



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 20th March 2019
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

Present: Councillors C Croft, Dealtry, Finlay, Foster, Heslop-Mullens, Holmes, Marsburg, M Milns & T Milns total of nine (9). The Skatepark Coordinator, Mrs Wardle was in attendance and Mrs Paula King, Town Clerk took the minutes.

241.18 The Mayor's Welcome:

Councillors had a photo taken for Citizen of Honour. The Mayor then welcomed everyone to the meeting and invited the Council to join him in a one-minute silence for the recent tragedies around the world.

242.18 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors B Croft & Dixon.*

243.18 Declarations of Interest:

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

244.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

245.18 The Skatepark Coordinator, Mrs Wardle updated the Meeting: Mrs Wardle shared the Skate Camp poster to the Councillors and informed how the club was to be run this year with more intense sessions during the school holidays and Friday evening sessions in term times, with reasons why. Mrs Wardle briefed the meeting of several matters including recent happenings at the Skatepark, half term use of the Skatepark, and how she has dealt with all the enquiries and the planning and prizes for the Annual Skatejam Event. Mrs Wardle explained how she dresses officially whilst undertaking both her Coordinator and Maintenance duties as clarity of who is at the park is a very positive thing for all users and their families. Mrs Wardle answered some questions from Councillors regarding user numbers, popularity and demographics of park users. Mrs Wardle was thanked for her time and her report (agenda item 18) and she then left the meeting.

246.18 To receive the Civic Appointments from 21st February – 20th March 2019

Mayor, Mayoress & Consort:

01.03.19	Women's World Day of Prayer - Cllr B Croft & Finlay
03.03.19	County Legal Service – Cllr C & B Croft
04.03.19	Planting of the Commonwealth Sapling – Cllr C & B Croft & Finlay
09.03.19	Filey Civic Dinner – Cllr C & B Croft
11.03.19	Commonwealth Flag Raise – Cllr C & B Croft & Finlay
17.03.19	Hessle Civic Service – Cllr C & B Croft
18.03.19	Bridlington U3A Showcase at the Spa – Cllr C & B Croft

Total of 7 Civic Duties attended by the Mayor, Mayoress & Consort

Deputy Mayor & Deputy Mayoress:

04.03.19 Planting of the Commonwealth Sapling
 04.03.19 Old Town Association Meeting
 15.03.19 Hedon Civic Dinner
 18.03.19 Bridlington U3A Showcase at the Spa
 20.03.19 Learning & Skills Forum meeting
 20.03.19 Public Consultation Meeting at ER College

Total of 6 Civic Duties attended by the Deputy Mayor & Deputy MayoressMost of the Other Councillors:

04.03.19 Planting of the Commonwealth Sapling – Cllr T & M Milns, Foster, Dealtry & Dixon
 04.03.19 Old Town Association Meeting – Cllr T Milns & Foster
 11.03.19 Commonwealth Flag Raise – Cllr T Dixon, T Milns & Marsburg
 15.03.19 Public Consultation Meeting at BTC Offices – Cllr Holmes & T Milns

Total of 4 Civic Duties attended by other CouncillorsMayor's Cadet:

04.03.19 Planting of the Commonwealth Sapling
 11.03.19 Commonwealth Flag Raise

Total of 2 Civic Duties attended by Mayor's CadetStaff:

04.03.19 Planting of the Commonwealth Sapling – Miss A Grosse
 11.03.19 Commonwealth Flag Raise – Miss A Grosse
 11.03.19 Meeting at the Spa for Civic Dinner – Miss A Grosse

Total of 3 Civic Duties attended by Staff

247.18 To approve the minutes of the Council meeting held on 20.02.19 as a true record:

RESOLVED: *The minutes of the Council meeting held on 20.02.19 are received as a true record.*

248.18 To receive the minutes of the Planning & Environmental Committee meeting held on 11.03.19:

RESOLVED: *The minutes of the Planning & Environmental Committee meeting held on 11.03.19 are approved.*

249.18 To receive the minutes of the Finance & General Purposes Committee meeting on 12.03.19:

RESOLVED: *The minutes of the Finance & General Purposes meeting held on 12.03.19 are approved.*

250.18 To receive the minutes of the Staffing Committee meeting on 19.03.19:

RESOLVED: *The minutes of the Staffing Committee meeting held on 19.03.19 are approved.*

251.18 To consider the Town Council Spring Newsletter for proofing and printing:

RESOLVED: *The Spring Newsletter is approved with amendments.*

252.18 To receive the information for the Freedom Parade, Armed Forces Day & Tour de Bridlington:

RESOLVED: *The information was noted, and the Council approved of the following points for the Freedom of Entry, Armed Forces and Tour de Bridlington Day:*

- *Approve the Program of Events including invitations and Town Crier wording,*
- *Approve the prepared scroll for presentation,*
- *Approve the selected menu for the reception at Alderson House*
- *Approve an open bar at the reception in Alderson House after the Freedom Parade,*
- *Approve the event poster preparation for creation by BKR,*

- Approve the purchase of the recommended four flags
- Approve to present each of DMLS with a Commemorative WWI Coin,
- To commence creating the official invitations for the civic guests for the Freedom reception.

253.18 To consider the report for the Great British Spring Clean Report:

RESOLVED: *The Council resolved the following regarding:*

1. To share on social media all the details for how to get involved with the Great British Spring Clean and invite people to join in with the BUB Clean up event on Saturday 20th April 2019.
2. The Council resolved to register online so the joint event with BUB can be officially registered as an event to support the incentive.
3. The Council resolved to inform all cadet forces of Bridlington.

254.18 To consider the update regarding the ERYC Tour de Yorkshire Community Fund Small Grant Scheme:

RESOLVED: *The Council resolved use the grant to purchase £500.00 worth of bunting, providing 50 lengths to the Bridlington Old Town Association as requested, and the remainder to other organisations who have pledged an interest in decorating the town for this years Tour de Yorkshire.*

255.18 To consider the verbal report regarding 2A Marshall Avenue, Bridlington. Councillors briefed the meeting about the recent Public Consultation event at the Town Council's offices.

RESOLVED: *The verbal report was noted.*

256.18 To consider the East Riding & Hull Joint Minerals Local Plan Main Modifications Consultation:

RESOLVED: *The Council had nothing to add to the main modifications consultation.*

257.18 To consider the report from Councillor Dealtry regarding D-Day 2019:

RESOLVED: *The Council resolved to permit the Royal British Legion to make use of the Town Council's Public Address system and ensure that a Union Flag is flying at the Bridlington War Memorial Gardens for the D-Day event on Saturday 8th June 2019. The Town Council further resolved to provide a Mayors' Civic Engagement form for the future incumbent of post to have the event details as soon as they take up office in May.*

258.18 To receive a report from the Skatepark Coordinator – February 2019:

RESOLVED: *The report was noted with thanks.*

259.18 The following items of Correspondence were commented upon or otherwise noted:

- a) 15.02.19 British Weights & Measures Association – Pedestrian Distance Signs Units of Measure.
- b) 21.02.19 ERYC – Temporary Road Closure for Kingston Road, Bridlington.
- c) 22.02.19 ERYC – Road Improvements Bridlington (Kingsgate).
- d) 28.02.19 ERYC – Name Bank Top Up response. The Council considered the information and resolved the following regarding:

RESOLVED: *The Council resolved that it would still like the lost village of Hartburn to be included in the Bridlington Name Bank and proposed a feasible way forward could be Hartburn Village Road.*

- e) 06.03.19 YCCRP – Events information (previously emailed).
- f) 06.03.19 ERYC – Temporary Road Closure for Bessingby Road, Bridlington & further update.

 Council Meeting – 20th March 2019

- g) 13.03.19 Rural Services Network – Call on Government for a Rural Strategy:
 h) 9 ERNLLCA – Information about Election Candidates home addresses.
 i) 13.03.19 Humberside Police Engagement Officer – New Crimestoppers Logo:

RESOLVED: *The Council resolved to update the information on the Council's social media platforms.*

- j) 13.03.19 ERYC – Temporary Road Closure for Quay Road, Bridlington.

260.18 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Humberside Police Bridlington Update for February 2019:
 ii. Bridlington Renaissance Partnership Strategic Partners meeting minutes of 07.02.19:
 iii. Bridlington Youth Coalition minutes of meeting 11.02.19:
 iv. Bridlington Central Action Group minutes of meeting of 12.02.19:
 v. ERNLLCA Newsletter February 2019:
 vi. Clerks & Councils Direct March 2019:

261.18 To receive a statement of balances and to approve the schedule of accounts for payment:

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 14th March 2019 stood at:

Account Name	Account Number	Account type	Balance £
Town Council	51385488	Business A/C	£1.00
Town Council	93662969	Deposit A/C	£168,869.72
Town Council		Petty Cash	£326.08

Accounts paid since: 14th February 2019

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
8	05-Feb	Cllr G Holmes	Civic Dinner Tickets	£40.00
9	01-Mar	Cllr C Croft	Remembrance Coins	£32.00
9	01-Mar	Spotlight Theatre	Newsletter Advert	£40.50

Cash Receipts

PC57	05-Feb	Remembrance Coins	Remembrance Coins	£38.00
PC59	01-Feb	L Dealtry	Newsletter Advert	£40.50
PC60	28-Feb	Remembrance Coins	Remembrance Coins	£15.20
PC61	28-Feb	Doggy Bags	Doggy Bags	£41.50

Total Receipts £247.70

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
BACS 98	19-Feb	Christ Church Community Services	Room Hire Full Council February	£24.00
		Yorkshire Water	St Johns Toilets Water Bill	£80.51
		David Ogilvie Engineering	Planter Trees and planter	£3,056.28
DD	02-Mar	British Telecom	Telephones and internet	£555.12
BACS 99	22-Feb	A Grosse	Civic dinner table dressings	£11.97
BACS 100	26-Feb	AO. Com (C/o J Dawson Taylor)	IT Upgrades	£1,032.00
BACS 101/102	28-Feb	Staff Costs	February Staff Costs	£3,502.27
BACS 103	01-Mar	ERYC	St John's cleaning Costs 2nd payment	£4,298.59
		ERYC	Business Rates for Marshall Ave	£773.00
BACS 104	04-Mar	Microsoft (c/o J Dawson Taylor)	Microsoft Office 365	£113.76
		Avast (c/o J Dawson Taylor)	Avast Internet Security	£173.63
Petty Cash	28-Feb	Petty Cash Expenses	February Petty Cash Expenses	£11.67
BACS 105	07-Mar	East Coast Engraving	Plaque engraving	£8.00



		ERYC	Installation of Xmas Trees	£1,909.06
		Property Shop	Securing 2a Marshall Ave	£265.60
		Property Shop	Lighting repair at St John's Toilets	£58.72
		United Carlton	Photocopying charges	£181.33
Transfer	05-Mar	Mayors Charity Account	RE: Remembrance coins donations	£16.80
BACS 106	12-Mar	K Wardle	Skate Park - Feb Co-ordinator	£213.09
		K Wardle	Skate Park - Feb Maintenance	£422.39
BACS 107	15-Mar	Cllr C Croft	Civic Engagement Expenses	£113.25
		Communicorp	Freedom Scroll	£106.56
		ERYC	St John's cleaning Costs final payment	£4,298.59
DR	28-Feb	HSBC	Bank charges to 6-2-19	£7.60
SO	28-Feb	J Dawson Taylor	Website Contract	£57.20
			Total Payments	<u>£21,290.99</u>

RESOLVED: *The accounts are approved for payment.*

262.18 There were no notice of items for inclusion on the next agenda for Wednesday 17th April 2019.

Signed:


Mayor of Bridlington

Date:

17th April 2019