



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee
held on 24th October 2019 in the
Bridlington Town Councils Offices, 62 Quay Road, Bridlington

Present: Councillors Dealtry, Finlay & Foster.
Minutes of the meeting were taken by Mrs King.

16.19 Apologies for absence:

RESOLVED: *Apologies were received and accepted from Councillor Marsburg.*

17.19 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *A pecuniary interest was declared by Councillor Dealtry item 5 on the agenda with regards to advertising in the newsletter.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

18.19 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

19.19 To Review the Bridlington Town Council Autumn Newsletter:

The Newsletter Committee considered the Autumn edition:

RESOLVED: *The Newsletter Committee resolved that they considered the Autumn 2019 and resolved that the newsletter compilation arrangements for production is working well.*

20.19 Advertising and Sales for the Autumn Edition 2019:

The committee discussed that the newsletter has been recently well supported with local advertising.

RESOLVED: *The committee resolved that the advertising is going well with pre-booking for future editions.*

21.19 Agreed Deadline Dates for the Winter Edition 2019:

RESOLVED: *To arrange for advertising and editorial copy by Thursday 5th December to enable the Council to approve at the meeting on the 11th December 2019. To arrange the distribution of the Winter Newsletter for the week commencing Monday 23rd December 2019 (or nearest date).*

22.19 Working Group Dates:

To ensure ease of compilation the newsletter working group agreed to meet on the following dates and times:

RESOLVED: *The dates for the newsletter working group to meet are:*

- *Thursday 7th November 2019 at 11:00am,*
- *Wednesday 20th November 2019 at 11:00am,*
- *Tuesday 3rd December 2019 at 12 noon (if required).*

23.19 Newsworthy Items for Inclusion in the Autumn 2019 Edition:

- Christmas Lights
- Christmas Card Winner
- Christmas Retail Window Winner
- New Year message
- Future dates for diaries
- Flying a Flag for the Commonwealth
- Office Re-location
- Tree Charter
- Climate Emergency
- Ex-Forces Information

Signed:



Mayor of Bridlington

Date: 20.11.19