



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Business on 17th June 2020

Due to Covid-19 there was no Full Council meeting of the Bridlington Town Council. Delegated powers are in place to be able to undertake the business of the Council and the Clerk has integrated the Councillors feedback.

25.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on items 16a, b, g, h, k & L on the agenda as they are all Council Members of the East Riding of Yorkshire Council (ERYC). Councillor Norman declared a non-pecuniary interest on item 16m on the agenda as there has been previous assistance from this organisation to the family.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

26.20 Public Participation:

RESOLVED: *There was no correspondence to the office.*

27.20 Civic Duties - Civic Appointments from 21st May – 17th June 2020

Mayor & Mayoress:

01.06.20 Flowers delivered to Cllr Glenn Holmes
01.06.20 Flowers delivered to Mrs Victoria Exon
01.06.20 Red House Celebration

Total of 3 Civic Duties attended by the Mayor & Mayoress

Most of the Other Councillors:

03.06.20 Bridlington Local Links meeting Via Zoom – Cllr Heslop-Mullens
03.06.20 Bridlington Youth Coalition meeting via Zoom – Cllr T Milns
11.06.20 Regeneration meeting via Zoom – Cllrs Norman & T Milns

Total of 3 Civic Duties attended by other Councillors

Note: Community assistance has been provided by many Councillors who have been distributing collated information lists to those who do not have the internet, are vulnerable or isolating due to government lockdown regarding Coronavirus. Many thanks to all those who have been able assist during this time.

- 28.20** To approve the minutes of the Council meeting held on 20.05.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.05.20 are received as a true record.*

- 29.20** To receive the minutes of the Planning & Environmental Committee held on 01.06.20:

RESOLVED: *The minutes of the Planning Committee held on 01.06.20 are approved.*

- 30.20** To receive the minutes of the Finance & General Purposes Committee held on 09.06.20:

RESOLVED: *The minutes of the Planning Committee held on 09.06.20 are approved.*

- 31.20** To receive a report for the new offices at 2A Marshall Avenue:

RESOLVED: *The information was noted with clarification on points raised.*

LWD

32.20 To receive an updated list of Outside Posts and Responsibilities for the BTC Councillors – for retention in Councillor Folder:

RESOLVED: *The information was noted.*

33.20 To receive an updated Aims & Objectives List – for retention in Councillor Folder:

RESOLVED: *The information was noted.*

34.20 To consider a report regarding the Covid-19 Impact on the Bridlington Town Council Mayoral Year 2020-2021:

RESOLVED: *The Bridlington Town Councillors resolved with a majority to defer the Annual Meeting for 12 months thereby retaining the current Mayor and Deputy until May 2021. The following points were made:*

- *The risk can be managed better for Covid-19,*
- *The current incumbent of post can fully complete this Mayoral Year and the Mayor's Charity Fundraising with a Civic Dinner if Covid-19 allows,*
- *The future incumbent of post will hopefully be able to undertake a more "normal" Civic Year than 2020-2021 due to Covid-19,*
- *It will be more cost effective for the Council in that there will be no Civic Service.*

The Clerk is instructed to convey this information to the ERYC Civic Office.

35.20 To consider a report for further submission to the Town & Parish Council Charter Consultation:

RESOLVED: *The Town Council approves the Clerk to respond with the proposed additional comments for the Town and Parish Council Charter Consultation.*

36.20 To consider a report for feedback to the Bridlington Regeneration Covid-19 Website Database:

RESOLVED: *The Town Council resolved to forward the collated report to the ERYC Head of Public Health, ERYC Emergency Planning, Bridlington Regeneration Team, ERYC List compilers and Hey Smile Foundation. The Town Council are very keen to hear how the Bridlington Regeneration Partnership and the ERYC are integrating these very valuable and important lessons learned.*

37.20 To consider a report about the six-month rule for Councillors:

RESOLVED: *The Council resolved to suspend the six-month rule for all Town Councillors for the remainder of this Council Year to accommodate the needs of the Members personal management of risk due to Covid-19.*

38.20 To consider the Local Government Association Model Code of Conduct Consultation:

RESOLVED: *The Council resolved to collate a response for the consultation with a view to approving and submitting before the deadline date of 17th August 2020.*

39.20 To consider the Skatepark Coordinators Monthly Report – May 2020:

RESOLVED: *The report was noted and the Council resolved that thanks be conveyed to the Skatepark Coordinator.*

40.20 To receive items of correspondence:

- a) 13.05.20 ERYC – Election Charges from May 2019.
- b) 15.05.20 ERYC – Public Conveniences – Opening.
- c) 18.05.20 Civic Office ERYC – Forwarded letter from Defence School of Transport.
- d) 18.05.20 Network Rail – Improvement Work – Bridlington Quay.

LWA

- e) 18.05.20 Hey Smile Foundation – ER Covid-19 Volunteer Network Survey.
- f) 19.05.20 Rural Community Safety Priorities & BTC Submission.
- g) 19.05.20 ERYC – Temporary Road Closure – Jewison Lane Level Crossing.
- h) 19.05.20 ERYC – Bessingby Hill work affecting Trees.
- i) 22.05.20 Parish Transport Champion – Services Information during Covid-19.
- j) 30.05.20 Rt Hon Sir Greg Knight MP – Response to BTC National Memorial request.
- k) 02.06.20 ERYC – Update on Tree Planting Fund (ERYCTPF).
- l) 06.08.20 ERYC – Placement of a Plaque on a wall for Humphry Sandwith in a Conservation Area in Bridlington Old Town - Resolution:

RESOLVED: *The Council resolved to proceed with a Listed Building Consent Application for the placement of a plaque on the wall near the trough.*

- m) 11.06.20 Marie Curie – Emergency Appeal:

RESOLVED: *The Council resolved that the proposal was not approved.*

41.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Board Meeting minutes of 04.02.20:
- ii. ERSAB Covid-19 Newsletter – May 2020:
- iii. Humberside Police Bridlington Update for May 2020:
- iv. Bridlington Central Action Group notes of 09.06.20:
- v. ERNLLCA Newsletter 3 – 2020 – clarification for BTC AGAR already confirmed:
- vi. ERNLCCA Newsletter 4 – 2020:

42.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 11th June 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£15,000.00
Town Council		Deposit A/C	£317,610.29
Town Council		Petty Cash	£152.24

Accounts paid since: 13th May 2020

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	22-May	ERYC	Office Business rates refund	£247.05

Cash Receipts:

Petty Cash	31-May	Petty Cash Receipts	There were no petty cash receipts in May	£0.00
Total Receipts				£247.05

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 12	21-May	Compost Bag Company	Doggy clean up bags	£290.40
		N Power	Festive Lighting Contract 2	£393.75
		Siemens	Photocopier Lease	£182.13
	21-May	Gazprom	St Johns Toilets Electric - April	£40.06
BACS 13	26-May	ERNLLCA	Annual Membership fee	£2,841.00
SO	27-May	J Dawson Taylor	Website Contract	£58.40
DR	28-May	HSBC	Bank charges to 6/5/20	£6.50
BACS 14	29-May	ERYC	St John's toilets Rates payment 3/10	£115.00
BACS 15	29-May	Bob Stabler & Sons	Skate Park - Skip	£295.80
BACS 16/17	29-May	Staff Costs	May Staff Costs	£3,736.87

DD	26-May	Haven Power	Skate Park Electric - April	£75.46
DD	30-May	British Telecom	Office Phones and Internet	£472.95
Petty Cash	31-May	Petty Cash	May Petty Cash Expenses	£40.00
DD	04-Jun	Haven Power	Office Electric - April	£24.18
DD	04-Jun	Haven Power	Marshall Ave Electric - April	£5.84
BACS 18	09-Jun	ERYC	May 2019 Elections	£9,497.78
		Kay Wardle	Skate Park - Maintenance	£557.06
		Kay Wardle	Skate Park - Co-ordinator	£434.70
		Property Shop Yorkshire	St Johns Toilets Repairs	£156.26
		RBS Ltd	Accounts Software Subscription	£148.80
DD	01-Jun	Gazprom	Office Gas Bill - April	£64.21
Total Payments				<u>£19,437.15</u>

RESOLVED: *The accounts are approved for payment.*

43.20 To receive notice of items for inclusion on the next agenda for Wednesday 15.07.20:

- Bridlington Town Council Annual Report 2019-2020.
- Update for Marshall Avenue.
- Update for Humphry Sandwith Listed Building Consent Application.
- Collate the Code of Conduct consultation for submission.

Signed:



Mayor of Bridlington

Date: 15.7.20