



BRIDLINGTON TOWN COUNCIL

Minutes of the Finance & General Purposes Committee held at the Town Council Offices, 2A Marshall Avenue, Bridlington on Monday 6th December 2021

A Hybrid meeting was held with delegated powers in place for the Responsible Financial Officer (RFO).
Councillors S Finlay, G Holmes, M Heslop-Mullens, T Milns, C Marsburg and T Norman (Chair) (6) in
attendance in person.

The RFO facilitated the meeting in the BTC Offices.

46.21 Apologies for absence:

RESOLVED: *Apologies for Absence were received and accepted from Cllr M Dixon.*

47.21 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There was one declaration of non-pecuniary interest in item 10 on the agenda from Cllr M Heslop-Mullens who is a member of the Yorkshire Wildlife Trust.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed.

RESOLVED: *There were no dispensations given in respect of the items on the agenda.*

48.21 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *There were no members of public present in person, or in the Zoom meeting.*

49.21 The details of the current bank balances:

RESOLVED: *The committee received and noted details of the current bank balances.*

50.21 The Report following the site visit to St John's Toilets:

RESOLVED: *The committee received and noted the report and resolved to investigate all possible options given the current state of the toilet facility. The committee resolved to explore the financial feasibility of a full refurbishment, total removal and lease limitations. It was considered that the first requirement was to identify from East Riding Of Yorkshire Council (ERYC) how the lease can be broken and what the cost would be.*

51.21 The Information from ERYC regarding the invoicing for the St John's Toilets:

RESOLVED: *The committee received and noted the details of the information and resolved that the solution provided was fair and appropriate.*

52.21 The Purchase of a New Laptop for the meeting room (to replace end of life equipment):

RESOLVED: *The committee resolved to provide a maximum budget of £800.00 plus VAT for the purchase of a new laptop. It was agreed that a discussion was to be held with Cllr Walker regarding specifications before any purchase is made.*

53.21 The Internal Auditors Half Year Report:

RESOLVED: *The committee received and noted details of the Internal Auditor's Half Year report.*

54.21 The Committee Meeting Times:

RESOLVED: *The committee resolved to change the meeting times to Tuesdays at 1.00pm from the start of the new council year in May 2022.*

55.21 The Correspondence and Proposal from 'Puffins Galore':

RESOLVED: *The committee resolved not to proceed with the sponsor of a 'Puffin'.*

56.21 The Historical Books (Cllr Heslop-Mullens):

RESOLVED: *Cllr Heslop-Mullens spoke regarding the historical books (in the Bridlington Town Council office) and also a small urn (currently located in the Mayor's parlour at Sewerby Hall) which are currently in the council's ownership. The committee resolved that it wished for the items to remain in Bridlington and felt it would be appropriate to offer the items as follows:*

'Borough of Bridlington' Black book - Loan to Mayor's Parlour at Sewerby Hall, Bridlington.

'Borough of Bridlington Welcome Home Fund' Green book – Gift to Lord Feoffees for Bayle Museum

*'The Stephenson Brochure' Book – Gift to local Archives at Bridlington Central Library.
Small Urn – Renew lease with Sewerby Hall to enable to urn to remain in the Mayor's parlour.*

57.21 The Skate Park Co-ordinator Contract:

RESOLVED: *The committee resolved to renew the Skate Park Co-Ordinator contract for a further twelve months at the increased rate as per the quotation.*

58.21 The Items of Correspondence:

RESOLVED: *The committee received and noted the details of the correspondence.*

- a) 16-11-21 Letter from 6th Bridlington Brownies*
- b) Undated – Spotlight Theatre Grant Usage Information*
- c) October 2021 – ERPF Employer Bulletin 65*

Signed:



Mayor of Bridlington

Date: 15.12.21