



BRIDLINGTON TOWN COUNCIL
Grant Application Form
For Celebrating the Coronation of King Charles III

Date: _____

Name of Resident: <i>(to whom the payment will be made)</i>	
Address of Resident:	
Contact Name/Position:	
Contact Telephone Number(s):	
Contact email address: <i>(more than one can be provided but at least one needs to be included)</i>	
Address of Street or Venue being utilised for Coronation celebrations:	
Have Road Closures been applied for: <i>(if yes attach a copy)</i>	
Has a venue been hired: <i>(if yes attach a copy)</i>	
Amount of grant applied for: <i>(No more than £150 in accordance with resolution from Council)</i>	
Have you, or do you intend to apply for grant support from any other source? Please list.	
How would the grant be used? Please give details of a specific project/event.	

<p>Will there be an opportunity for media coverage (press release/photo call)?</p>	
<p>Please provide details of approximate attendance:</p>	
<p>If a grant were forthcoming, would you be prepared to invite the Mayor/Deputy Mayor or Local Ward Councillor as a representative of Bridlington Town Council to your organised function? <i>(Civic Engagement Questionnaire enclosed)</i></p>	
<p>Bank details for the payment by BACS for the event:</p> <p>Account name Sort code Account number</p>	

Your time and effort in completing this form will assist the Council to consider your application on its merits.

Should the planned event not happen the grant should be returned as soon as possible to the Bridlington Town Council.

Signature and submission of this Grants Application confirms that authorisation is provided to Bridlington Town Council to process the data contained within and attached, as is appropriate, to facilitate consideration of the application. The application and supporting documents will be held in the Council's archive in line with its Data and Retention Policies.

Signed: _____

Name: _____

Date: _____



Bridlington Town Council

Coronation Grant

It is a prime objective of the council to promote a vibrant community spirit for the Coronation of King Charles III

Without the following elements declared a grant will not be authorised:

- i. Date and time of the celebration,
- ii. Street where celebration is intended,
- iii. Evidence of an event i.e. road closure submission to the ERYC or a room booking,
- iv. Invitation to the Mayor or their local Ward Town Councillor to the event,
- v. Permission given for use of photos from the event in the BTC Newsletter
- vi. Civic Engagement Form.

All Grants

- (1)** Applications must be made on the attached form.
- (2)** It is a condition of an offer of a grant award that acknowledgement is made by the organisers in some way such as on literature, posters, or programmes. This should be in the form of a statement "*Supported by Bridlington Town Council*" or similar.
- (3)** The maximum amount of Coronation Grant award available to an organisation is £150 per street/event which will be paid by BACS to the named person on the form.
- (4)** Should the planned event not happen the grant should be returned as soon as possible to the Bridlington Town Council.

Please return completed or email the forms to:

Bridlington Town Council
2A Marshall Avenue
Bridlington
YO15 2DS

clerk@bridlington.gov.uk

CIVIC ENGAGEMENT FORM FOR CORONATION EVENT

Contact Name:				
Address:				
Postcode:				
Contact Telephone No:				
E-mail Address:				
Event Date:				
Event:				
Venue:				
At what time should they arrive:				
Who will meet them:				
Will any of the following be required (delete those not applicable):	SPEECH	READING	PRESENTATION	ATTENDANCE ONLY
Please provide information for the event if there is a speech or reading required:				
Will there be any other duties required?				
Will there be a meal / buffet served? If so, at what time?				
At what time will the event close?				
Will you be booking a photographer or contacting the local press?				
Will there be parking available?				

Name: _____

Signature: _____

*By signing this Civic Engagement Form you are confirming that you are consenting to
Bridlington Town Council holding and processing your personal data
in a relevant manner in accordance with GDPR*