

BRIDLINGTON TOWN COUNCIL

Minutes of the Finance & General Purposes Committee held on 8th July 2009 in the Bridlington Town Council's Offices 62 Quay Road, Bridlington

Present: Councillors R Allerston, P Austin, L Chambers, M Charlesworth, S Finlay, C Marsburg and one member of the public.
Miss Kennedy recorded the minutes.

22/09 Apologies for Absence:

RESOLVED: Apologies from Councillor S Marsburg was received and accepted.

23/09 Election of a Vice-Chairman for the Council Year 2009-2010:

Councillor P Austin was nominated by Councillor L Chambers and seconded by Councillor C Marsburg. When put to the vote all were in favour.

RESOLVED: Councillor Austin is elected as Vice Chairman.

24/09 Code of Conduct Declarations of Interest in items on the agenda:

RESOLVED: There were no declarations of interest in items on the agenda.

25/09 Christmas Lights in Bridlington and Sewerby:

Councillors S Finlay, S Marsburg, and Mrs King met with Kay Wardle, East Riding of Yorkshire Council Street Lighting Team and MK Illuminations to discuss the Christmas event, lighting and infrastructure. MK Illumination and the East Riding of Yorkshire Council Street Lighting representatives walked around the town centre to assess the situation. It was proposed that Manor Street be blocked at either end, to provide for staging, a marquee & children's rides. A table of the Christmas event contact details will be created and distributed to all members shortly. The event insurance was raised; this has still to be discussed. A meeting will take place on Monday 21st September at 5pm, in the Town Council Offices to discuss the use of King Street and Manor Street with relevant outside bodies.

RESOLVED:

- i. It was agreed that Bridlington Town Council would run the lights on Chapel Street, Manor Street & King Street and pay half of the upgrade costs of the electrical box on King Street, on the provision that they continue to function adequately. The electrical box will then become the responsibility of the Bridlington Town Council.
- ii. A further meeting is to be arranged to discuss insurance for the event.
- iii. The Council will be updated following every Christmas meeting.

26/09 Purchase of Arnold Baker new edition:

The Committee agreed that any new legislation could be accessed via the website and therefore it was not necessary to purchase a new edition at this time.

RESOLVED: Not to purchase the new edition at this time. The need for an up-dated version is to be revisited in the future.

27/09 Biodegradable dog bags:

As there is no longer a supply of biodegradable dog bags, it was put to the Committee that Bridlington Town Council may take up the opportunity to sell them. These could be purchased at a cost of £75 (of which the VAT could be re-claimed) for 3000 bags, with an approximate retail profit of 20%. The proposal was put to the vote resulting in four for and I against.

RESOLVED: To purchase 3000 bags at a cost of £75 (less VAT).

28/09 Formation of Sub Committees (Special Expenses/Scrutiny and Contracts):

It was agreed that there should be three members per committee. In regards to the Special Expenses & Scrutiny Committee, it would be an appropriate for Councillors to assess areas within their own wards.

RESOLVED:

The following Councillors were elected for the Special Expenses & Scrutiny Sub-Committee:

South Ward:	Councillor L. Chambers
North Ward:	Councillor M. Charlesworth
Old Town:	Councillor J. Foster

The following Councillors were elected for the Contracts Sub-Committee:

Councillor P. Austin
Councillor L. Chambers
Councillor S. Finlay

29/09 Statement of Corporate Governance 2009-10:

It was agreed that the statement should be endorsed.

RESOLVED: The statement was agreed and to be signed by Councillors S Finlay, C Marsburg and the deputising Clerk at full council.

30/09 Consideration of the IT Report regarding office computers:

It was brought to the Committees attention, that the office computers, which had only 128mb of RAM, were under-performing and in need of upgrading. The proposed upgrade to 1 GB would cost £54 for the desktop and £62 for the laptop.

RESOLVED: To upgrade both the desktop and laptop computers to 1Gb with a six-month service contract.

31/09 Receipt and Approval of the Accounts for the Year Ending 31st March 2009:

RESOLVED: The Accounts are approved.

32/09 Approval of the Annual Return for the Year Ending 31st March 2009:

The accounts were received.

RESOLVED:

- i. The accounts are approved and to be received by Full Council.

At this point, due to the urgency, Councillor Finlay introduced an extraordinary item to the Committee:

33/09 The TENONS Report:

The Liquidators report suggests that the recovery value of the £65,104.47 loan owed to Bridlington Town Council would work out at approximately £0.141p in the pound, giving a total of £9,179.63. This value would be recovered in full providing the Council sign a Winding-Up Order. If the Council choose to take action through the courts, there is a likely-hood that no monies would be left in the Liquidators creditor account to be claimed through legal proceedings. It was agreed that this matter should be discussed and urgent action taken at the next full Council meeting.

RESOLVED: To present the report to the next Council meeting as a matter of urgency.

35/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

35/09 Receipt of the Gasworx Financial Report:

RESOLVED:

- i. *Mr. Alex Crutchley to provide a projected breakdown of decoration cost for the "Chill-out Room" and subsequent upkeep.*
- ii. *The new brown tourist signage is approved on the proviso that "M.U.G.A." is presented in capitals.*
- iii. An allowance of £500 for an amateur competition prizes and hosting and £100 for publicity is agreed providing efforts are also made to obtain as much free publicity as possible.
- iv. Mr. Crutchley to provide details of the implications of using a night bank safe.
- v. To send a letter to Mr. Crutchley confirming his official appointment following his successful probation period as the Gasworx Facility Manager, as per his contract.

Signed: *Cyril Marsburg*

Date: 15th July 2009

Mayor of Bridlington