



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 11th December 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Dixon, Heslop-Mullens, S Marsburg, T Milns, M Milns & Walker, a total of seven Councillors (7). Mr D Bullen of Yorkshire Coast BID was in attendance and Mrs Paula King, Town Clerk took the minutes.

182.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

183.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Finlay, Foster, C Marsburg, Norman & Holmes.*

184.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

185.19 Update an update from Dean Bullen, Bridlington Board Member of the Yorkshire Coast BID (10 min brief, 5 min questions):

Mr Bullen informed that around 50% of the Bridlington levy would be spent in Bridlington and he provided a brief about the six Yorkshire BID Projects in Bridlington which included details about the following:

1. the "Brid Bus" scheme which piloted with Sheffield,
2. the "Bring it to Brid" scheme to try and encourage organisations and groups to bring their events to Bridlington,
3. how the BID hope to help with a Bridlington Christmas event working with the community,
4. how the BID are looking at helping to make the Bridlington Pride event more business friendly,
5. East Riding College development of skills particularly with tourism and event management,
6. the Lobster Festival in Bridlington (formerly Seafood Festival).

Councillor M Milns enquired about a Coastal Project Update with the projected employment figures for the Yorkshire Coastal Route.

A discussion took place about the future Seafood/Lobster in Bridlington with Councillor Dixon sharing that he considered the event should include seating. Councillor Heslop-Mullens shared that he considered that Garrison Square with Prince Street would not be a good location for the future festival and that streets in the town centre would be more popular with businesses. Councillor Walker shared that he considered the earmarked areas is good and practical and the overspill in that area will be OK. Mr Bullen informed that the steering group selected the location and that discussions were still taking place and could include King Street but clarified that he is not a member of that group and added that this festival also demonstrates how the East Riding College

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students can be involved with events in Bridlington. The Yorkshire BID will relaunch Bridlington which will take place when all the regeneration is completed in around 12 months time.

- 186.19** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *There were none.*

187.19 Civic Appointments from 21st November – 11th December 2019

Mayor & Mayoress:

22.11.19	Christmas Tree Light Switch On
22.11.19	252 Squadron Presentation Night
25.11.19	ATC Meeting
30.11.19	Climate Control Tree Planting
01.12.19	Old Town Festival
04.12.19	Christmas Card Competition Presentation at New Pasture Lane School
04.12.19	Christmas Card Competition Presentation at Hilderthorpe School
04.12.19	Window Display Competition Presentation at 49 Antiques & Retro
04.12.19	Remembrance Meeting
06.12.19	Rotary Christmas Tree Festival

Total of 10 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

21.11.19	Tesco Food Bank
23.11.19	Cricket Club Presentation Meal
27.11.19	Cruse Coffee Morning at Co-Op Funeral Care
30.11.19	Mallard Court Christmas Fayre
30.11.19	Climate Control Tree Planting
02.12.19	Light up a Life Service
05.12.19	Swan House Coffee Morning
09.12.19	Lions Christmas Concert

Total of 8 Civic Duties attended by the Deputy Mayor & Deputy Consort

Most of the Other Councillors:

22.11.19	Christmas Tree Light Switch On
26.11.19	Martongate Assembly – Cllr Heslop-Mullens
28.11.19	Health Forum – Cllr T Milns
30.11.19	Climate Control Tree Planting – Cllrs Heslop-Mullens, Finlay, T Milns & Walker
01.12.19	Old Town Festival – Cllr Heslop-Mullens
02.12.19	Hilderthorpe School Global Climate Conference – Cllr Heslop-Mullens
04.12.19	Remembrance Meeting – Cllrs Finlay, Holmes & S Marsburg
05.12.19	Swan House Coffee Morning – Cllr Dixon
09.12.19	Bridlington Lions Christmas Concert – Cllr T Milns

Total of 9 Civic Duties attended by other Councillors

Staff:

04.12.19	Remembrance Meeting – Mrs P King
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Total of 1 Civic Duties attended by Staff

- 188.19** To receive the minutes of the Planning & Environmental Committee meeting on 18.11.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 18.11.19 are approved.*

- 189.19** To approve the minutes of the Council meeting on 20.11.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.11.19 are approved as a true record.*

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190.19 To receive the minutes of the Finance & General Purposes Committee meeting on 03.12.19:

RESOLVED: *The minutes of the Finance & General Committee held on 03.12.19 are approved.*

191.19 To receive the minutes of the Staffing Committee meeting on 03.12.19:

RESOLVED: *The minutes of the Staffing Committee meeting on 03.12.19 are approved.*

192.19 To receive the minutes of the Planning & Environmental Committee meeting on 09.12.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 09.12.19 are approved:*

193.19 To receive an update for the new offices at 2A Marshall Avenue. In the absence of both Councillors the Clerk updated the meeting with the current situation with the refurbishment of the offices.

RESOLVED: *The meeting was updated with the progress on site, Building Regulation matters, the CLLD Grant and the PWLB application.*

194.19 To consider and approve the Town Council Newsletter Winter Edition 2019:

RESOLVED: *The Winter Newsletter is approved with amendments.*

195.19 Consultation on Strengthening Police Powers to Tackle Unauthorised Encampments:

RESOLVED: *The Councillors resolved that those who wished to engage with the consultation can do so and should they wish to respond they can do via the office or personally. The Council resolved to place the consultation on the next agenda to consider investigating with the Home Office the overall aims and objectives.*

196.19 To receive a verbal update for the Big Climate Fightback – Councillors Heslop-Mullens & Walker. Both Councillor Heslop-Mullens and Walker updated the meeting about the Big Climate Event and how pleased they were with the success of the day with the amount of people, of mixed ages, who attended to plant a tree on the day.

RESOLVED: *The Council resolved to write letters of thanks for Mr Harper and Mr Dunn who provided exceptional assistance in the build up to the event and on the day.*

197.19 To receive a verbal update for the Christmas Tree & Competitions – Councillor Dealtry. The Mayor updated the meeting about the Christmas Tree Light Switch on event with the Bridlington Round Table, Bridlington Excelsior Band and the East Coast Community Choir and how well the traditional event in Bridlington was received by those who attended. He also shared how happy he was to be able to attend the schools of Bridlington to present the winners of his Card Competition.

RESOLVED: *The Council noted the information.*

198.19 To receive the Internal Auditors Half Year Report:

RESOLVED: *The Council received and noted the information and resolved to thank Mrs Exon.*

199.19 To retrospectively approve the Christmas Bauble and Banner:

RESOLVED: *The Council resolved to retrospectively approve the Bridlington Town Council's purchase of the Christmas Bauble and Banner.*

200.19 To consider the Remembrance Day Wrap Up Report:

RESOLVED: *The Council noted the report.*

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201.19 To receive the monthly report from Skatepark Coordinator & to consider the renewal of the Skatepark Coordinator Contract – November 2019:

RESOLVED: *The report was noted with thanks to the Skatepark Coordinator. The Skatepark Coordinators contract was approved.*

202.19 The following items of Correspondence were commented upon or otherwise noted:

- a) 21.11.19 Armed Forces Day – Feedback and clarification.
- b) 25.11.19 ERYC – Final Adoptions Statement for East Riding of Yorkshire & Kingston upon Hull Joint Minerals Local Plan 2016-2033 Notice of Adoption.
- c) 25.11.19 RBL Bridlington Branch – Letter of apology.
- d) 04.12.19 Bridlington Old Town Association – Letter of Thanks.
- e) 04.12.19 ERYC – Bridlington Sea Front Area - Proposed Restricted Parking Zone:

RESOLVED: *The Council resolved to support the proposed restricted parking zone on the Bridlington Sea Front area.*

- f) 04.12.19 ERNLLCA – Information for limit changes for Section 137 for 2020/2021.

203.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. CPRE - Countryside Voices Magazine – Winter Edition 2019 (available on request).
- ii. CPRE – Fieldwork Magazine – 2019 (available on request).
- iii. Bridlington Central Action Group minutes of meeting of 12.11.19.
- iv. East Riding of Yorkshire Clinical Commissioning Group Update to Bridlington Health Forum meeting on 28.11.19.

204.19 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 5th December 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£20,204.45
Town Council	93662969	Deposit A/C	£167,099.77
Town Council		Petty Cash	£253.56

Accounts paid since: 14th November 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	15-Nov	Clean As a New Pin	Autumn Newsletter Advert	£40.50
CR	15-Nov	BKR/Nettl	Autumn Newsletter Advert	£40.50

Cash Receipts:

Petty cash Receipts	30-Nov	Petty Cash Receipts	November Petty Cash Receipts	£145.97
Total Receipts				£226.97

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	18-Nov	Gaz Prom	Office Gas Bill	£67.88
BACS 85	21-Nov	A Johnson Accounting Services	Half Year Internal Audit Fee	£235.65
		BKR Group	Autumn Newsletter Distribution balance	£378.00
		Business Stream	St Johns Toilets Water Bill	£90.90
		David Leeman	Remembrance Piper	£150.00
		Hi Fliers	Flags	£252.37
		K Wardle	Skate Park October Co-ordinator	£345.01

Council Meeting Minutes

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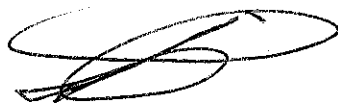
		K Wardle	Skate Park October Maintenance	£463.74
		Mixerman Music	PA Hire for Remembrance	£199.00
		Siemens	Photocopier Lease	£182.13
MAR 03	21-Nov	Springvale Homes	Marshall Ave 2nd Inv - part payment	£12,000.00
BACS 86	22-Nov	Lite Ltd	Xmas Lighting Contract - part payment	£8,067.00
BACS 86A	25-Nov	Lite Ltd	Xmas Lighting Contract - part payment	£8,067.00
BACS 87	25-Nov	Christ Church Bridlington	Room Hire Full Council - November	£27.20
		ERYC	St Johns Toilets Cleaning - Sept & Oct	£2,184.00
		PBS Construction	Traffic management - Remembrance	£600.00
DD	25-Nov	Gaz Prom	Office Gas Bill	£55.08
MAR 03A	26-Nov	Springvale Homes	Marshall Ave 2nd Inv - part payment	£12,000.00
SO	27-Nov	Jack Dawson Taylor	Website Contract	£58.40
MAR 03B	28-Nov	Springvale Homes	Marshall Ave 2nd Inv - part payment	£12,000.00
MAR 03C	29-Nov	Springvale Homes	Marshall Ave 2nd Inv - balance payment	£9,535.92
DR	28-Nov	HSBC	Bank charges to 6th November	£17.60
BACS 88/89	29-Nov	Staff Costs	November Staff Costs	£3,942.47
DD	21-Nov	Haven Power	Office Electricity Bill	£43.73
DD	21-Nov	Haven Power	Skate Park Electricity Bill	£67.61
BACS 90	03-Dec	BKR Group	Advertising	£186.00
		CH Plaxton	Christmas Pomanders	£2,572.50
		Cyril Marsburg	Civic Travel Expenses	£17.66
		ERYC	Office Rates payment 9/10	£227.00
		ERYC	St john's toilets rates payment 9/10	£113.00
		Lighting & Signs	Christmas Tree lights installation	£1,044.52
		United Carlton	Photocopying costs	£389.82
		Yorks Moors Xmas Trees	Christmas trees for Bridlington	£375.00
MAR 04	03-Dec	Property Shop Yorkshire	Stage two project management fee	£2,311.35
BACS 91	06-Dec	East Coast Engraving	Plaque engraving	£16.00
		K Wardle	Skate Park Nov Maintenance	£386.79
		K Wardle	Skate Park Nov Co-ordinator	£284.13
Petty Cash	30-Nov	Petty Cash	November Petty Cash Expenditure	£498.72
101731	20-Nov	Cash from Bank	Cash - stamps & Competition Vouchers	£425.50
DD	02-Dec	British Telecom	Phones and internet	£447.16
			Total Payments	<u>£80,325.84</u>

RESOLVED: *The accounts are approved for payment.*

205.19 To receive notice of items for inclusion on the next agenda for Wednesday 15th January 2020:

- Encampment Consultation

Signed:



Mayor of Bridlington

Date:

15 January 2020