



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee**  
**held on 26th October 2017 in the**  
**Bridlington Town Councils Offices, 62 Quay Road, Bridlington**

**Present:** Councillors C Croft, Dealtry, & Finlay.  
Minutes of the meeting were taken by Mrs King.

**11.17 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Councillors B Croft, Foster & Marsburg.*

**12.17 Declarations of Interest:**

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**13.17 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

**RESOLVED:** *There were none.*

**14.17 Parish Magazine Printing:** The committee considered the information provided and resolved the following regarding:

**RESOLVED:** *The Council resolved to thank Parish Magazine Printing for the information they provided but to convey that the Council has recently undertaken a best value for money review with regards to the printing of the Town Council's Newsletter and consider that they are currently in receipt of best value for money with the current provision.*

**15.17 Autumn 2017 Edition Review:**

The committee discussed the Autumn edition.

**RESOLVED:** *The committee resolved that the autumn edition was informative, well presented and a good read for the residents and businesses of Bridlington.*

**16.17 Advertising and Sales:**

The committee discussed the selling of advertising space.

**RESOLVED:** *The committee resolved to approve the proposed advertising and to seek more.*

**17.17 Deadline dates for Winter 2017 Edition:**

To ensure that the edition is prepared for printing the committee agreed deadline dates.

**RESOLVED:** *To arrange for advertising and editorial copy by Thursday 30th November 2017 to enable Council to approve at the meeting on the 13th December 2017.*

*To arrange the distribution of the Winter Newsletter for week commencing 27th December 2017.*

**18.17 Working Group Dates:**

To ensure ease of compilation the newsletter working group agreed to meet.

**RESOLVED:** *The dates for the newsletter working group to meet are:*

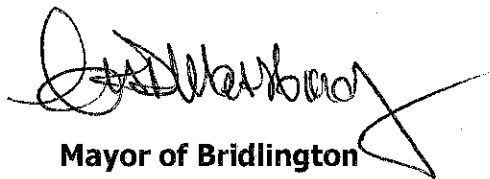
- *Wednesday 15th November 2017 at 1pm*
- *Thursday 23rd November 2017 at 1pm*

**19.17 Newsworthy items for Winter 2017 Edition.** The Committee discussed the forthcoming edition and resolved the following regarding:

**RESOLVED:** *The Committee resolved the following items for inclusion in the Winter edition:*

- *Christmas Event*
- *Christmas Card Winner*
- *Christmas Retail Window Winner*
- *New Year message from the Mayor of Bridlington*
- *Future dates for diaries*
- *Flying a Flag for the Commonwealth*
- *Remembrance information*
- *Police Community Safety Funding information*
- *Morrisons trolley reporting information*

Signed:



**Mayor of Bridlington**

Date:

15.11.17