



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 15th January 2020
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors Dealtry, Foster, T Milns, M Milns & Walker a total of five (5) Councillors. One Member of the public was present and Mrs Paula King, Town Clerk took the minutes.

Section A:

206.19 Mayor's Welcome:

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

207.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dixon, Finlay, Heslop-Mullens, Holmes, C Marsburg, S Marsburg & Norman.*

208.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

209.19 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

A member of the public shared that a request had been submitted to the East Riding of Yorkshire Council (ERYC) to remove the emergency vehicle parking bay and replace it with much needed public parking outside a former care home on Marshall Avenue.

210.19 Civic Appointments from 12th December 2019 – 15th January 2020

Mayor & Mayoress:

15.12.19 Chairman Civic Dinner at the Spa
26.12.19 Boxing Day Dip

Total of 2 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

13.12.19 Applegarth Christmas Fair
17.12.19 Proclamation of Christmas in Sewerby Village

Total of 2 Civic Duties attended by the Deputy Mayor & Deputy Consort

Most of the Other Councillors:

16.12.19 Old Town Association Meeting – Cllr Heslop-Mullens

Total of 1 Civic Duties attended by other Councillors

Staff:

08.01.20 Dementia meeting at ER Leisure – Mrs King

Total of 1 Civic Duties attended by Staff

LND

211.19 To approve the minutes of the Council meeting on 11.12.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 11.12.19 are approved as a true record.*

212.19 To receive the minutes of the Planning & Environmental Committee meeting on 06.01.20:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting on 06.01.20 are approved.*

213.19 To receive the minutes of the Finance & General Purposes Committee meeting on 07.01.20:

RESOLVED: *The minutes of the Finance & General Committee held on 07.01.20 are approved.*

214.19 To receive an update for the new offices at 2A Marshall Avenue.

RESOLVED: *In the absence of Councillors Holmes and C Marsburg the meeting was updated with the progress on site, Building Regulation matters, the CLLD Grant and the PWLB application by the Clerk.*

215.19 To consider and approve the Budget for 2020-2021:

RESOLVED: *To accept the Council's budget proposal for 2020/2021. A total of two hundred & thirty-five thousand, five hundred & twenty-eight pounds (£235,528.00). Although the precept has seen a 7% increase this year due to the increase in the tax base the band "A" to "H" amounts will only see a 6.27% increase this financial year.*

216.19 To consider and approve the Precept for 2020-2021:

RESOLVED: *To approve the Council's precept demand of two hundred & thirty-five thousand, five hundred & twenty-eight pounds (£235,528.00) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will be £22.32.*

217.19 To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

RESOLVED: *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and publish on the Bridlington Town Council website.*

218.19 To consider meeting proposals for 2020-2021:

RESOLVED: *The meeting schedule for 2020-2021 is approved.*

219.19 To consider Training for Members and Staff – Being a Good Employer – February 2020:

RESOLVED: *The information was noted and two members of staff and one Councillor are approved and booked onto the course.*

220.19 To consider a report from the Skatepark Coordinator – December 2019:

RESOLVED: *The information was noted and the meeting resolved to send thanks to the Skatepark Coordinator.*

221.19 To considering the East Riding of Yorkshire Council (ERYC) Chairman's Awards (as advertised in the Your East Riding Magazine:

RESOLVED: *The Council resolved that Councillors with potential nominations were asked to work with the Clerk at their earliest convenience to ensure that any submissions were the best they could be in the time given.*

222.19 To consider a report for Dementia Friendly Bridlington.

RESOLVED: *The Council noted the report and resolved the following regarding:*

For the Town Council to effectively continue to support Dementia in Bridlington it was suggested that the Town Council consider resolving to do the following:

1. *To have a Councillor Jackie Foster take up the role as the liaison lead for the Town Council and undertake this as an Outside Post and Responsibility,*
2. *Continue to have a web page on the Town Council website with the updated group details,*
3. *Continue to assist with advertising but the Newsletter could introduce a regular article which provided useful local information and signposting specific help,*
4. *Continue to share information in Forthcoming Events i.e. meeting dates & groups can be introduced,*
5. *Continue to share relevant information for everything Dementia related in Bridlington on the Town Council's Social media platforms.*

223.19 The following items of Correspondence were commented upon or otherwise noted:

a) 05.12.19 Bridlington Pride – Request of Members and Assistance:

RESOLVED: *The Council resolved that Councillors Norman & Walker were to be the representatives for the Town Council and be listed as such in the Town Council's Outside Post and Responsibilities to attend future meetings.*

b) 16.12.19 Dame Cunliffe-Lister – Letter of thanks.

c) 18.12.19 Coastal Communities Alliance – Year of the Coast 2021 Information.

d) 20.12.19 ERYC – Positive Activity Grant 2020 – Support Evening.

e) 20.12.19 ERYC – Temporary Road Closure – Hilderthorpe Road Access next to 90, Bridlington.

f) 02.01.20 Historic England – Humphry Sandwith Fountain – Invitation to Comment.

g) 02.01.20 Race the Waves – Request of assistance:

RESOLVED: *The Council resolved to support the Race the Waves event again in Bridlington by helping to advertise the event in the Town Council's Newsletter and on the Town Council's social media platforms.*

h) 06.01.20 Transport Changes Notification – with effect from 03.01.20.

i) 06.01.20 ERYC – Trinity Cut Update.

j) 06.01.20 ERYC – Topics for scrutiny submitted.

k) 08.01.20 ERYC – Footway Maintenance Works – Various areas of Bridlington.

224.19 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration News – Relaunch Issue No.1 August 2019.
- ii. Town Improvement Forum minutes of meeting of 05.11.19.
- iii. Humberside Police – Monthly Update – November 2019.
- iv. Humberside Police – Monthly Update – December 2019.
- v. ERNLLCA Newsletter – December 2019.
- vi. Bridlington Central Action Group minutes of meeting of 10.12.19.
- vii. Clerks & Councils Direct magazine – January 2020.
- viii. Yorkshire Rail Campaigner no. 47 – January edition.

225.19 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 9th January 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£15,000.00
Town Council	93662969	Deposit A/C	£127,246.54
Town Council		Petty Cash	£250.11

Council Meeting Minutes

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Accounts paid since: 5th December 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	07-Dec	HSBC	Interest received	£534.59

Cash Receipts:

Petty Cash	31-Dec	Petty Cash receipts	December petty cash receipts	£42.70
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Total Receipts £577.29

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 92	09-Dec	BKR Group	Xmas Cards	£90.00
DD	22-Nov	Gaz Prom	Nov Office Gas Bill	£55.08
DD	17-Dec	Haven Power	Skate Park - Dec Electricity Bill	£75.63
DD	17-Dec	Haven Power	Office Dec Electricity Bill	£47.74
DD	15-Dec	Gaz Prom	St John's toilets Dec Electricity	£45.69
DD	19-Dec	Gaz Prom	Dec Office Gas Bill	£81.23
MAR05	09-Dec	Springvale Homes	Marshall Ave phase 1 payment 3 part	£13,000.00
MAR05A	12-Dec	Springvale Homes	Marshall Ave phase 1 payment 3 (part)	£13,374.78
MAR06	12-Dec	Property Shop Yorkshire	Project management phase payment 3	£1,318.74
BACS 93	19-Dec	Cllr J Foster	Civic Engagement Expenses	£37.00
		ERNLLCA	Training Course fee x 3	£324.00
		BKR Group	Winter Newsletter Distribution	£378.00
		BKR Group	Winter Newsletter Printing	£864.00
		ERYC	Footway Lighting SL Agreement	£6,887.06
		Christchurch Bridlington	December Room Hire	£27.20
		Eon	Marshall Ave Electricity Bill	£9.81
SO	20-Dec	A&T Curtis	Quarterly Office Rent	£1,130.00
BACS 98	24-Dec	ERYC	St John's Toilets Dec Cleaning	£1,092.00
		Calbarrie	Portable Appliance Testing	£82.20
		Cllr T Norman	Travel Expenses to training course	£23.40
		Cllr J Foster	Civic Engagement Expenses	£11.00
DR	28-Dec	HSBC	Bank Charges to 6-12-19	£13.09
		J Dawson Taylor	Website Contract	£58.40
BACS 94/95	31-Dec	Staff Costs	December staff costs	£3,865.70
BACS 96	31-Dec	ERYC	St John's Rates payment 10/10	£113.00
		ERYC	Office Rates payment 10/10	£227.00
BACS 97	31-Dec	HMRC	PAYE & NIC 3rd Quarter	£1,728.68
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£46.15
Total Payments				£45,006.58

RESOLVED: *The accounts are approved for payment.*

226.19 To receive notice of items for inclusion on the next agenda for Wednesday 19th February 2020:

- Pride Flag update

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

227.19 To receive the minutes of the Contract Committee meeting on 07.01.20:

RESOLVED: *The minutes of the Contract Committee meeting on 07.01.20 are approved.*

Signed:


Mayor of Bridlington

Date:

19.02.20