



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting held on 21st February 2018**  
**in the Key Centre, at the rear of Christ Church, Quay Road, Bridlington**

Present: Councillors Copsey, B Croft, C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Marsburg & T Milns a total of nine (9) Councillors. Mr Murray the Citizen of Honour recipient was in attendance and Mrs Paula King, Town Clerk took the minutes.

**199.17 The Mayor's Welcome:**

Councillor Marsburg welcomed everyone to the meeting. The Mayor then read out the tribute for Mr Keith Murray the selected recipient of this year's 2018 Citizen of Honour Award:

"Mr Keith Murray is a local business man who makes a difference. He started his own business when he had been made redundant ensuring he was able to provide employment for as many of the other staff that had also been made redundant and has continued to be the most amazing employer. His business is a community Solicitors which he has always ensured helps people with not only their legal needs but by also undertaking charity work. He continuously runs & supports events, sponsors projects and has literally raised thousands of pounds for local people and in the local area. To sum up Keith has done so many things to help others in so many ways and a Citizen of Honour Award to Keith Murray is a thank you from the Bridlington Town Council in recognition of all the things he has done and continues to do for others in Bridlington and the local area".

The Mayor then presented Mr Keith Murray with the Bridlington Town Council's Citizen of Honour Award for 2018. The meeting took a small break to take photographs. The Mayor then read out the intention to audio record the meeting.

**200.17 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillors Dixon, Holmes & M Milns.*

**201.17 Declarations of Interest:**

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Councillors Finlay & T Milns both declared a non-pecuniary interest in item 18C on the agenda due to the subject matter involves an East Riding of Yorkshire Councillor (ERYC) and the standards committee board.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**202.17 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

**RESOLVED:** *There were none.*

**203.17 To receive the civic duties:**

**Civic Appointments from 18<sup>th</sup> January 2018 – 21<sup>st</sup> February 2018**

Mayor & Mayoress:

19.01.18	Photograph for Bridlington Echo Christmas Competition Winner
21.01.18	East Riding Youth Dance at Bridlington Spa
28.01.18	Pocklington Civic Service
31.01.18	Charity Collection at Tesco

01.02.18 Official Opening of Steve Carvill's Exhibition at Bridlington Old Town Gallery  
 01.02.18 Silent Film Festival at Spotlight Theatre  
 03.02.18 Scarborough Hospitality Association Dinner Dance at Scarborough Spa  
 09.02.18 Sea Cadets Royal Navy Parade at the Drill Hall  
 11.02.18 Great Gale Service at Bridlington Lifeboat Station  
**Total of 9 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Deputy Mayoress:

24.01.18 Licensing of Reverend Jane Penn at St Oswald's Church, Flamborough  
 26.01.18 Holocaust Memorial Event at Hornsea School  
 08.02.18 Lord Mayor of Hull's Charity Race Evening  
**Total of 3 Civic Duties attended by the Deputy Mayor & Deputy Mayoress**

**204.17** The minutes of the Council meeting held on 17.01.18 as a true record:

**RESOLVED:** *The minutes of the Council meeting held on 17.01.18 are received as a true record.*

**205.17** The minutes of the Newsletter Committee meeting on 25.01.18:

**RESOLVED:** *The minutes of the Newsletter Committee held on 25.01.18 are approved.*

**206.17** The minutes of the Planning & Environmental Committee meeting on 29.01.18:

**RESOLVED:** *The minutes of the Planning & Environmental Committee held on 29.01.18 are approved.*

**207.17** The minutes of the Extraordinary Finance & General Purposes Committee meeting on 13.02.18:

**RESOLVED:** *The minutes of the Extraordinary Finance & General Purposes Committee held on 13.02.18 are approved.*

**208.17** The minutes of the Planning & Environmental Committee meeting on 19.02.18:

**RESOLVED:** *The minutes of the Planning & Environmental Committee held on 19.02.18 are approved.*

**209.17** East Riding Local Plan – Draft Sustainability Appraisal Scoping Report – Submission:

**RESOLVED:** *The Council retrospectively resolved to support the submission.*

**210.17** To receive the report from the Christmas Working Group committee – Recommendations:

**RESOLVED:** *The Council resolved to go ahead with the following Christmas elements:*

1. *Mayor's Christmas Card Competition.*
2. *Best Business Christmas Window Display Competition.*
3. *Best Residential Christmas Window Display Competition with the Bridlington Echo if being undertaken.*
4. *Christmas event with or without a switch on, depending on dates, and if the market traders wished to embark on a joint event again the council would be willing to consider funding it.*

**211.17** Update for the Local Council Award Scheme Accreditation for the Town Council:

**RESOLVED:** *The Council were very pleased to receive the report. The Clerk was thanked for the work implemented for the Council's accreditation. The Council resolved to support Councillor Finlay & T Milns proposal to take this good news to the next ERYC full council meeting.*



**212.17** Flag Report - Recommendations:

**RESOLVED:** *The Council approved the purchase of the flags for Summer 2018 with the two extra Union flags for the new flag pole that has been situated in the Bridlington War Memorial gardens. The Council will also investigate the creation of a Bridlington Town Council flag.*

**213.17** Report from the Skatepark Coordinator – January 2018:

**RESOLVED:** *The information was noted with thanks.*

**214.17** Remembrance Centenary Event 2018:

**RESOLVED:** *The report was noted.*

**215.17** Invitation to the commonwealth flag raising on Monday 12th March 2018:

**RESOLVED:** *The invitations were received and noted with the resolution that the Town Council would like to put the specific elements in place for the day as follows:*

- *To invite Reverend Pollard to undertake the Commonwealth Affirmation reading,*
- *To invite the Mayor to read the message from the Commonwealth Secretary-General*
- *To convey thanks to those who have confirmed their attendance and to wholeheartedly invite the Quay School Choir to sing an "Commonwealth" song, then*
- *To raise the Commonwealth flag.*

**216.17** The following items of Correspondence were commented upon or otherwise noted:

- a) 10.01.18 ERYC – Traffic Regulation Order Various Streets in Bridlington (Prohibition of Cycling) (Revocation) Order 2018 – comments:

**RESOLVED:** *The Council resolved to fully support the Traffic Regulation Order for various streets in Bridlington (Prohibition of Cycling)(Revocation) Order 2018.*

- b) 18.01.18 Bridlington Harbour Commissioners – Consultative Body Member Invitation:

**RESOLVED:** *The Council resolved to seek clarification about Membership to join the Bridlington Harbour Commissioners Consultative Body by the Town Council.*

- c) 23.01.18 Pocklington Town Mayor – Letter regarding Member.

- d) 29.01.18 ERYC – Limekiln Lane – Proposed amendments – Retrospective approval:

**RESOLVED:** *The Council resolved to retrospectively approve the proposed amendments to Limekiln Lane.*

- e) 29.01.18 ERYC – Hilderthorpe Road – Proposed amendments – Retrospective approval:

**RESOLVED:** *The Council resolved to retrospectively approve the proposed amendments to Hilderthorpe Road.*

- f) 30.01.18 ERYC – Emergency & Temporary Road Closure details for Hilderthorpe Road.

- g) 31.01.18 ERYC – E991 Brid Newsletter update for Springfield Road Closure.

- h) 01.02.18 ERYC – Community Led Crime Action Plan – Invitation to Councillors:

**RESOLVED:** *There were no nominations from the Councillors present at the meeting.*

- i) 06.02.18 ERYC – Temporary Road Closure – Sandsacre Avenue, Bridlington.

- j) 07.02.17 ERYC – Temporary Road Closure – Grindale Lane, Bridlington & Grindale Lane.

- k) 07.02.18 Mr Carvill – Letter of thanks.

- l) 08.02.18 ERNLLCA – Councillor’s Financial Responsibilities – Training Course:

**RESOLVED:** *The Council resolved to fully support attendance of Councillors Dealtry & Heslop-Mullens to the Cass Hall event.*

- m) 12.02.18 NHS – Media release – GPs in Bridlington to focus on developing more integrated ways of working.

**217.17** Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. East Yorkshire Local Councils Network minutes of 12.10.18:
- ii. Bridlington Regeneration Partnership Town Improvement Forum of 09.11.18:
- iii. Bridlington Youth Coalition (BYC) minutes of meeting of 09.01.18:
- iv. Bridlington Central Action Group minutes of meeting of 09.01.18:
- v. ERNLLCA Newsletter – January 2018:
- vi. Recovery Magazine – Final Edition – Autumn2017/Winter 2018 (available on request):
- vii. Bridlington Youth Coalition (BY) minutes of meeting of 08.02.18:

**218.17** The statement of balances and to approve the schedule of accounts for payment:

The bank balances at 13th February 2018 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£511.00
Town Council	93662969	Deposit A/C	£308,964.00
Town Council	70985333	Deposit Bond A/C (Comm Projects Reserve)	£0.00
Town Council		Petty Cash	£151.20

Accounts paid since: 11th January 2018

**Bridlington Town Council:**

**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
2	23-Jan	K & H Taylor	Civic Dinner Tickets	£40.00
2	23-Jan	M Leeson	Civic Dinner Tickets	£20.00
2	23-Jan	B Hillery	Civic Dinner Tickets	£40.00
3	09-Feb	Clrs C & B Croft	Civic Dinner Tickets	£40.00
3	09-Feb	Mr K Chambers	Civic Dinner Tickets	£20.00
3	09-Feb	Clr S Finlay	Civic Dinner Tickets	£40.00
3	09-Feb	Clr C Matthews	Civic Dinner Tickets	£40.00
3	09-Feb	Mr S Stanton	Civic Dinner Tickets	£40.00

**Cash Receipts**

PC73	09-Jan	P King	Purchase 1st class stamp	£0.65
PC74	19-Jan	Clr M Heslop Mullens	Civic Dinner tickets	£40.00

**Total Receipts** £320.65

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
BACS 81	18-Jan	BKR Group	50% on Distribution complete	£378.00
		Clr C Croft	Civic travel Expenses	£14.35
		St John's Ambulance	1st Aiders for Xmas Event	£165.60
101660	18-Jan	YCCRP	Membership Renewal	£5.00
101661	23-Jan	Mayor of Hull Charity Race Night	Civic Engagement Expenses	£14.00
BACS 82	25-Jan	Blue Pear International	Ponchos for Remembrance Services	£359.94
BACS 83/84	31-Jan	Staff Costs	January Staff Costs	£3,755.72
BACS 85	05-Feb	Clr C Croft	Civic Travel Expenses	£19.07
		Christ Church Comm Services	Room Hire 17-1-18	£28.80
		ERYC	St John's Toilets cleaning	£1,053.58
		Lighting & Signs	Xmas tree Lighting Take Down costs	£348.00

		Play Inspection Co	Skate Park Annual Inspection	£78.00
		Tiger Computers	Speaker package for events	£164.99
BACS 86	08-Feb	Window Doctor	4 x Bus Shelter refurbishments	£4,750.00
		Siemens	Photocopier Lease	£182.13
DD	16-Feb	N Power	St John's Electricity	£107.95
BACS 87	09-Feb	K Wardle	Skate Park January Co-ordinator	£278.05
		K Wardle	Skate Park January Maintenance	£375.85
Petty Cash	31-Jan	Petty Cash	January Petty Cash Expenses	£238.58
DR	28-Jan	HSBC	Bank charges to 6-1-18	£10.00
SO	29-Jan	J Dawson Taylor	Website Contract	£56.56
			<b>Total Payments</b>	<b><u>£12,384.17</u></b>

**RESOLVED:** *The accounts are approved for payment with amendments.*

**219.17** To receive notice of items for inclusion on the next agenda for Wednesday 21st March 2018:

**RESOLVED:** *There were none.*

### **Section B**

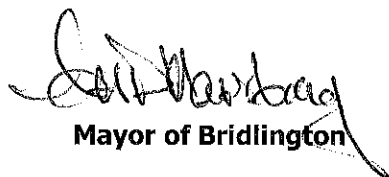
In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

**220.17** To create a Contract Working Group and consider the report regarding:

**RESOLVED:** *The Council noted the written and verbal report from Councillor Heslop-Mullens and resolved to create a Contract Working Group consisting of a third of the council. The Council resolved to support the conditions agreed with the landlord and the proposals following the meeting.*

*The Council resolved that the Contract Working Group will be Councillor Heslop-Mullens (current BTC Chair of Finance), Councillor Holmes (current Chair of Planning), Councillor Finlay (current Deputy Chair of Finance & current ERYC Eastern Area Planning Sub-Committee member) and Councillor Marsburg (Mayor of Bridlington with a building background).*

Signed:

  
Mayor of Bridlington

Date:

21.03.18