



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Council Meeting held on 21st April 2021
in the Town Council Offices, 2A Marshall Avenue, Bridlington

The remote/hybrid meeting was held with Councillor C Marsburg (1) at the office. Councillors Dealtry, Finlay, Heslop-Mullens, Holmes, S Marsburg, M Milns, T Milns, Norman & Walker (9) attending online. Humberside Police Inspector Hussain attended online as a member of the public. The Clerk collated all feedback and comments.

224.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting and referred to the intention to permit audio recording of the meeting.

225.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dixon & Foster.*

226.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on all items on the agenda that are from or refer to East Riding of Yorkshire Council (ERYC) business as those Council Members are also Councillors of the ERYC.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

227.20 Public Participation:

RESOLVED: *Inspector Hussain introduced himself to everyone and provided a brief professional background with the meeting. He shared how much he is looking forward to the neighbourhood policing work and working with the formidable team in Bridlington. The Councillors introduced themselves to the Inspector and all wished him well in his role and looked forward to his future briefings at the Town Council meetings on local matters.*

228.20 Civic Duties, Responsibilities & Training from 18th March – 21 April 2021

Mayor & Mayoress:

21.03.21 Manor House Vaccination Thanks
07.04.21 Dementia Friendly East Riding Competition Photo at Royal Hotel, Bridlington

Total of 2 Civic Duties attended by the Mayor & Mayoress

Other Councillors:

23.03.21 Veterans Group Zoom Meeting – Cllr Finlay
24.03.21 Learning Skills & Forum – Cllr Norman
25.03.21 NALC training Rebuilding Communities – Cllr Finlay
20.04.21 ERNLLCA District Meeting – Cllr Heslop-Mullens

Total of 4 Civic Duties attended by the Mayor & Mayoress

Staff:

09.04.21 'Love Explore' App Training – Miss Grosse
20.04.21 ERNLLCA District Meeting – Mrs King

Total of 2 Civic Duties attended by Staff

LW

Note: The lowering and raising of all the flags in Bridlington was kindly undertaken by Cllr Liam Dealtry and he also provided community assistance by distributing the majority of items required by Councillors and Staff equipment.

229.20 To approve the minutes of the Council meeting held on 17.03.21 as a true record:

RESOLVED: *The minutes of the Council meeting held on 17.03.21 are received as a true record.*

230.20 To receive the minutes of the Planning & Environmental Committee held on 29.03.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 29.03.21 are approved.*

231.20 To receive the minutes of the Staffing Committee meeting on 29.03.21:

RESOLVED: *The minutes of the Staffing Committee held on 29.03.21 are approved.*

232.20 To receive the minutes of the Planning & Environmental Committee meeting on 19.04.21:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 14.04.21 are approved.*

233.20 To consider the Report for Delegated Powers to continue safely with the Council Business:

RESOLVED: *The Town Council resolves to be able to legally continue the business of the Council in a safe manner that delegated powers and duties of the Council are given to the Clerk, the Responsible Financial Officer, and the Civic Officer in consultation with the Council for every official meeting. The Council also supported the physical attendance to meetings be rotated to ensure that the 6-month rule is never an issue for any Bridlington Town Councillor.*

234.20 To consider the Report for the Mayor Making Meeting:

RESOLVED: *The Town Council resolves to change the Mayor Making meeting to Wednesday 5th May at 7pm to be able to legally, with transparency, facilitate properly this particular business of the Council in a safe manner.*

235.20 To consider the Annual Membership of ERNLLCA:

RESOLVED: *The Town Council resolved to renew the ERNLLCA annual membership.*

236.20 To consider the Report from the Contract Committee Working Group Meetings:

RESOLVED: *The Town Council noted the contents of the report and resolved the following regarding:*

1. *The Town Council approved the amendment of the allotment in consultation with the Allotment Society and is awaiting feedback for handover dates and presentations.*
2. *The Roof quotes (for the back part of the building on Rope Walk) will be considered by the Contract Committee once they are collated.*
3. *The side gate is on hold until further information is obtained.*
4. *Railings to the front of the building are awaiting installation.*
5. *The Noticeboard to the front is awaiting removal from previous office location and installation at new office location. The Town Council resolved to arrange to have the noticeboard painted grey to match the building.*
6. *The installation of the communications cabinet for the first floor of 2A Marshall Avenue is retrospectively approved.*
7. *The Town Council resolved to purchase 12 individual folding desks for immediate use and to look at purchasing more bespoke boardroom furniture in October once a better idea of where the UK are with the pandemic.*

237.20 To retrospectively resolve not to seek approval of installation of noticeboard:

RESOLVED: *The Town Council retrospectively resolved not to seek official approval to install a noticeboard at the front of the offices at 2A Marshall Avenue. It is very clear that due to De Minimis and Class 1, part 1 of the Town & Country (Control of Advertisements) (England) 2007 legislation planning permission is not required as it is a legal requirement for a Town or Parish Council to have a noticeboard.*

238.20 To retrospectively Approve the collated comments for Sir Greg Knight MP, consider the update from Sir Greg Knight & Approve the composed BTC responses to Consultation regarding remote meetings:

RESOLVED: *The Bridlington Town Council feels very strongly about retaining indefinitely the authority to continue with hybrid meetings to conduct the business of the Council. The ability to continue in this manner is essential for the safety of all and to protect councillors, staff and public. The Bridlington Town Council considers that no one's health and wellbeing should ever be put at risk to undertake the business of the Council and the removal of such a safe facility is negligent.*

The Bridlington Town Council considers the following essential for after 07.05.21 as Covid-19 has NOT been eliminated and the virus remains transmissible:

- 1. Councils must have legality of voting when attending a meeting remotely.*
- 2. All Councils must have the ability to restrict the number of physical attendees to meetings for the safety of councillors, staff and the public.*
- 3. All Councillors must be safe from the 6-month rule and hybrid meeting attendance by Councillors should be reflected as attendance.*
- 4. If Government do not act to rectify the legislation in time for the deadline of 07.05.21 Local Council's should be granted permission to incorporate and validate their own delegated powers to protect councillors and staff to enable the business of the Council to continue in a safe manner.*
- 5. Due to the limiting size of the meeting room the Bridlington Town Council would like to implement a rotational basis of attendance to enable everyone to safely attend face to face meetings on a regular basis.*

239.20 To consider the Report for the Love Explore APP:

RESOLVED: *The Town Council resolved the following:*

- 1. The Town Council resolved that the further information proved that the 'Love Explore' APP is not suitable for Community Trails and it resolved to rescind the previous resolution made at full council in March.*
- 2. The Town Council is disappointed that it cannot support the Community Group with this APP and resolved to convey that should they find a viable alternative for advertising trails that the Town Council would be willing to investigate supporting them at that time.*

240.20 To retrospectively approve Councillor Heslop-Mullens attendance at the NALC Online Youth Engagement Event:

RESOLVED: *The Town Council retrospectively approved Councillor Heslop-Mullens attendance to the NALC Online Youth Engagement Event.*

241.20 To receive a maintenance and monthly report from the Skatepark Coordinator – March 2021:

RESOLVED: *The information was noted with a vote of thanks to the Skatepark Coordinator.*

242.20 To receive items of correspondence – unless commented on all items were noted:

- a) 16.03.21 Race the Waves – Initiative Ideas:

RESOLVED: *The Town Council resolved to support the Race the Waves Initiative Ideas by offering space in the Town Council Newsletter and promoting the events on the Town Council's social media platforms and Website. The attendance of the Mayor of Bridlington at Race the Waves would also be something the Town Council would be happy to facilitate as the Town Council is very pleased to see the planned return of this event to Bridlington.*

- b) 18.03.21 National Grid – Public Consultation. Councillor Walker wishes to prepare a report regarding the National Grid and present it to the next appropriate Full Council meeting.
- c) 18 & 24.03.21 Cllr Nolan & ERYC – Correspondence regarding Devolution Proposals.
- d) 18.03.21 & 06.04.21 Parish Transport Champion – April 2021 Bus Service Changes:

RESOLVED: *The Town Council resolved to relay thanks to the Parish Transport Champion.*

- e) 23.03.21 ERYC – Decision regarding Parking at the Rear of BTC Offices on Rope Walk.
- f) 24.03.21 Humberside Police – Notification of Appointment of Inspector Hussain.
- g) 01.04.21 ERNLLCA – Training Events:

RESOLVED: *Councillors to contact the office with the details of the courses they wish to attend.*

- h) 02.04.21 ERYC – Carriageway Surface Dressing 2021.
- i) 06.04.21 ERYC – Response from Museums Registrar:

RESOLVED: *The Town Council resolved to offer the former Town Crier outfit to the Lords Feoffees Bayle Museum for it to stand alongside the Town Crier outfit they already have on display. If the Bayle Museum cannot accept the outfit it was resolved to further offer it to the Spotlight Theatre or the Bridlington Spa for use in productions.*

- j) 13.04.21 ERYC – New High Sheriff of the East Riding of Yorkshire.
- k) 13.04.21 ERYC – Notification of Footway/Cycleway Works.

243.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. ERNLLCA Newsletter 15 – March 2021:
- ii. Bridlington Central Action Group notes of meeting of 09.03.21:
- iii. Veterans Meeting Notes of 23.03.21:
- iv. Humberside Police Bridlington Update – April 2021:
- v. Local Links Zoom Meeting details of Organisations:
- vi. ERNLLCA Newsletter 16 – April 2021:
- vii. Bridlington Learning & Skills Forum meeting minutes of 24.03.21:

244.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 15th April 2021 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£13,998.94
Town Council		Deposit A/C	£129,179.34
Town Council		Petty Cash	£191.54

Accounts paid since: 11th March 2021

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	02-Mar	HMRC	Vat repayment quarter 2 and 3	£7,494.78
CR	07-Mar	HSBC	Bank charges	£6.50
CR	26-Mar	ERYC	Quay Rd Rates part refund	£201.36

LWA

CR	06-Apr	Mr S Johnston	Bridlington map	£3.55
CR	13-Apr	ERVAS	Payment for kitchen upgrade	£1,608.00
Cash Receipts:				
Petty Cash	31-Mar	Petty Cash Receipts	March Petty Cash receipts	£54.00
Total Receipts				£9,368.19

Payments Out:

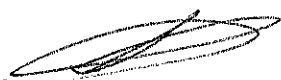
Cheque/BACS	Date	Payee	Description	Amount
BACS 93	16-Mar	A&T Curtis	Quay Road Rent Jan 21 to March 21	£1,130.00
BACS 94	16-Mar	Allsigns	Strip graphics off Quay Rd Windows	£168.00
		Argos c/o P King	Mirrors for toilets at Marshall Ave	£11.00
DD	17-Mar	Haven Power	Skate park electric - Feb	£61.00
DD	17-Mar	Haven Power	Quay Road Electric - Feb	£54.78
DD	17-Mar	Haven Power	Marshall Ave Electric - Feb	£15.17
DD	15-Mar	Haven Power	Festive Lighting 278 - Feb	£147.62
DD	15-Mar	Haven Power	Festive Lighting 273 - Feb	£9.65
DD	27-Mar	Gazprom	Quay Rd Gas Feb	£73.53
DD	29-Mar	Gazprom	Marshall Ave Gas - Feb	£26.48
BACS 95	23-Mar	Argos c/o P King	Plastic Storage Shelving	£40.00
BACS 96	24-Mar	Bridlington Lawn Tennis club	Small grant award	£500.00
BACS 97	25-Mar	Cruse Bereavement Bridlington	Small grant award	£400.00
DR	28-Mar	HSBC	Bank charges to 6/3/21	£6.50
BACS 98/99	31-Mar	Staff costs	March Staff costs	£3,901.89
BACS 100	31-Mar	HMRC	PAYE & NIC 4th Quarter	£1,588.12
BACS 101	30-Mar	Play Inspection Co	Annual Skatepark Inspection	£90.00
		Amazon c/o P King	Wide angle webcam for meetings	£68.49
		Microsoft c/o V Exon	Microsoft Office annual Subscription	£113.76
BACS 01	01-Apr	ERYC	St Johns Rates payment 1/10	£112.70
		ERYC	Marshall Ave Rates payment 1/10	£572.50
		BKR Group	Spring Newsletter part payment	£1,358.00
BACS 02	01-Apr	East Coast Engraving	Plaque Engraving for Inspector Cocker	£8.00
		ERYC	Humphrey Sandwith Plaque	£100.39
		Amazon c/o V Exon	Architect Tape for the office	£12.36
		United Carlton	Photocopying charges	£248.92
MAR 20	01-Apr	Springvale Homes	Phase 2 March Invoice payment 1 of 4	£10,000.00
MAR 20A	06-Apr	Springvale Homes	Phase 2 March Invoice payment 2 of 4	£10,000.00
BACS 03	06-Apr	Staff Costs	Agreed Home working expenses	£15.60
MAR 20B	08-Apr	Springvale Homes	Phase 2 March Invoice payment 3 of 4	£10,000.00
DD	12-Apr	British Gas	First Gas bill - upstairs Marshall Ave	£171.36
DD	14-Apr	Haven Power	Festive Lighting 273 March	£10.69
DD	14-Apr	Haven Power	Festive Lighting 278 March	£163.34
DD	21-Apr	Haven Power	Skate Park Electric March	£61.15
DD	26-Apr	Haven Power	Marshall Ave Electric March	£37.10
BACS 04	13-Apr	D Boland	Website contract April	£100.00
		ERYC	Commercial Waste Contract	£305.76
		K Wardle	Skate Park Maintenance March	£405.48
		K Wardle	Skate Park Co-ordinator - March	£460.35
		KITS Hull Ltd	Telephone provision April	£35.96
		M Heslop Mullens	Clr Training course fee reimbursed	£38.93
		Starr Consultancy	Supply, install & connect Comms Cabinet upstairs	£655.00
		United Carlton	Photocopier Lease	£175.20
DD	18-Apr	GazProm	St Johns Electric - March	£47.09
Total Payments				£43,501.87

RESOLVED: *The accounts are approved for payment.*

245.20 Items for inclusion on the next agenda for Wednesday 19.05.21:

- National Grid – Councillor Walker

Signed:



Mayor of Bridlington

Date:

19th May 2021