



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 18th November 2020
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

A hybrid meeting was held with Councillors Dealtry & Foster (2) physically in attendance at the Key Centre and Councillors Dixon, Finlay, Holmes, M Milns, T Milns, Norman & Walker (7) attended remotely.
The Clerk collated all feedback and comments.

125.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting in the room and online and referred to the intention to permit audio recording of the meeting.

126.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Heslop-Mullens, C Marsburg & S Marsburg.*

127.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Norman and Walker declared a non-pecuniary interest on all items on the agenda that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

128.20 Public Participation:

RESOLVED: *There were none.*

129.20 Civic Duties - Civic Appointments from 22nd October – 18th November 2020

No duties were undertaken by either the Mayor or the Deputy during this period

Most of the Other Councillors:

03.11.20 Town Improvement Forum – Cllr Norman

18.11.20 Learning & Skills Forum – Cllr Norman

Total of 2 Civic Duties attended by other Councillors

- 130.20** To approve the minutes of the Council meeting held on 21.10.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 21.10.20 are received as a true record.*

- 131.20** To receive the minutes of the Planning & Environmental Committee held on 26.10.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 26.10.20 are approved.*

- 132.20** To receive the minutes of the Newsletter Committee held on 28.10.20:

RESOLVED: *The minutes of the Newsletter Committee held on 28.10.20 are approved.*

Lvi)

133.20 To receive an update for 2A Marshall Avenue & consider the new office decals:

RESOLVED: *The Town Council noted the update and approved the new office decals with a low wave on the main front doors that extended across the whole of the building. The Town Council approved the proposal for the new BTC letterhead.*

134.20 To consider the retrospective approval of the gifting of the Naval Flags:

RESOLVED: *The Town Council retrospectively approved the gifting of the Naval Flags to the Bridlington Sea Cadets and were very pleased to hear that the Sea Cadets appreciate the flags very much.*

135.20 To receive a Report to Council for Christmas 2020:

RESOLVED: *The Town Council noted the report and resolved to approve the following regarding:*

1. *The Council resolved to retrospectively approve the extension of the Christmas Retail Competition to support Bridlington businesses coming out of the second national lockdown.*
2. *The Council resolved to support the working group decision to retain the column lighting and the Chapel Street real tree lights for 12 months.*
3. *The Council resolved to support the working group decision to look into the costs pertaining to the purchase of natural branch trees for Bridlington.*
4. *The Council resolved to ask the newsletter readers their opinions on carbon reducing trees and for any other Christmas ideas to share with the Community Christmas Group.*
5. *The Council resolved to purchase a large Christmas Bauble in the Bridlington Echo.*
6. *The Council resolved to be a part of this years Bridlington Echo Residential Christmas lights Competition and resolved to purchase the extra Vouchers required at a cost of £50.*

136.20 To consider the Street Lighting Service Level Agreement for Bridlington:

RESOLVED: *The Town Council resolved to approve the Street Lighting Service Level Agreement for Bridlington.*

137.20 To consider the Skatepark Coordinators Monthly Report – September 2020:

RESOLVED: *The report was noted, and the Council resolved that thanks be conveyed to the Skatepark Coordinator.*

138.20 To receive items of correspondence – unless commented on all items were noted:

a) 16.10.20 ERNLLCA – Finance Training:

RESOLVED: *The Town Council supported the nomination of Councillor L Dealtry to undertake four Finance Courses in 2021.*

b) 17.10.20 Power for the People – Local Electricity Bill Update.

c) 20.10.20 Regent Archers – Thank you.

d) 21.10.20 ERYC – Nomination for ERYC Standard Committee from Parish & Town Councils:

RESOLVED: *The Town Council supported the nomination of Councillor Shelagh Finlay to the ERYC Standard Committee.*

e) 22.10.20 ERYC – Launch of Positive Activity Grant.

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f) 22.10.20 & 11/11/20 ERNLLCA – ERNLLCA Executive Committee:

RESOLVED: *The Town Council resolved to support and vote for Councillor Heslop-Mullens to be the representative for the East Riding North East ERNLLCA Executive Committee.*

g) 23.10.20 ERYC – Code of Conduct Training via zoom on 09.12.20:

RESOLVED: *Councillors Dealtry, Finlay, T Milns and the Town Clerk wished to attend the Code of Conduct Training via zoom on 09.12.20 and the Council would like to request that the link is sent to the Town Clerk.*

h) 23.10.20 ERYC – Sunday Parking Pilot Scheme – Bridlington, Flamborough and Hornsea:

i) 23.10.20 ERNLLCA – AGM – Invite and Nominated Councillor Voters x 2:

RESOLVED: *The Town Council resolved that Councillors L Dealtry & M Heslop-Mullens are the nominated voters for the ERNLLCA AGM zoom meeting on 26.11.20.*

j) 29.10.20 ERYC – Marshall Avenue amendment to parking:

RESOLVED: *The Town Council did not to support the retention of an ambulance bay on Marshall Avenue and with a majority vote would like to request that the ambulance parking bay is removed if the Highways Department considers that it is safe to do so.*

k) 29.10.20 ERYC – Cardigan Road amendment to no waiting:

RESOLVED: *The Town Council resolved to support the amended proposals to improve the junction of Cardigan Road and Shaftesbury Road.*

l) 31.10.20 ERYC – Community HUB Update & Plans for the next Period.

m) 03.11.20 ERFPA – Request to store emergency food boxes:

RESOLVED: *Resolved to inform ERFPA that when the Town Council has relocated offices it would be happy to assist with storing emergency food boxes to be accessed in any emergency scenario.*

n) 04.11.20 ERYC – New National Restrictions.

o) 05.11.20 ERYC – Estimate of Rough Sleepers in East Riding of Yorkshire.

p) 05.11.20 ERYC – Covid-19 Update from Councillor Burton – Town & Parish Councils Briefing.

q) 06.11.20 ERYC – Free pre-Christmas Parking Concession in 2020.

r) 06.11.20 ERYC – Shoe Boxes – Christmas Cheer to Bridlington for Xmas:

RESOLVED: *Resolved to inform Sport and Active Communities at the ERYC that once the Town Council has relocated offices it would be happy to assist with all that would be involved with the Christmas Cheer for Bridlington.*

s) 09.11.20 ERYC – Well Lane proposals – the Council was informed that the proposals were going to be revised and resolved to defer any decisions until the new information had been received.

t) 10.11.20 ERYC – Amended Junction for Cardigan Road & Shaftesbury Road - see k) above.

139.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Bridlington Regeneration Partnership Town Improvement Forum minutes of meeting of 01.09.20:
- ii. Bridlington Learning & Skills Forum minutes of meeting of 24.09.20:
- iii. Bridlington Central Action Group minutes of meeting of 14.10.20:
- iv. Clerks & Councils Direct – November 2020 (available on request):
- v. ERNLLCA Newsletter 10:

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- vi. The Yorkshire Regiment Journal – Autumn 2020 (available on request):
- vii. Humberside Police – Bridlington Update – November 2020:.

140.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 12th November 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£20,101.7
Town Council		Deposit A/C	£264,432.8
Town Council		Petty Cash	£158.3

Accounts paid since: 15th October 2020

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	21-Oct	ERYC	CLLD Grant receipt - Marshall Ave Renovation	£35,129.07
CR	29-Oct	J Dawson Taylor	Reimbursement of upfront website costs	£408.80

Cash Receipts:

Petty Cash	31-Oct	Petty Cash Receipts	October Petty Cash Receipts	£62.70
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Total Receipts £35,600.57

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	22-Oct	Haven Power	Office Electric Sept	£38.13
		Haven Power	Skate Park Electric Sept	£48.32
BACS 52	21-Oct	ERYC	Antibacterial Wipes	£2.52
		K Wardle	Skate Park Co-ordinator - Sept	£276.00
		K Wardle	Skate Park Maintenance - Sept	£550.40
	28-Oct	HSBC	Bank charges to 6/10/20	£7.40
BACS 53/54	30-Oct	Staff Costs	October Staff Costs	£3,830.06
BACS 55	30-Oct	Echo Media Group	Remembrance Supplement Adverts	£650.00
		ERYC	St Johns Rates payment 8/10	£115.00
		ERYC Supplies	First Aid Kit, waste sacks & Archive boxes	£36.17
		ERNLLCA	3 x training course fees	£108.00
BACS 56	04-Nov	Spiers Framing	12 x Mayors Portrait frames	£700.00
		Bridlington Stationers	2021 Diaries, bubble wrap	£34.94
		P King (Re Ebay Items)	Packing boxes	£11.87
		Simply Shredding	Confidential Waste Sacks Collection	£30.60
BACS 57	09-Nov	Business Stream	Office Water Bill	£37.40
DDR	14-Nov	Gaz Prom	St Johns Water Bill - Oct	£44.77
MAR 15	11-Nov	Springvale Homes	Marshall Ave Renovation Phase 1-Oct	£14,171.10
MAR 16	12-Nov	Springvale Homes	Marshall Ave Renovation Phase 2-Oct (1/3)	£11,000.00
BACS 58	12-Nov	A Johnson Accounting	Half Year Internal Audit	£235.65
		Yorkshire Moors Xmas Tress	Xmas trees for town centre	£445.00
		Christ Church Bridlington	Room Hire Full Council October	£30.00
Petty Cash	31-Oct	Petty Cash Expenses	October Petty Cash Expenses	£49.30

Total Payments £32,452.63

RESOLVED: *The accounts are approved for payment.*

141.20 To receive notice of items for inclusion on the next agenda for Wednesday 16.12.20:

- To investigate the Council meetings protocol.

Signed:


Mayor of Bridlington

Date:

16.12.20