



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 17th March 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The remote meeting was held with Councillors Dealtry, Dixon, Finlay, Foster, Heslop-Mullens, Holmes, M Milns, T Milns, Norman & Walker (10) attending online. Inspector Cocker from Humberside Police was in attendance. The Clerk collated all feedback and comments.

205.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting.

206.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor S Marsburg.*

207.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on all items on the agenda that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

208.20 Public Participation:

Inspector Cocker briefed the Council meeting that he was leaving his post in Bridlington and had joined the meeting this evening to ensure that he personally informed the Council of this news. He conveyed how much he had enjoyed the last five years in Bridlington and how sad he is to leave this role. The Town Council thanked him for everything he had done in Bridlington, how sad it is to see him go and that he was considered a great leader in neighbourhood policing in the area with all that he has achieved. The Inspector specifically asked if he could remain involved in the Remembrance Day Events in Bridlington as he has attended the event for many years and wished to continue to do so. A vote of thanks from the Town Council were conveyed to Inspector Cocker and he left the meeting with a promise to personally attend a future meeting with the future incumbent of post.

RESOLVED: *The Town Council resolved to arrange thanks for Inspector Cocker's Service.*

209.20 Civic Duties, Responsibilities & Training from 18th February – 17th March 2021

Mayor & Mayoress:

04.03.21 Year End Accounts & Audit Course
08.03.21 Commonwealth Flag Raise
11.03.21 Handover of 62 Quay Road
16.03.21 Introduction into VAT Course

Total of 4 Civic Duties attended by the Mayor & Mayoress

Staff:

16.03.21 Income & Expenditure Year End Webinar – Mrs Exon

Total of 1 Civic Duties attended by Staff

Note: Community Assistance has been provided by Councillor Liam Dealtry who has distributed the majority of items required by Councillors and Staff due to the lockdown.

LWB

210.20 To approve the minutes of the Council meeting held on 17.02.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 17.02.21 are received as a true record.*

211.20 To receive the minutes of the Planning & Environmental Committee held on 08.03.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 08.03.21 are approved.*

212.20 To receive the minutes of the Finance & General Purposes Committee held on 09.03.21:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 09.03.21 are approved.*

213.20 To receive the update for the previous and new offices:

RESOLVED: *The information was noted. The Council approved the contents of the report and resolved to set the recommended Service Charge for the lease which will be reviewed in 6 months and 12 months.*

214.20 To consider a report from the Street Naming Working Group:

RESOLVED: *The Town Council resolved to approve all the agreed proposals from the Street Naming Working Group to the ERYC for addition to the Bridlington List of Street Names.*

215.20 To consider a report from the Climate Working Group:

RESOLVED: *The Town Council resolved the following recommendations from the Climate Working Group:*

- 1. To adopt the Bridlington Town Council Climate Change Policy.*
- 2. To adopt the revised Bridlington Town Council Aims and Objectives.*
- 3. To investigate how to calculate the Bridlington Town Council Footprint.*
- 4. To ask the Parish Transport Champion to investigate on behalf of the Town Council the current restrictions for cycles allowed on trains to Bridlington.*

216.20 To consider a report for a potential Future Presentation:

RESOLVED: *The Town Council resolved to arrange a framed long service certificate along with a letter of thanks for future presentation.*

217.20 To consider the Spring Newsletter 2021 for proofing for printing:

RESOLVED: *The Town Council resolved to approve the Spring Newsletter with amendments.*

218.20 To receive a maintenance and monthly report from the Skatepark Coordinator – February 2021:

RESOLVED: *The information was noted with a vote of thanks to the Skatepark Coordinator.*

219.20 To consider the report for the "Love Explore APP":

RESOLVED: *The Town Council resolved the following regarding:*

The Town Council resolved to contribute £100 to the ERYC towards the maintenance fee for the "Love Explore" APP to benefit the Bridlington Community by advertising local events that the Town Council organise and support such as Remembrance Sunday & Armed Forces Day etc. The Community Trail Group will be able to make use of the APP via the Town Councils membership for their future events with a prior liaison with the BTC to ensure suitability. Should a Forum be created within the Bridlington Community the Civic Officer could be involved on behalf of the Town Council.

220.20 To receive items of correspondence – unless commented on all items were noted:

- a) 12.02.21 Bridlington Lives Matter – Briefing notes – info.
- b) 17.02.21 ERYC – Devolution – info.
- c) 17.02.21 Mr Ashby – Vaccination Team Praise - action:

RESOLVED: *The Town Council considered that thanking people would be a very positive thing to do and the Council believed that there are many more people that would benefit from being thanked for the wonderful work they have done in Bridlington during the pandemic. The Town Council also considered that it would be imperative to do it at the right time which i.e. when most people had been vaccinated.*

Many ideas were discussed at the meeting and the Town Council resolved to bring a report back to the Council for the Council to decide on the best way forward to thank everyone involved with their work during the pandemic in Bridlington.

- d) 19.02.21 ERYC – Retrospective approval of Marton Road Shared Cycleway/Footpath – info:

RESOLVED: *The Town Council resolved the following regarding (and this was email on 19.02.21):*

1. *Please can you request all species of trees for biodiversity*
2. *As long as the path is wide enough most Councillors agree*
3. *Given the money available this is considered the best option in this location.*

- e) 03.03.21 ERYC – Proposed Traffic Survey for Scarborough Road, Bridlington – info.
- f) 04.03.21 ERYC – Traffic Survey Brookland Road, Bridlington - action:

RESOLVED: *The Town Council resolved to support Option 1 – Take no further action but continue to monitor. It was noted that this option would include advising traffic management of any significant/substantial changes in traffic flow or in the environment.*

- g) 08.03.21 ERYC – Temporary Road Closure Notification for Springfield Avenue, Bridlington.

221.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Central Action Group minutes of meeting of 09.02.21:
- ii. Humberside Police & Crime Commissioner Bulletin:
- iii. Clerks & Councils Direct Magazine – March 2021 (available on request):
- iv. Humberside Police Bridlington Update – March 2021:

222.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th March 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£9,165.40
Town Council		Deposit A/C	£175,681.76
Town Council		Petty Cash	£137.54

Accounts paid since: 11th February 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	22-Feb	ERYC	Refund of Commercial Waste contract overpayment	£5.48
CR	26-Feb	N Power	Refund of overcharges on festive lighting account	£353.19
CR	09-Mar	S Dixon Foothutt	Winter Newsletter Advert	£40.50
Total Receipts				£399.17

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 86	17-Feb	ERYC Supplies	Clinical Waste Sacks for First Aid Equipment	£2.27
		KITS Hull Ltd	Office Telephones	£35.96
		K Wardle	Skate Park - Jan Co-ordinator	£537.08
		K Wardle	Skate Park - Jan Maintenance	£435.83
		Steve Lilley Plumbing	Attend Boiler breakdown	£54.00
DD	22-Feb	Gaz Prom	Quay Road Gas Bill - Feb	£82.53
BACS 87	23-Feb	Bridlington Stationers	Green paper	£5.51
		Business Stream	St John's Water	£58.34
		BKR Group	Balance on completion Autumn Newsletter	£378.00
		P King	Repayment of purchase items on council's behalf	£81.99
DD	15-Feb	Haven Power	Festive Lighting Contract 278 - Billed monthly - Jan	£163.34
		Haven Power	Festive Lighting Contract 273 - Billed monthly - Jan	£10.69
		Haven Power	Marshall Avenue Electric - Jan	£30.82
		Haven Power	Quay Road Electric - Jan	£61.82
		Haven Power	Skate Park - Jan	£69.16
		Gaz Prom	St Johns Toilets - Electric - Jan	£45.08
		Haven Power	Marshall Avenue Electric - Feb (2 weeks)	£16.06
DD	25-Feb	Gaz Prom	First Gas bill Marshall Ave?	£13.47
BACS 88/89	26-Feb	Staff Costs	February Staff Costs	£3,857.20
DR	28-Feb	HSBC	Bank charges to 6/2/21	£6.50
DD	02-Mar	British Telecom	Telephones and internet	£819.66
BACS 90	02-Mar	P King	Repayment of purchase items on council's behalf	£63.96
		A Thompson	Painting works at 62 Quay Road	£1,050.00
		Eon	Gas for Marshall Ave 1/2/19 to 22/12/20	£422.86
BACS 91	02-Mar	A & T Curtis	Final Quay Road rent payment (1 month owed)	£376.67
		Bridlington Stationers	Paper, printer ink, envelopes	£33.17
		K Wardle	Skate Park - February Co-ordinator	£547.53
		K Wardle	Skate Park February Maintenance	£379.24
		David Boland	Website Development and Management	£100.00
		Bridlington Carpets	Carpets for 62 Quay Rd	£561.00
DD	04-Mar	Gaz Prom	Marshall Ave Gas - Feb?	£24.41
BACS 92	11-Mar	ERYC	Business Rates - Quay Road 1/4/20 to 3/12/20	£1,866.11
		ERYC	Business Rates - Marshall Ave 3/12/20 to 31/3/21	£1,870.91
		Proclean	Pressure washing of back yard at 62 Quay Rd	£100.00
Total Payments				<u>£14,161.17</u>

RESOLVED: *The accounts are approved for payment.*

223.20 Items for inclusion on the next agenda for Wednesday 21.04.21:

- Response to Sir Greg Knight MP regarding meetings.

Signed:


Mayor of Bridlington

Date:

21.04.21