



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee**  
**Held on 27<sup>th</sup> October 2021 in the**  
**Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington**

Councillor Dixon, Finlay, Foster, C Marsburg was physically in attendance at the Town Council Office.  
There was no remote attendance. The Town Clerk collated all feedback and comments.

**11.21 Apologies for Absence:**

**RESOLVED:** *Apologies were received and accepted by Councillors T Milns.*

**12.21 Declarations of Interest:**

- a) To record d
- b) eclarations of interest by any member of the council in the report of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were none.*

- c) To note dispensations given by any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were none.*

**13.21 Public Participation Session to Include Items on the Agenda (Two Minutes Per Person – Maximum of 15 Minutes)**

**RESOLVED:** *There were none.*

**14.21 To Review the Bridlington Town Council Autumn 2021 Edition:**

The Newsletter Committee considered the edition:

**RESOLVED:** *The Newsletter Committee resolved that they considered the Autumn 2021 newsletter satisfactory and well produced. The office had also received much contact regarding articles, and this alone is a good proof of readership.*

**15.21 To Consider the Advertising and Sales:**

The Committee discussed that the newsletter has been recently well supported with local advertising.

**RESOLVED:** *The Committee resolved to continue to endeavour to attract local advertising and to thank those who already advertise in the Town Council's newsletter for their continued support.*

**16.21 To Agree Deadlines Dates for the Winter Edition:**

**RESOLVED:** *To arrange for advertising and editorial copy by Wednesday 1st December to enable full council to approve on 15<sup>th</sup> December for distribution in Bridlington week commencing 27<sup>th</sup> December 2021.*

**17.21 To Consider the Dates for the Newsletter Working Group to Meet to Ensure Ease of Compilation:**

To ensure ease of compilation, the newsletter working group arranged the following dates for the working group:

**RESOLVED:** *The Newsletter Committee resolved the following dates for the newsletter working group to meet for ease of compilation:*

- Wednesday 10<sup>th</sup> November at 12 noon
- Wednesday 17<sup>th</sup> November at 11am
- Wednesday 24<sup>th</sup> November at 11am
- Wednesday 1<sup>st</sup> December at 11am (if required)

**18.21 To Consider Newsworthy Items for Inclusion Including:**

**RESOLVED:** *The Newsletter Committee resolved to include the following newsworthy items in the Winter Edition;*

- BTC Information:
- Christmas Card Competition Winner:
- Christmas Window Display Competition Winner:
- New Year Message:
- Forthcoming Events:
- Community Hub Update
- Emergency Services Update:
- Bridlington Pride information:
- Future Open Days at the Bridlington Town Council & Community HUB:
- Allotment details:

**19.21** To correspondence from Bridlington Resident (unless commented on items are noted):

04.10.2021 Bridlington Resident comments on the Autumn 2021 Newsletter.

**RESOLVED:** *The Newsletter Committee resolved to respond with specific wording to the Bridlington Resident.*

Signed:



**Mayor of Bridlington**

Date:

17.11.21