



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 16th January 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes & T Milns a total of eight (8). Mrs Paula King, Town Clerk took the minutes.

194.18 The Mayor's Welcome:

The Mayor welcomed everyone to the meeting and wished everyone a Happy New Year.

195.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor B Croft, Marsburg & M Milns.*

196.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillor Finlay declared a non-pecuniary interest in Item 15 on the agenda as she will be an ERYC Chairman's Awards judge for one of the categories.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

197.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

198.18 To receive the Civic Appointments from 13th December 2018 – 16th January 2019

Mayor, Mayoress & Consort:

14.12.18	Suffragette March
14.12.18	Cheque Presentation at East Riding College
16.12.18	Chairman's Civic Dinner & Pantomime
15.01.19	Clinical Skills Launch at East Riding College

Total of 4 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

14.12.18	Local Links Meeting
18.12.18	Hornsea Civic Carol Service
14.01.19	Old Town Association Meeting
16.01.19	ERVAS Meeting

Total of 4 Civic Duties attended by the Deputy Mayor & Deputy Mayoress

Most of the Other Councillors:

09.01.19	Town Improvement Forum Meeting – Councillor Holmes
10.01.19	Renaissance meeting – Councillor T Milns
14.01.19	Old Town Association meeting – Councillor T Milns
16.01.19	ERVAS Meeting – Councillor Holmes

Total of 4 Civic Duties attended by other Councillors

Staff:

17.12.18 & 14.01.19 - Armed Forces Day Meeting at RBL – Mrs Paula King & Miss Abigail Grosse

Total of 2 Civic Duties attended by Staff

199.18 To approve the minutes of the Council meeting held on 12.12.18 as a true record:

RESOLVED: *The minutes of the Council meeting held on 12.12.18 are received as a true record.*

200.18 To receive the minutes of the Planning & Environmental Committee meeting held on 07.01.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 07.01.19 are approved.*

201.18 To receive the minutes of the Finance & General Purposes Committee meeting on 08.01.19:

RESOLVED: *The minutes of the Finance & General Purposes Committee meeting held on 08.01.19 are approved.*

202.18 To consider and approve the Budget for 2019-2020:

RESOLVED: *To accept the Council's budget proposal for 2019/2020. A total of two hundred & twenty thousand, one hundred & twenty eight pounds & sixty one pence (£220,128.61). Although the precept has seen a 3.67% increase this year due to the increase in the tax base the band "A" to "H" amounts will only see a 1.99% increase this financial year.*

203.18 To consider and approve the Precept for 2019-2020:

RESOLVED: *To approve the Council's precept demand of two hundred & twenty thousand, one hundred & twenty eight pounds & sixty one pence (£220,128.61) and to forward the details to the East Riding of Yorkshire Council (ERYC) to ensure payment to the Bridlington Town Council is completed. The Band D for properties in Bridlington will be £20.92.*

204.18 To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

RESOLVED: *To approve the precept leaflet with amendments and to forward it electronically to the ERYC and publish on the Bridlington Town Council website.*

205.18 Cycle Parking in Bridlington – Collation of submission:

RESOLVED: *The Council considered the information collated from the Town Council's social media. The Town Council undertook a survey of current cycle parking and noted that there is availability to park at current cycle parking on Chapel Street, King Street, Cliff Street, Prince Street and Queen Street and resolved to inform the ERYC that the following information is what they would like to submit:*

- *More secure cycle parking to prevent theft of unattended locked cycles,*
- *If more cycle parking is placed in Bridlington it should be placed near monitored CCTV cameras,*
- *During the reconfiguration of Garrison Square could it be ensured that the Cycle parking is retained in that area.*

206.18 To consider a verbal report from Cllr Dixon – Footpath work on Marton Road, Bridlington:

RESOLVED: *The Council resolved to request that the East Riding of Yorkshire Council inspect the footpaths on Marton Road with a view to immediately adding it to the Footway Improvement schedule in Bridlington as there are many places along the footpath that become virtually impassable in inclement weather.*

207.18 Citizen of Honour Award and Working Group future meeting date:

RESOLVED: *The Citizen of Honour Working Group resolved to meet on Tuesday 22nd January 2019 to consider the nominations for 2019.*

208.18 To considering the ERYC Chairman's Awards:

RESOLVED: *The Council resolved to approve the suggested nominations and Councillors will assist with the collation of the information for submission. The Clerk is given authority to submit all the collated completed forms by the deadline date of 31.01.19.*

209.18 To consider meeting proposals for 2019-2020 and report for proposed changes to 2019's Mayor Making meeting:

RESOLVED: *The meeting schedule for 2019-2020 is approved with the proposed changes for the Planning meeting in May. The Clerk is instructed to forward the details to the Key Centre to book the facility for full council and Parish meetings.*

210.18 To consider the report for the Naval Affiliation & Armed Forces Day meeting from 17.12.19 & report from 14.01.19:

RESOLVED: *The Council noted the contents and approved the outlined proposals for the Freedom for the Royal Navy and Armed Forces Day. The Council agreed that in addition to the allocated Freedom budget that a maximum of £2,500 extra would be made available from the Town Events budget should it be required.*

211.18 To consider a report from the Skatepark Coordinator – December 2018:

RESOLVED: *The information was noted with thanks. The Council would like to invite the Skatepark Coordinator to the next appropriate meeting to hear about the future planning of events at the Skatepark for 2019.*

212.18 The following items of Correspondence were commented upon or otherwise noted:

a) 20.11.18 Coast & Vale Community Action – Introduction (event attendance feedback):

RESOLVED: *The Council is currently involved with many voluntary, charity and social enterprise groups in Bridlington. The Council resolved that they would like to therefore inform Coast & Vale Community Action that they would be invited to brief at a Town Council meeting later on in the year.*

b) 14.12.18 Bridlington Regeneration update – forwarded by email in December 2018:

c) 18.12.18 Temporary Road Closure for part of Trinity Road, Bridlington:

d) 02.01.19 Notification of Bridlington Spa Roadshow for Tour de Yorkshire – 20.02.19:

e) 03.01.19 Proposed Highway Maintenance Works on Kingsgate, Bridlington – due to timescales information was forwarded in advance by email on 07.01.19:

f) 03.01.19 Humberside Police Office of the Police & Crime Commissioners Bulletin – requires feedback:

RESOLVED: *The Council resolved to respond with the following three issues for Bridlington:*

- 1. Drugs,*
- 2. Violence against persons,*
- 3. Speeding issues in Bridlington.*

The Council wished to inform that the issues are currently prevalent issues in Bridlington and are outlined in the Humberside Polices Parish/Town New Release information. The Town Council also resolved to promote Crime Stoppers and Neighbourhood Watch information within the Town Council's Newsletter if there is available space and the Clerk is requested to contact the Engagement Officer for relevant content.

- g) 09.01.19 Temporary Road Closure for Sewerby Level Crossing, Bridlington:
- h) 09.01.19 Temporary Road Closure for part of Quay Road, Bridlington:
- i) January Northern Gas Networks Works Notification & Drop in Event at BSCC on 15.01.19:

213.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Waterways Partnership Coordinator Newsletter – Autumn 2018:
- ii. Humberside Police Area Update for November & December 2018:

RESOLVED: *The Council resolved to write to Inspector Cocker of Humberside Police and the Head Teacher of Headlands School to convey and commend them both for their vigilance, swift response and sensitive handling of the incident outside of Headlands School on Tuesday 8th January 2019. The Council also wished to seek an update from Inspector Cocker about an apprehension regarding the poppy incident at the Bridlington War Memorial at the end of last year.*

- iii. Bridlington Regeneration Partnership Town Improvement Forum meeting of 06.11.18:
- iv. Bridlington Central Action Group meeting notes of 04.12.18:
- v. Bridlington Renaissance Partnership Strategic Partners meeting of 06.12.18:
- vi. ERNLLCA Newsletter – December 2018:
- vii. Clerks & Councils Direct Magazine – January 2019 issue (available on request):

214.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 10th January 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£388,646.77
Town Council		Petty Cash	£134.94

Accounts paid since: 5th December 2018

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	07-Dec	HSBC	Gross Interest to 6-12-18	£805.53

Cash Receipts

PC47	01-Dec	P King	Purchase of postage stamps	£3.36
PC51	31-Dec	Doggy Bags	Doggy Bags	£32.00

Total Receipts £840.89

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 76	10-Dec	BKR Group	Mayors Xmas Cards printing	£90.00
	10-Dec	East Coast Engraving	Plaque engraving	£8.00
BACS 77	14-Dec	CH Plaxton & Co	Xmas Pomanders for the town	£2,190.00
101706	13-Dec	YCCRP	Membership renewal	£5.00
BACS 78	20-Dec	A Grosse	Travel Expenses	£15.30
		Coastal Colour Print	Winter Newsletter printing	£1,075.00
SO	20-Dec	A&T Curtis	Quarterly Office Rent	£1,130.00
BACS 79/80	31-Dec	Staff Costs	December Staff Costs	£3,591.47
BACS 81	31-Dec	HM Revenue & Customs	PAYE & NIC 3rd quarter	£1,543.84
BACS 82	31-Dec	ERYC	St Johns Toilet Rates payment 10/10	£110.00
		ERYC	Office Rates payment 10/10	£195.00
BACS 83	27-Dec	Clr M Heslop-Mullens	Civic Travel Expenses	£14.54
SO	28-Dec	J Dawson Taylor	Website Contract	£57.20

SO	28-Dec	HSBC	Bank Charges	£8.40
DD	04-Jan	N Power	Office Gas Bill	£123.74
BACS 84	11-Jan	J Copsey	St Johns Toilets Lighting & Dryer	
	11-Jan	Vision ICT	Repairs	£537.00
Petty Cash	31-Dec	Petty Cash Expenses	Website Domain bi-annual fee	£66.00
			December Petty Cash Expenses	£132.77
			Total Payments	<u>£10,893.26</u>

RESOLVED: *The accounts are approved for payment.*

215.18 To receive notice of items for inclusion on the next agenda for Wednesday 20th February 2019:

- Citizen of Honour Awards.

Section B

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

216.18 To receive the minutes of the Contract Committee held on 08.01.19:

RESOLVED: *The minutes of the Contract Committee meeting held on 08.01.19 are approved.*

217.18 To consider the Terms of Reference for Council Liaison in accordance with Construction, Design and Management (CDM) and the Principal Designer for works required by Bridlington Town Council:

RESOLVED: *The Terms of Reference for Council Liaison are approved with amendments.*

218.18 To consider the correspondence:

RESOLVED: *The Council resolved to respond as resolved in the Contract Committee minutes. Councillors Holmes & Heslop-Mullens are nominated to attend future meetings of the Bridlington Partnership Trust.*



Signed:

Mayor of Bridlington

Date:

20th February 2019