



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 16th September 2020
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

A hybrid meeting was held with Councillors Dealtry, Dixon, Foster, C Marsburg, S Marsburg & Walker (6) physically in attendance at the Key Centre and Councillors Finlay, Heslop-Mullens, M Milns, T Milns & Norman (5) attended remotely.
The Clerk collated all feedback and comments.

85.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting in the room and online. He thanked everyone for their good wishes and thanked the Deputy for taking the August meeting. He then referred to the intention to permit audio recording of the meeting.

86.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Holmes.*

87.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on items 15, 16, 19c & 19i on the agenda as they all refer to East Riding of Yorkshire Council (ERYC) business and those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

88.20 Public Participation:

RESOLVED: *One member of the public attended the meeting and informed that the situation that had been previously shared had improved with the assistance of the arranged police presence by Inspector Cocker. He also informed that regular meetings for the Bridlington Central Action Group are looking to commence in October with the relevant requirements in place for social distancing and reducing risks.*

89.20 Civic Duties - Civic Appointments from 20th August – 16th September 2020

Mayor & Mayoress:

06.09.20 Charity Football Game at Bridlington Town FC
11.09.20 Bridlington In Bloom Presentations
11.09.20 Mayor's Charity Cheque Presentation
12.09.20 Unveiling of Sapper Peter J Shippey Memorial
16.09.20 Mayor's Charity Cheque Presentation

Total of 5 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Deputy Mayor Consort:

11.09.20 Bridlington In Bloom Presentations

Total of 1 Civic Duties attended by the Deputy Mayor & Deputy Mayor Consort

Most of the Other Councillors:

01.09.20 Town Improvement Forum – Cllr Norman
10.09.20 Youth Forum – Cllr T Milns
10.09.20 Local Links – Cllr Heslop-Mullens

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11.09.20 Bridlington In Bloom Presentations – Cllr Finlay
 15.09.20 EYCCG AGM – Cllr T Milns

Total of 5 Civic Duties attended by other Councillors

Mayor's Cadet:

Total of Civic Duties attended by Mayor's Cadet

Staff:

09.09.20 First Aid Course – Miss A Grosse
 15.09.20 First Aid Course – Mrs V Exon

Total of 2 Civic Duties attended by Staff

90.20 To approve the minutes of the Council meeting held on 19.08.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 19.08.20 are received as a true record.*

91.20 To receive the minutes of the Planning & Environmental Committee held on 24.08.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 24.08.20 are approved.*

92.20 To receive the minutes of the Finance & General Purposes Committee held on 08.09.20:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 08.09.20 are approved.*

93.20 To receive the minutes of the Planning & Environmental Committee held on 14.09.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 14.09.20 are approved.*

94.20 To receive an update and report for the new offices at 2A Marshall Avenue:

RESOLVED: *The Town Council resolved the following:*

1. *The Town Council resolved to request a floodlight is added to the back of the building on Rope Walk for safety reasons.*
2. *The Town Council resolved to purchase two alarm systems from a local company.*
3. *The Town Council resolved to purchase CCTV, which includes two cameras for the front of the building on Marshall Avenue, two cameras for the rear of the building on Rope Walk and two cameras for the reception areas.*
4. *The Town Council resolved to give delegated powers to the Contract Committee Working Group to ensure that timely decisions relating to the office move can be taken.*
5. *The Town Council resolved to immediately investigate the office communications systems to move to Marshall Avenue (Wi-Fi and phones for downstairs).*

95.20 To receive the Remembrance 2020 Report:

RESOLVED: *The Town Council resolved the following:*

1. *The Council resolved that due to the risks involved with Covid that the Bridlington Town Council will not host an official Service or Parade for Remembrance Sunday this year. The Council resolved to officially announce this news and to ensure that it is shared on social media, the Town Council's*

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website and to all interested parties.

2. The Council resolved to contact the poppy organiser to arrange collection and distribution of any wreaths for 2020 and to manage when and how, if at all, any wreaths are laid.
3. The Council resolves to inform and officially cancel the arrangements already in place for this year.

96.20 To receive the amended Financial Regulations

RESOLVED: *The Council officially approved and adopted the recommended amendments to the Financial Regulations.*

97.20 To consider the World and National Homeless Day report to Council – Councillor Walker:

RESOLVED: *The Town Council resolved to allow Councillor Walker to investigate if a World Homeless work/event will still be undertaken in Bridlington. If confirmation of an event is obtained the Town Council resolved to pledge £200 to the Charity Emmaus to be used directly for the event in Bridlington on 10th October 2020.*

98.20 To consider an update for the Humphry Sandwith Plaque:

RESOLVED: *The report was noted.*

99.20 To consider the ERYC Local Cycling and Walking Infrastructure Plans Consultation:

RESOLVED: *The Council resolved to submit the following comments:*

1. *Cycle Hire bikes on the sea front line London and lots of other towns?*
2. *Not certain that National Express still run? Page 13 3.5.5.*
3. *Medibus Services are not available in Bridlington – Page 14 3.5.2.*
4. *Based on the age disproportion and healthy problems at nearly 10% of population – is the bus service adequate as stated Pages 16 & 13 4.1.1 and 3.3.4?*
5. *Hilderthorpe Coach Park has been relocated Page 3.3.5.
Bus service is not good/gone from 4 per hour to 1 per hour Page 13 3.3.4*
6. *When was this report written as it appears very outdated?*

100.20 To consider the ERYC Licencing Policy Consultation:

RESOLVED: *The Council resolved to submit the following comments:*

1. *Cinemas – 3 are listed on google without the Spa – does that make the number 3 or 4 rather than 2?*
2. *Theatres – Found 4 rather than 3.*
3. *The Council sought clarification from the ERYC about the list at 2.25 as it differs hugely from Appendix 1 and has not received a response to be able to make comment on the revised Appendix 1 and therefore cannot support the proposed Appendix 1 as it does not seem to reflect what it should.*

101.20 To consider the report for Christmas 2020:

RESOLVED: *The Town Council resolved the following for Christmas 2020:*

1. *The Council resolved to run with the Best Dressed Window Competition and the Mayors Christmas Card Competition for Christmas 2020.*
2. *The Town Council resolved to purchase three Christmas Trees for the three ward areas of Bridlington.*
3. *The Town Council resolved to purchase the Christmas Pomanders for Bridlington.*
4. *The Town Council resolved to investigate the implementation of a Christmas Tree Trail for Bridlington.*

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102.20 To consider the Skatepark Coordinators Monthly Report – August 2020:

RESOLVED: *The report was noted and the Council resolved that thanks be conveyed to the Skatepark Coordinator.*

103.20 To receive items of correspondence:

- a) 19.08.20 ERYC CCG 2020 AGM Invitation – Forwarded in advance:
- b) 20.08.20 Mr Shaw & Sir G Knight – The Local Electricity Bill's Reintroduction:
- c) 21.08.20 ERYC – Community Response Hub – The Latest:
- d) 24.08.20 & 11.09.20 Mr Fradley – Parish Transport Champion Changes to Rail Timetable:
- e) 25.08.20 Pastor Mallender – Open Air Services – Forwarded in Advance:
- f) 25.08.20 HART – AGM & Chairmans Report:
- g) 25.08.20 East Riding College – Partnership:
- h) 26.08.20 Mires Beck Nursery – Tree & Wildflower:
- i) 01.09.20 ERYC – Traffic Survey Location Brookland Road, Bridlington:
- j) 02.09.20 Mr Carvill – Update with Gansey Girl:
- k) 04.09.20 Yorkshire Regiment Association – Newsletter:
- l) 07.09.20 Yorkshire Regiment Association – Remembrance Sunday 2020:

RESOLVED: *To cordially inform the Yorkshire Regiment of the resolutions regarding Remembrance.*

104.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ERNLLCA Newsletter 07:
- ii. ERNLLCA Newsletter 08:
- iii. Humberside Police Parish/Town Council News Release – August 2020:
- iv. Clerks & Councils Direct – September 2020:

105.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 10th September 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£10,492.96
Town Council		Deposit A/C	£223,268.56
Town Council		Petty Cash	£177.78

Accounts paid since: 12th August 2020

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
Transfer	18-Aug	Mayors Charity Account	Transfer from Mayors Charity Account	£2,869.80
Cash receipts:				
Petty Cash Receipts	31-Aug	Petty Cash Receipts	August Petty Cash Receipts	£67.74
Total Receipts				£2,937.54

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
MAR 10	17-Aug	Springvale Homes	Marshall Avenue Renovation	£10,500.00
101734	18-Aug	252 Sqn Brid ATC	Mayors Charity Fundraising Cheque	£717.45
101735	18-Aug	Bridlington School CCF	Mayors Charity Fundraising Cheque	£717.45
101736	18-Aug	Bridlington Sea Cadets	Mayors Charity Fundraising Cheque	£717.45
101737	20-Aug	Cash from Bank	Cash for Brid In Bloom Prizes	£175.00
BACS 37	26-Aug	Apex Radio Systems	Bridlink Radio Hire x 1	£175.00

		Bob Stabler & Sons	Skate Park Skip	£295.80
		Christ Church	Room Hire Full Council 19/8/20	£30.00
		ERYC	St Johns Toilets Rates payment 6/10	£115.00
		ERYC Supplies	Adhesive Dressings	£12.12
BACS 38/39	28-Aug	Staff Costs	August Staff Costs	£3,830.26
DR	28-Aug	HSBC	Bank Charges to 6/8/20	£6.50
DD	30-Aug	British Telecom	Phones and Internet	£473.68
BACS 40	01-Sep	GK Beulah	Lettering for honours board	£21.60
MAR 11	03-Sep	Springvale Homes	Marshall Avenue Renovation	£12,000.00
MAR 11A	10-Sep	Springvale Homes	Marshall Avenue Renovation	£12,000.00
Petty Cash	31 Aug	Petty Cash Expenses	August Petty Cash Expenses	£2.82
			Total Payments	<u>£41,790.13</u>

RESOLVED: *The accounts are approved for payment.*

106.20 To receive notice of items for inclusion on the next agenda for Wednesday 19.08.20:

- Update for Marshall Avenue.
- National Highways and Transport (NHT) Public Satisfaction Survey Consultation.
- Christmas Tree Trail.

Signed:



Mayor of Bridlington

Date:

21/10/20