman of ERYC Civic Dinner at Bridlington Spa
26.12.17 Boxing Day Dip for Heroes at Bridlington South Beach

Total of 2 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayoress:

17.12.17 Lord Mayor of Hull's Civic Service
26.12.17 Boxing Day Dip for Heroes at Bridlington South Beach
05.01.18 Hornsea Civic Service
09.01.18 Chamber Meeting

Total of 4 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

184.17 The minutes of the Council meeting held on 13.12.17 as a true record:

RESOLVED: *The minutes of the Council meeting held on 13.12.17 are received as a true record.*

185.17 The minutes of the Planning & Environmental Committee meeting on 08.01.18:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 08.01.18 are approved.*

186.17 The minutes of the Finance & General Purposes Committee meeting on 09.01.18:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 09.01.18 are approved.*

187.17 To consider and approve the Budget for 2018-2019:

RESOLVED: *To accept the Council's budget proposal for 2018/2019. A total of two hundred & twelve thousand, three hundred & forty four pounds & thirteen pence (£212,344.13) which is a 0.32 percent increase (0.32%). However, this is solely due to the increase in the tax base. The band "A" to "H" amounts will benefit from a 0% increase this year and will remain the same as the previous financial year.*

188.17 To consider and approve the Precept for 2018-2019:

RESOLVED: *To approve the Council's precept demand of two hundred & twelve thousand, three hundred & forty four pounds & thirteen pence (£212,344.13) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will be £20.51.*

189.17 To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC (to follow):

RESOLVED: *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and published on the Bridlington Town Council website.*

190.17 To consider the nomination for the Citizen of Honour Annual Award:

RESOLVED: *To award to the 2018 Citizen of Honour Annual Award to the candidate that received the most votes. The Council resolved to invite the recipient to the Full Council meeting in February to receive the award. The recipient will be invited to the Bridlington Town Council's Civic Dinner.*

191.17 To receive an update regarding the proposed nominations for the East Riding of Yorkshire Council (ERYC) Chairman's Awards:

RESOLVED: *The nominations are approved for submission.*

192.17 To consider the meeting proposals for 2018-2019:

RESOLVED: *The meeting schedule for 2018-2019 is approved and the Clerk is instructed to forward the details to the Key Centre to book the facility for full council and Parish meetings.*

193.17 To consider a report from the Skatepark Coordinator – December 2017:

RESOLVED: *The information was noted with thanks.*

194.17 To consider an update from Bridlington in Bloom – Planting areas in Bridlington:

RESOLVED: *The update was noted.*

195.17 The following items of Correspondence were commented upon or otherwise noted:

- a) 20.12.17 ERYC – Bridlington Youth Coalition Summer Program Report.
- b) 20.12.17 ERYC – Bessingby Footbridge, Bridlington.
- c) 21.12.17 ERYC – Street Name suggestion:



RESOLVED: *The Council resolved not to support the suggested name addition for the street bank for Bridlington.*

- d) 22.12.17 Judicial Support Unit – Recruitment of Lay Members to the Humber Advisory Committee.
- e) 26.12.17 Mr Clarke – Stamford Bridge Bypass information.
- f) 27.12.17 ERYC – Temporary Road Closure for Parade for 252 ATC Squadron.
- g) 02.01.18 Lords Feoffees response for Memorial Stone:

RESOLVED: *The Council resolved to write to thank the Lords Feoffees for their very generous contribution towards the Memorial Stone in Bridlington.*

- h) 03.01.18 ERYC – Street Naming & Numbering for 45 Scarborough Road, Bridlington:

RESOLVED: *The Council resolved to fully support the suggested name for 45 Scarborough Road.*

- i) 04.01.18 ERYC – Notification of Bridlington Car Park Prices Changes.
- j) 08.01.18 ERYC – Land to the North of Bridlington Masterplan Supplementary Planning Document Adoption Statement (December 2017).
- k) 09.01.18 ERYC – Notification of Proposed Footway Works for Lawson Road & Applegarth Lane.
- l) 10.01.18 ERNLLCA – Direct Access to NALCs Legal Department – Information.
- m) 10.01.18 ERYC – Proposed Permanent No Loading at Any Time Restrictions – Ferndale Terrace:

RESOLVED: *The Council resolved to fully support the Proposed Permanent No Loading at Any Time Restrictions on Ferndale Terrace.*

196.17 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Town Improvement Forum meeting minutes of 07.11.17:
- ii. Bridlington Central Action Group meeting minutes of 05.12.17:
- iii. Bridlington Youth Coalition meeting minutes of 07.12.17:
- iv. Clerks & Councils Direct – Magazine – January 2018:

197.17 The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th January 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£320,882.64
Town Council	70985333	Deposit Bond A/C (Community Projects Reserve)	£0.00
Town Council		Petty Cash	£349.13

Accounts paid since: 7th December 2017

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Cash Receipts				
PC66	12-Dec	Cash from bank for petty cash	Re cheque 101658	£200.00
PC67	12-Dec	Doggy Bags	Doggy Bags	£20.60
PC68	21-Dec	Liam's Foot Clinic	Newsletter advertisement	£20.00
PC69	31-Dec	Doggy Bags	Doggy Bags	£20.00
Total Receipts				£260.60

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
101654	25-Sep	Bridlington Lifeboats	Replaces chq 101652 amended payee	£500.00



Council Meeting – 17.01.18

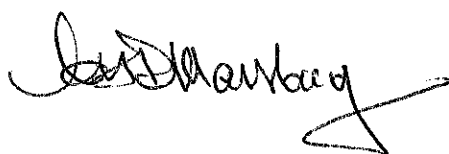
101655	11-Oct	Sing For Life	Replaces chq 101638 amended payee	£250.00
101656	13-Oct	Anita Bras (Angela Bare fundraising)	Replaces chq 101646 amended payee	£500.00
101657	10-Nov	Poppy Appeal	3 x remembrance wreath	£60.00
BACS 70	21-Dec	BKR Group Ltd	Echo Xmas Advert bauble	£42.00
		Bridlington Stationers	Clipboards, labels	£12.77
		Christ Church Community Services	Room Hire Full council 13-12-17	£28.80
101658	12-Dec	Cash from Bank	Cash to restore petty cash balances	£200.00
101659	13-Dec	ERYC	Planning application fee for Flagpole	£385.00
DD	14-Dec	N Power	St John's Toilets - electricity	£148.81
DD	21-Dec	N Power	Office Gas Bill	£148.63
BACS 71	14-Dec	Coastal Colour Print	Mayor's Xmas Cards	£180.00
		Cobra Security Services	Xmas Event Security	£135.00
		K Wardle	Skate Park - November Maintenance	£361.80
		K Wardle	Skate Park - November Co-ordinator	£194.30
		Lighting & Signs	Supply & install lights for Xmas Trees	£1,957.42
BACS 72	15-Dec	Lite Ltd	Xmas lighting contract year 3 - final	£14,400.00
BACS 73	21-Dec	Andy Hire Ltd	Safety fencing for Xmas event	£43.20
		GK Beaulah	Lettering for honours board	£18.00
BACS 74/75	29-Dec	Staff Costs	December staff costs	£3,546.11
BACS 76	29-Dec	HMRC	PAYE & NIC 3rd Quarter	£1,404.31
BACS 77	29-Dec	ERYC	St John's Toilets rates payment 10/10	£107.00
		ERYC	Office Rates payment 10/10	£176.00
BACS 78	28-Dec	BKR Group Ltd	Newsletter distribution - half upfront	£378.00
		ERYC	St John's toilets - December cleaning	£1,179.58
		Prospect Photo Agency	Xmas Lights Switch On Photos	£65.00
BACS 79	09-Jan	K Wardle	Skate Park - December Co-ordinator	£187.60
		K Wardle	Skate Park - December Maintenance	£361.80
		Yorkshire Coast Radio	Xmas Event Radio Roadshow	£600.00
BACS 80	11-Jan	Cllr C Croft	Civic Engagement Expenses	£32.67
		Coastal Colour Print	Winter newsletter design and print	£1,075.00
Petty Cash	31-Dec	Petty Cash	December petty cash expenses	£24.00
DR	28-Dec	HSBC	Bank charges to 6th December 2017	£7.10
SO	28-Dec	J Dawson Taylor	Website Contract	£56.56
SO	20-Dec	A&T Curtis	Quarterly rent	£1,130.00
Total Payments				£29,896.46

RESOLVED: *The accounts are approved for payment with amendments.*

198.17 To receive notice of items for inclusion on the next agenda for Wednesday 21st February 2018:

RESOLVED: *There were none.*

Signed:



Mayor of Bridlington

Date:

21/02/18