



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee held on Wednesday 26<sup>th</sup> January 2022**  
**at the Town Council Offices, 2A Marshall Avenue, Bridlington**

A hybrid meeting was held with Councillors Dixon, Finlay (Chairman) & T Milns (3) in attendance at the Town Councils Office. There was no online attendance.  
The Clerk facilitated the meeting with delegated powers in place.

**20.21 Apologies for Absence:**

**RESOLVED:** *Apologies were received and accepted by Councillor Foster & C Marsburg.*

**21.21 Declarations of Interest:**

- a) To record declarations of interest by any member of the council in the report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

- b) To note dispensations given by any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**22.21 Public Participation Session to Include Items on the Agenda (Two Minutes Per Person – Maximum of 15 Minutes)**

**RESOLVED:** *There were none.*

**23.21 To Review the Bridlington Town Council Winter 2021 Edition:**

The Newsletter Committee considered the edition:

**RESOLVED:** *The Newsletter Committee resolved that the Winter 2021 Newsletter was a very informative, colourful and well put together Edition. It noted public contact for elements within the newsletter which is proof of readership. The Committee also resolved to make use of the New Year Clock in the next Winter Edition.*

**24.21 To Consider the Advertising and Sales:**

The Committee discussed that the newsletter has been recently well supported with local advertising.

**RESOLVED:** *The Newsletter Committee resolved that it was very pleased with the demand for advertising but wished to ensure that remained within the columns of the middle pages.*

**25.21 To Agree Deadlines Dates for the Spring 2022 Edition:**

**RESOLVED:** *To arrange for advertising and editorial copy by Wednesday 9<sup>th</sup> March to enable Full Council to approve on Wednesday 16<sup>th</sup> March for distribution in Bridlington week commencing Monday 28<sup>th</sup> March.*

**26.21 To Consider the Dates for the Newsletter Working Group to Meet to Ensure Ease of Compilation:**

To ensure ease of compilation, the newsletter working group arranged the following dates for the working group:

**RESOLVED:** *The dates for the newsletter working group are Monday 14<sup>th</sup> February at 11am, Monday 28<sup>th</sup> February at 12 noon & Wednesday 9<sup>th</sup> March 2022 at 11am (if required).*

**27.21 To consider the increased costs of the Newsletter production and print and alternative options:**

**RESOLVED:** *The Newsletter Committee resolved to accept the additional costs and to review again in six (6) months' time.*

**28.21 To receive information regarding payment of newsletter invoices:**

**RESOLVED:** *The Newsletter Committee resolved to continue to chase the outstanding payment and until payment was received no further advertisements, from that company, will be accepted.*

**29.21 To consider new leaflet inserted into the Newsletter:**

**RESOLVED:** *The Newsletter Committee resolved to defer the item to the next Newsletter meeting.*

**30.21 To Consider Newsworthy Items for Inclusion Including:**

**RESOLVED:** *The Newsletter Committee resolved to include the following newsworthy items in the Winter Edition;*

- a. BTC Information:
- b. Community Hub Information:
- c. Emergency Plan Information & Contact Details:
- d. Richies Café Presentation:
- e. Bridlington in Bloom:
- f. Civility & Respect Policy:
- g. Platinum Jubilee Commemorative Coins:

Signed:

  
**Mayor of Bridlington**

Date:

16/02/22