



BRIDLINGTON TOWN COUNCIL
Minutes of the Council Meeting held on 21st October 2020
in the Key Centre, Quay Road (at the rear of Christ Church), Bridlington

A hybrid meeting was held with Councillors Dealtry, Foster, C Marsburg, & S Marsburg (4) physically in attendance at the Key Centre and Councillors Finlay, Heslop-Mullens, M Milns, T Milns, Norman & Walker (6) attended remotely. The Clerk collated all feedback and comments.

107.20 Mayor's Welcome:

The Mayor welcomed everyone to the meeting in the room and online. The Mayor conveyed thanks to the Town Council for the Mayoral Album for the Civic Year 2019-2020 that he had been presented with just prior to the commencement of the meeting to accommodate Covid safety requirements. He then referred to the intention to permit audio recording of the meeting.

108.20 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillors Dixon & Holmes.*

109.20 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Councillors Dealtry, Heslop-Mullens, Norman and Walker declared a non-pecuniary interest on items 15a, c, d, h, i, j, k, l, & m on the agenda as they all refer to East Riding of Yorkshire Council (ERYC) business and those Council Members are also Councillors of the ERYC. Councillors Norman & Walker declared a non-pecuniary interest in item 15F as they are both members of the panel. Councillor S Marsburg declared a non-pecuniary interest in item 9 on the agenda due to an employment connection.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

110.20 Public Participation:

RESOLVED: *There were none.*

111.20 Civic Duties - Civic Appointments from 17th September – 21st October 2020

Mayor & Mayoress:

24.09.20 Charity Walk for RNLI & RAF Benevolent Fund
14.10.20 Radio interviews with This is the Coast and Gold Greatest Hits
14.10.20 Safe Wreath Laying for Remembrance Sunday with Bridlington Echo
19.10.20 Presentation of plaque at Spinnaker
19.10.20 Placement of Poppies at the Bridlington War Memorial Gardens

Total of 5 Civic Duties attended by the Mayor & Mayoress

Deputy Mayor & Consort:

19.10.20 Placement of Poppies at the Bridlington War Memorial Gardens

Total of 1 Civic Duties attended by the Deputy Mayor

Most of the Other Councillors:

24.09.20 Bridlington Learning Skills Forum – Cllr Norman
13.10.20 Local Links Meeting – Cllr Heslop-Mullens & T Milns
13.10.20 ERVAS AGM – Cllr Heslop-Mullens & Cllr T Milns

LWD

20.10.20 ERNLLCA District Meeting – Cllr Walker

Total of 4 Civic Duties attended by other Councillors

Staff:

29.09.20 First Aid Course – Mrs P King

20.10.20 ERNLLCA District Meeting – Mrs P King

Total of 2 Civic Duties attended by Staff

The Mayor conveyed thanks to Councillor Dixon's wife who had assisted with poppy placements at the Bridlington War Memorial on 19th October 2020.

112.20 To approve the minutes of the Council meeting held on 16.09.20 as a true record:

RESOLVED: *The minutes of the Council meeting held on 16.09.20 are received as a true record.*

113.20 To receive the minutes of the Staffing Committee held on 01.10.20:

RESOLVED: *The minutes of the Staffing Committee held on 01.10.20 are approved.*

114.20 To receive the minutes of the Planning & Environmental Committee held on 05.10.20:

RESOLVED: *The minutes of the Planning & Environmental Committee held on 05.10.20 are approved.*

115.20 To receive the minutes of the Finance & General Purposes Committee held on 13.10.20:

RESOLVED: *The minutes of the Finance & General Purposes Committee held on 13.10.20 are approved.*

116.20 To receive an update and Room Hire Consideration for 2A Marshall Avenue. Councillor Finlay provided an update to the meeting regarding the arrangements for telecommunications for the new offices and how it is hoped that the plans for installation, set up and training for this will occur.

RESOLVED: *The Town Council noted the update and resolved the following:*

1. *The Town Council resolved to move into the offices once Phase 1 is completed including CCTV, alarm system and is signed off.*
2. *The Town Council resolved to have the Contract Committee Working Group meet onsite to be able ascertain the immediate needs of the office. Retrospective approval for expenditure will be sought from Contract Committee who already have delegated powers in place.*
3. *The Town Council resolved to support the safe use of the Town Council meeting room by Cherry Tree for AGE UK at a cost of £15 per hour on pre-arranged days. Covid safe arrangements will be in place which will include risk assessments and the use of facilities by all to protect all concerned.*

117.20 The Autumn 2020 Newsletter was considered:

RESOLVED: *The Town Council retrospectively approved the Autumn 2020 Newsletter.*

118.20 The Council noted the contents of the Christmas update and resolved the following:

RESOLVED: *The Town Council resolved to support the Bridlington Christmas Group with the Christmas Tree Trail Event in Bridlington by paying the public liability insurance for the event from the Christmas Festival budget for 2020.*

WWD

119.20 To consider Remembrance 2020 update and approval of collaboration with Bridlington Echo & Articles:

RESOLVED: *The Town Council resolved to retrospectively approved the collaboration with the Bridlington Echo & the Articles for the Remembrance pull-out supplement.*

120.20 To consider the Skatepark Coordinators Monthly Report – September 2020:

RESOLVED: *The report was noted, and the Council resolved that thanks be conveyed to the Skatepark Coordinator.*

121.20 To receive items of correspondence – unless commented on all items were noted:

- a) 18.06.20 ERYC - National Highways and Transport (NHT) Public Satisfaction Survey.
- b) 11.09.20 Humber & Wolds Rural Action Membership:

RESOLVED: *The Town Council resolved not to renew membership of the Humber & Wolds Rural Action Group.*

- c) 11.09.20 ERYC – Parish Councils – Six-month rule and Meetings.
- d) 14.09.20 ERYC – Track & Trace QR Code.
- e) 18.09.20 Data Protection for the Bridlington Town Council – ICO Renewal.
- f) 19.09.20 Cllr Jump – Bridlington Renaissance & Area Action Plan – Letter & Questionnaire:

RESOLVED: *The Town Council resolved that Councillors can individually respond should they wish to and that the office can support responses if required.*

- g) 24.09.20 Arthritis Action – Online Arthritis Support – to Spread the word.
- h) 29.09.20 ERYC – Covid-19 Update Briefing – September 2020.
- i) 30.09.20 ERYC – Traffic Regulation Order for Sea Gate View, Sewerby:

RESOLVED: *The Town Council supported the Traffic Regulation Order for Sea Gate View, Sewerby.*

- j) 02.10.20 ERYC – Preventing the spread of Covid-19 – Information from Cllr Burton.
- k) 02.10.20 ERYC – Traffic Surveys 28th September for 7 Days.
- l) 09.10.20 ERYC – Message from Cllr Burton and Caroline Lacey.
- m) 13.10.20 ERYC – Yorkshire Branch of the Showman's Guild of GB Charter Day 23.10.20.
- n) No date Sea Cadets – Letter of thanks to Mayor for Charity Fundraising Efforts 2019-2020.

122.20 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. Naval Regional Command & Northern England & Isle of Man – Summer Newsletter 2020.
- ii. East Riding Safeguarding Adults Board – September 2020 Newsletter.
- iii. ERNLLCA Newsletter – Edition 9.
- iv. Bridlington Central Action Group meeting minutes of 08.09.20.
- v. Virtual East Riding Youth Coalition Meeting Minutes of 10.09.20.
- vi. Humberside Police – Bridlington Update – October 2020.

123.20 To receive a statement of balances and to approve the schedule of accounts for payment:

The bank balances at 15th October 2020 stood at:

Account Name	Account Number	Account type	Balance £
Town Council		Business A/C	£11,349.21
Town Council		Deposit A/C	£270,047.53
Town Council		Petty Cash	£144.91

Accounts paid since: 10th September 2020

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description	Amount
CR	24-Sep	ERYC	2nd Precept payment	£117,764.00

Cash Receipts:

Petty cash receipts	30-Sep	Petty Cash receipts	September petty cash receipts	£11.25
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Total Receipts £117,775.25

Payments Out:

Cheque/BACS	Date	Payee	Description	Amount
DD	16-Sep	Haven Power	Office electric - Aug	£32.12
		Haven Power	Marshall Avenue Electric - Aug	£6.47
		Haven Power	Skate Park Electric - Aug	£55.17
DD	17-Sep	Gazprom	St John's toilets Electric - Aug	£39.74
MAR11B	14-Sep	Springvale Homes	Marshall Avenue Renovation - Aug	£11,531.39
BACS 41	14-Sep	K Wardle	Skate Park Maintenance - Aug	£613.74
		K Wardle	Skate Park Co-ordinator - Aug	£338.10
DD	20-Sep	Gazprom	Office Gas Bill - Aug	£20.03
BACS 42	21-Sep	Post Office c/o P King	1st and 2nd class stamps	£185.00
SO	21-Sep	A & T Curtis	Quarterly Office Rent	£1,130.00
DD	26-Sep	Haven Power	Skate Park - Electric Sept	£15.17
DD	26-Sep	Haven Power	Office electric - Sept	£8.75
MAR 12	28-Sep	Springvale Homes	Marshall Avenue Renovation - Sept	£12,000.00
DR	29-Sep	HSBC	Bank charges to 6/9/20	£9.43
BACS 43/45	30-Sep	Staff Costs	Sept Staff costs	£3,830.06
BACS 44	30-Sep	Christ Church Brid	Room hire full council 16-9-20	£30.00
		Vaughtons	Past Mayor Brooches	£87.29
BACS 46	01-Oct	HMRC	PAYE & NIC quarter 2	£1,466.65
BACS 47	01-Oct	ERYC	St Johns Rates payment 7/10	£115.00
		Pure Training Solutions	3 x First Aid at Work Course	£270.00
MAR 12A	01-Oct	Springvale Homes	Marshall Avenue Renovation - Sept	£12,000.00
MAR 12B	05-Oct	Springvale Homes	Marshall Avenue Renovation - Sept	£10,456.06
MAR 13	06-Oct	Springvale Homes	Marshall Avenue Renovation - Sept	£9,030.10
MAR 14	06-Oct	Northern Powergrid	Marshall Avenue Gas Meter for Upstairs	£1,220.77
BACS 48	05-Oct	Mixerman Music	50% on confirmation of order for smart TV	£419.50
BACS 49	05-Oct	Priory View RDA	Small Grants Award	£350.00
		Regent Archers	Small Grants Award	£500.00
BACS 50	08-Oct	ERYC	Toiletries and antibacterial wipes	£24.11
		Prospect Photographic Agency	Mayoral Portrait and photobook	£490.00
		Kombat UK	RE: Mayors Fundraising for Army Cadets	£717.45
		Northern Powergrid	Connection offer expenses	£420.00
DD	15-Oct	Gazprom	St Johns Toilets Electric - Sept	£39.78
DD	19-Oct	Haven Power	Marshall Ave Electric -Sept	£6.48
DD	30-Oct	Information Commissioner	Annual Fee	£35.00
Petty Cash	30-Sep	Petty Cash Expenses	September Cash Expenses	£219.12
Total Payments				<u><u>£67,712.48</u></u>

RESOLVED: *The accounts are approved for payment.*

124.20 To receive notice of items for inclusion on the next agenda for Wednesday 18.11.20:

- Update for Marshall Avenue.

Signed:


Mayor of Bridlington

Date: 18.11.20

LWB