



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Council Meeting held on 19<sup>th</sup> February 2020**  
**in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington**

Present: Councillors Dealtry, Dixon, Finlay, Heslop-Mullens, Holmes, C Marsburg, S Marsburg, T Milns, Norman & Walker a total of ten (10) Councillors. Ericka Kelly from the East Riding of Yorkshire Councils (ERYC) Anti-Social Behaviour Safe Community Team. One Member of the public was present and Mrs Paula King, Town Clerk took the minutes.

**Section A:**

**228.19 Mayor's Welcome:**

The Mayor welcomed everyone to the meeting. The Mayor referred to the intention to permit audio recording of the meeting.

**229.19 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillors Foster & M Milns.*

**230.19 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *Declarations of non-pecuniary interests were received and accepted from Councillors Dealtry, Heslop-Mullens, Norman & Walker for agenda items 19 & 21 which pertain to the ERYC and they are all ERYC Councillors.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**231.19** To receive an update Ericka Kelly, Anti-Social Behaviour Safe Communities Officer, ERYC (10 min brief, 5 min questions):

Ericka Kelly shared that she had been in post now for five months and that she is based in Bridlington and that her role as a Safe Communities Officer varies daily, seasonally and regionally with issues in Bridlington being most like those in Goole. Ericka informed about many aspects of her role and how a big part of her role is partnership working with many agencies including the Neighbourhood Policing Team, Youth & Family Support Team, Early Intervention Team, all Primary & Secondary Schools in Bridlington, Housing Officers and Youth Offending Panels. Within all of the partnership working there are often multi-agency meetings where a combination of the teams will sit to discuss outcomes for the young person and their families.

Councillor Finlay asked if the housing issues were more difficult to deal with when they were private tenants or council tenants and Ericka shared that she considered that most housing issues were all difficult to solve for varying reasons. Ericka reiterated that her role as a Safe Communities Officer would only deal with the Anti-Social Behaviour aspects and anything else would be passed onto the departments to investigate.

Councillor T Milns asked if Ericka was aware of the Youth Coalition Group Meetings and she confirmed that she was attending the next meeting.

Councillor Holmes referred to the no drinking the Public Space Protection Orders (PSPO) for the gardens off Tennyson Avenue and how it was a daily issue in this location during the summer months and he enquired if Ericka would be able to offer the Humberside Police more powers to

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effectively deal with these incidents. Ericka explained that work is underway with Humberside Police and the ERYC to implement a more effective method of issuing sanctions for contravening PSPOs.

It was clarified at the end of the question and answer session that Councillors undertaking ward work wishing to make use of the Anti-Social Behaviour Team should contact via the office on 01482 396380 to enable ward work to be appropriately allocated in Bridlington.

- 232.19** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

A member of the public shared that the Bridlington Central Action Group had officially objected to the planning application for 2 Marshall Avenue, Bridlington.

**233.19 Civic Appointments from 16th January 2020 – 19<sup>th</sup> February 2020**

Mayor & Mayoress:

25.01.20 Burns Night at the Ship Inn, St John Street  
14.02.20 ERNLLCA Employment Training

**Total of 2 Civic Duties attended by the Mayor & Mayoress**

Deputy Mayor & Deputy Consort:

20.01.20 Old Town Association Meeting  
22.01.20 Christmas Community Meeting  
25.01.20 Burns Night at the Ship Inn, St John Street  
02.02.20 Hesse Civic Service  
05.02.20 Dementia Friendly Meeting  
09.02.20 Great Gale Service  
17.02.20 Old Town Association Meeting

**Total of 7 Civic Duties attended by the Deputy Mayor & Deputy Consort**

Most of the Other Councillors:

20.01.20 Old Town Association Meeting – Cllrs Heslop-Mullens & T Milns  
21.01.20 Bridlington Pride Steering Committee Meeting – Cllr Walker  
22.01.20 Christmas Community Meeting – Cllrs Holmes & T Milns  
30.01.20 Health Forum – Cllr T Milns  
04.02.20 Bridlington Pride Steering Committee Meeting – Cllr Walker  
04.02.20 Bridlington Regeneration meeting – Cllr Thelma  
14.02.20 ERNLLCA Employment Training – Cllr Finlay  
14.02.20 Town Improvement Forum – Cllr Holmes  
17.02.20 Old Town Association Meeting – Heslop-Mullens & Norman,

**Total of 9 Civic Duties attended by other Councillors**

Staff:

22.01.20 East Yorkshire Local Councils Network Meeting – Mrs P King  
22.01.20 Christmas Community Meeting – Mrs P King & Miss A Grosse  
14.02.20 ERNLLCA Employment Training – Mrs P King & Mrs V Exon

**Total of 3 Civic Duties attended by Staff**

- 234.19** To approve the minutes of the Council meeting on 15.01.20 as a true record:

**RESOLVED:** *The minutes of the Council meeting held on 15.01.20 are approved as a true record.*

- 235.19** To receive the minutes of the Planning & Environmental Committee meeting on 27.01.20:

**RESOLVED:** *The minutes of the Planning & Environmental Committee meeting on 27.01.20 are approved.*

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**236.19** To receive the minutes of the Newsletter Committee meeting on 29.01.20:

**RESOLVED:** *The minutes of the Newsletter Committee held on 29.01.20 are approved.*

**237.19** To receive the minutes of the Planning & Environmental Committee meeting on 17.02.20:

**RESOLVED:** *The minutes of the Planning & Environmental Committee meeting on 17.02.20 are approved.*

**238.19** To receive the notification of the Parish Meeting on Wednesday 4th March 2020:

**RESOLVED:** *The information was noted.*

**239.19** To consider the Traffic Regulation Order for on street parking places Bridlington Seafront:

**RESOLVED:** *The Council supports the Traffic Regulation Order for on street parking places for Bridlington Seafront.*

**240.19** To consider the Traffic Regulation Order for prohibition of Driving & One Way, Bridlington Seafront:

**RESOLVED:** *The Council supports the Traffic Regulation Order for prohibition of Driving & One Way, Bridlington Seafront.*

**241.19** To consider a Report regarding Christmas 2020. The Council considered the Christmas Report and considered that what was being planned was very interesting. The Council would continue to take advice from the Council's Christmas Working Group who are working closely with the Bridlington Community Christmas Group in the future.

**RESOLVED:** *The Council considered that the planning for Christmas 2020 by the Bridlington Christmas Community Group was interesting and resolved that the Council would be willing to work with them going forward.*

**242.19** To consider the Brightening Up Bridlington for a Clean-up Event for Great British Clean up:

**RESOLVED:** *The Council resolved that it would share all the Brightening Up Bridlington events information as widely as possible to support the work undertaken in Bridlington.*

**243.19** To consider a Report regarding VE Day Celebrations in Bridlington:

**RESOLVED:** *The Council resolved the following regarding:*

1. *The Council resolved to apply for the ERYC VE75 Funding to purchase £500 worth of Union Flag Bunting for Bridlington. To disseminate the bunting to the three ward areas of the town (Sewerby Village Residents Association, Bridlington Old Town Association and Bridlington Central Action Group) and the Priory for their events and the remaining bunting to be provided to any resident of Bridlington (maximum 2 packs per person).*
2. *A requirement of taking bunting is that photographic evidence is to be provided of the decorated areas of Bridlington so that the celebrations can be shared on the Bridlington Town Council's website and social media.*
3. *The Council resolved to request permission from the ERYC to decorate the Bridlington War Memorial Gardens with Union Flag bunting in time for the VE Day celebrations on Friday 8<sup>th</sup> May 2020.*

**244.19** To consider the report for the Chairman's Awards submissions:

**RESOLVED:** *The information was noted.*



**245.19** The Council considered increasing the Councillor membership for Newsletter Committee:

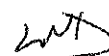
**RESOLVED:** *The Council resolved to add another Councillor to the Newsletter Committee to make it a six (6) Councillor total membership Committee. The Newsletter Terms of Reference are to be amended and Councillor T Milns is the new member.*

**246.19** The Council considered the information regarding the non-replacement of the Bessingby Way footbridge & supplementary information provided by Councillors Dealtry & Norman:

**RESOLVED:** *The Council considered all the information and resolved to write specifically to Caroline Lacey, Paul Bellotti and Councillor Burton at the ERYC to convey the Bridlington Town Council's disbelief and exasperation at the news of the ERYC's decision not to rebuild the Bessingby Way Footbridge. The Town Council firmly believes that the funds to rebuild this bridge should be assigned to accommodate this important and essential facility in this area of Bridlington. The Town Council believes that contrary to what the ERYC has previously stated that not enough consultation has been undertaken regarding this matter. The ERYC need to know that there is a very strong community feeling about the necessity of this footbridge which an online petition clearly demonstrates (petition link - [https://www.change.org/p/east-riding-of-yorkshire-council-reinstatement-of-bessingby-bridge-83669729-6f29-4e64-a6a0-e7debc5ecf4d?use\\_react=false](https://www.change.org/p/east-riding-of-yorkshire-council-reinstatement-of-bessingby-bridge-83669729-6f29-4e64-a6a0-e7debc5ecf4d?use_react=false)).*

**247.19** The Council considered the report from the Bridlington in Bloom Working Group and resolved the following regarding:

1. The Council resolves to update the Bridlington Town Council's Business in Bloom Competition and makes the following decisions to be incorporated into the competition as follows:
  - a. The Council approves businesses being invited to enter this year's competition by completing an entry form and submitting one photo of their floral displays at their best before the competition deadline of Sunday 9<sup>th</sup> August 2020. Full Council will approve the Business in Bloom Working Group recommendations at the August meeting.
  - b. The Council approves all entries being shared as they are received to the office to the Town Council's Business in Bloom Competition page, Town Council's social media with the # and @name of the business to show that they have entered this year's competition.
  - c. The Council approves the winners to be presented at their business locations with the photos of the winners being placed in the Bridlington Town Council's Autumn Newsletter to help advertise their businesses in Bridlington.
  - d. The Council approves the cash prizes of 1<sup>st</sup> place £100, 2<sup>nd</sup> place £50 and 3<sup>rd</sup> place £25.
  - e. The Council approves offering the 1st Place winner the option of a BTC Plaque or an outside wall plaque for their premises.
  - f. The Council resolved that Bridlington Town Council Members and Staff cannot enter the competition.
2. The Council resolves to approve the purchase of 85 Spring Baskets at a total cost of £2244.00 which will be in place in Bridlington for the Easter Holidays.



3. The Council resolves to purchase YELLOW and BLUE ribbon by making use of the ERYC TDY Fund which will be launched at the end of February. The ribbon is to be attached to the Spring baskets to embrace the Tour de Yorkshire's visit to Bridlington on 30.04.20.
4. The Council resolves that the continuation of planted areas in Bridlington is to be revisited later on in the year with a meeting to discuss a way forward in September 2020.

**248.19** The Council considered a report from Councillor Heslop-Mullens regarding Street Furniture and resolved the following regarding:

**RESOLVED:** *The Council noted the report and resolved that the relevant elements be incorporated into the Parish & Town Council Charter Survey response.*

**249.19** To receive a report from the Skatepark Coordinator – January 2020:

**RESOLVED:** *The information was noted and the meeting resolved to send thanks to the Skatepark Coordinator.*

**250.19** The following items of Correspondence were commented upon or otherwise noted:

- a) 10.01.20 ERYC – Electric Vehicle Recharger in North Street Car Park, Bridlington.
- b) 16.01.20 ERYC – East Riding Pension Fund – Employer Workshops 2020:

**RESOLVED** *The information was noted and the Council was advised that the Responsible Financial Officer and the Chairman of the Council was attending.*

- c) 16.01.20 ERYC – Proposed removal of Public Payphones – Consultation process:

**RESOLVED** *The Council agreed the removal of the two Public Payphones in Bridlington.*

- d) 16.01.20 ERYC – Confirmation of Bridlington Town Council Precept Demand & Information.
- e) 30.01.20 Waterways Partnership News Digest (including Environmental bill) – January 2020.
- f) 30.01.20 ERYC – Special Expenses for Bridlington & verbal update from Working Group:

**RESOLVED:** *Councillor Heslop-Mullens advised the Council with the work in progress undertaken so far for the assessing of the current list of garden areas for Special Expenses in Bridlington.*

- g) 31.01.20 CAVCA – Evaluation report following event in October 2019.
- h) 06.02.20 ERNLLCA – Financial Responsibilities Training Day – 19.03.20 at Bishop Burton college:

**RESOLVED:** *There were no Members available to attend this course on that day.*

- i) 09.02.20 Bridlington Pride – Bridlington Pride Launch Poster – event details.
- j) 10.02.20 ERYC – Town and Parish Council Charter Consultation – Completed at the meeting:

**RESOLVED:** *The Council compiled and approved responses for submission to the Town and Parish Council Charter Consultation.*

- k) 11.02.20 ER College – East Riding College & TEC Partnership Merger Consultation.
- l) 12.02.20 ERYC – Temporary Road Closure for Hilderthorpe Access Road, Bridlington.

**251.19** Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Scarborough Acute Services Review – Monthly update – November 2019.

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- ii. Bridlington Regeneration Partnership Town Improvement Forum meeting notes of 05.11.19.
- iii. Wetherspoon News – Information about re-opening of Bridlington Branch.
- iv. Bridlington Central Action Group minutes of meeting on 14.01.20.
- v. East Riding of Yorkshire Clinical Commissioning Group – update to meeting on 30.01.20.
- vi. ERNLLCA Newsletter – January 2020.
- vii. Humberside Police – Parish/Town News Release – January 2020.
- viii. Dementia Friendly Bridlington Meeting (4) – January 2020.

**252.19** To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 13th February 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	*	Business A/C	£6,973.00
Town Council	*	Deposit A/C	£263,112.62
Town Council		Petty Cash	£233.23

Accounts paid since: 9th January 2020

**Bridlington Town Council:**

**Receipts In:**

Cheque/BACS	Date	Payer	Description	Amount
CR	17-Jan	HMRC	Vat Repayment 3rd Quarter	£5,912.58
CR	14-Jan	Public Works Loans Board	PWLB Loan	£129,954.50
CR	04-Feb	Clean As a New Pin	Winter Newsletter Advert	£40.50
CR	09-Feb	Foothutt	Autumn & Winter Newsletter	£81.00

**Cash Receipts:**

Petty Cash	31-Jan	Cash Receipts	January cash receipts	£21.32
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**Total Receipts** £136,009.90

**Payments Out:**

Cheque/BACS	Date	Payee	Description	Amount
DD	16-Jan	Gazprom	St Johns Electricity - Dec	£49.00
DD	19-Jan	Haven Power	Skate Park Electricity - Dec	£74.57
DD	19-Jan	Haven Power	Office Electricity - Dec	£47.20
101733	16-Jan	YCCRP	Annual Membership Renewal	£5.00
BACS 99	20-Jan	Lighting & Signs	Remove Xmas Tree Lighting	£348.00
		K Wardle	Skate Park - Dec Maintenance	£438.74
		K Wardle	Skate Park Dec Co-ordinator	£301.04
DD	20-Jan	Gazprom	Office Gas - Dec	£98.74
BACS 100	24-Jan	J Gebbie	Quarterly Office Clean	£80.00
		Christ Church Bridlington	Room Hire - January Full Council	£27.20
SO	27-Jan	Jack Dawson Taylor	Website Contract	£58.40
DR	28-Jan	HSBC	Bank charges to 6th January 2020	£6.50
BACS 101	30-Jan	BKR Group Ltd	Winter Distribution balance on completion	£378.00
		Eon	Marshall Ave Electricity	£34.01
		P King	Travel Expenses to meeting	£27.00
BACS 102/103	31-Jan	Staff Costs	January Staff Costs	£3,886.52
BACS 104	03-Feb	Business Stream	Office Water Bill	£51.70
		ERNLLCA	Training course fee for Cllr S Finlay	£108.00
BACS 105	04-Feb	DG Fire Safety	Fire Extinguisher and servicing	£64.50
BACS 106	10-Feb	Vaughtons	Civic Regalia - additional row and collar	£1,110.80
		Bob Stabler & Sons	Skate Park Skip	£295.80
DD	15-Feb	Gazprom	St Johns Electricity - January	£41.50
BACS 107	13-Feb	K Wardle	Skate Park Jan Co-ordinator	£272.55
		K Wardle	Skate Park Jan Maintenance	£390.23
Petty Cash	31-Jan	Petty Cash Expenses	January Petty Cash Expenses	£38.20

**Total Payments** £8,233.20

**RESOLVED:** *The accounts are approved for payment.*

  
Council Meeting Minutes

**253.19** To receive notice of items for inclusion on the next agenda for Wednesday 18<sup>th</sup> March 2020:

- Update for VE Day
- Update for Christmas
- Update from Mayor following the Royal Naval Affiliation Invitation.

**Section B:**

**In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**

**254.19** The Council received the minutes of the Contract Committee meeting on 12.02.20 and supplementary information from the Project Manager:

**RESOLVED:** *The minutes of the Contract Committee meeting on 12.02.20 are approved.  
The Council resolved*

Signed:



**Mayor of Bridlington**

Date:

18.03.20