



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee**  
**held on 26th July 2018 in the**  
**Bridlington Town Councils Offices, 62 Quay Road, Bridlington**

**Present:** Councillors B Croft, C Croft, Finlay & Foster.  
Minutes of the meeting were taken by Mrs King.

**01.18 To Elect a Chairman:**

**RESOLVED:** *Councillor Finlay is elected Chairman for the Council Year 2018-2019.*

**02.18 To Elect a Vice-Chairman:**

**RESOLVED:** *Councillor Foster is elected vice-chairman for the Council Year 2018-2019.*

**03.18 Apologies for absence:**

**RESOLVED:** *There were none.*

**04.18 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**05.18 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):**

**RESOLVED:** *There were none.*

**06.18 Summer 2018 Edition Review:**

The committee discussed the summer edition.

**RESOLVED:** *The committee resolved that the summer edition was interesting and engaging with a good amount of advertising.*

**07.18 Advertising and Sales:**

The committee discussed the selling of advertising space.

**RESOLVED:** *The committee resolved that recent increase of advertising in the newsletter was a positive sign and proof of readership.*

**08.18 Deadline dates for Autumn 2018 Edition:**

To ensure that the edition is prepared for printing the committee agreed deadline dates.

**RESOLVED:** *To arrange for advertising and editorial copy by Monday 1st October to arrange the distribution of the Autumn Newsletter for week commencing 15th October 2018. Full Council would have to retrospectively approve on 17.10.18 to enable all copies to be distributed in Bridlington for the Remembrance Centenary Events.*

**09.18 Working Group Dates:**

To ensure ease of compilation the newsletter working group agreed to meet.

**RESOLVED:** *The dates for the newsletter working group to meet are:*

- *Thursday 6th September 2018 at 11am.*
- *Thursday 20th September 2018 at 11am.*
- *Thursday 27th September 2018 at 11am (if required).*

**10.18 Newsworthy items for Autumn 2018 Edition.** The Committee discussed the forthcoming edition and resolved the following regarding:

**RESOLVED:** *The Committee resolved that the Mayor's photograph should be the official one in robes for the Autumn edition and that the following were newsworthy items:*

- i. Forthcoming events:*
- ii. Skatejam Event:*
- iii. Mayors Christmas Card Launch:*
- iv. Christmas Window Display & Light up your stall Launches:*
- v. Christmas Event details:*
- vi. Business in Bloom winners:*
- vii. Remembrance in Bridlington:*
- viii. Memorial Stone:*
- ix. Naval Affiliation*
- x. Registering for Planning notifications*
- xi. Advertising:*

**Signed:**



**Mayor of Bridlington**

**Date:** 15<sup>th</sup> August 2018