

BRIDLINGTON TOWN COUNCIL

Minutes of the Finance & General Purposes Committee held on 26th August 2009 in the Bridlington Town Council's Offices 62 Quay Road, Bridlington

Present: Councillors R Allerston, P Austin, M Charlesworth, S Finlay, C Marsburg were in attendance with one member of the public.
Mrs King recorded the minutes.

36/09 Apologies for absence:

RESOLVED: Apologies from Councillors L Chambers and S Marsburg are received and accepted.

37/09 Code of Conduct declarations of interest in items on the agenda:

There were no declarations of interest in items on the agenda.

38/09 Councils Aims and Objectives:

RESOLVED: To retain the Aims and Objectives as they are but to investigate previous resolutions regarding the Area Action Plan.

39/09 Bridlington Town Council's Payroll:

RESOLVED: To enlist the services of Lloyd Dowson payroll services for staff at the Bridlington Town Council with effect from September 2009.

40/09 Cleaning Contracts:

The committee discussed the necessity and cost of contract cleaning at the offices at 62 Quay Road and the Gasworx Skatepark and the option of periodic deep cleaning was considered in both areas. Also there is confusion regarding the gardening costs at the St John Street Public Conveniences.

RESOLVED:

- i. To retain the cleaning contract with the ERYC for the St John Street Public Conveniences but to clarify the situation regarding the gardening costs in that area, with particular examination of special expenses for the area.
- ii. To review the cleaning situation at 62 Quay Road and the Gasworx in three months time.

41/09 Bio-bags Launch:

The current stocks in the Bridlington Area are expected to be exhausted in the autumn.

RESOLVED: Bridlington Town Council will commence selling the bio-bags at cost price (£1.25) in the Bridlington area in October and the launch will coincide with the Councils Autumn Newsletter. The Bridlington Free Press will also be invited to the launch.

42/09 Bridlington Town Council Insurance Renewals:

The addition of the skatepark

RESOLVED: The additional insurance premium is to be paid immediately (£5,604.44 & £280.22 = £5884.66 therefore total paid for yearly insurance is now £10,209.96)

43/09 Vandalised Toilet Roll Dispensers:

RESOLVED: To purchase appropriate replacement toilet roll dispensers to replace the vandalised ones at the Public Conveniences at St John Street.

44/09 Structural testing of Christmas Lights infrastructure in King Street and Chapel Street:

RESOLVED: To ensure that the infrastructure is testing is investigated immediately and to liaise with the ERYC Street Lighting Team regarding. To report back to the next F & GP with the findings.

45/09 Special Expenses:

RESOLVED: To investigate the number of years the Bridlington Town Council has paid the ERYC for the maintenance of the area at the St John St Public conveniences and to report all other special expenses findings to the next full council meeting in September to authorise contacting the ERYC once again regarding.

46/09 Bessingby Gate Play Park Equipment Repair:

RESOLVED: To repair the broken equipment at the Bessingby Gate Play area and to claim repairs *through the Council's Insurance.*

47/09 Safe located at the Community Resource Centre:

RESOLVED: To gift the safe to the community groups at the Community Resource Centre to make use of as the costs involved moving the safe were not a feasible option being £350 + VAT.

48/09 Noticeboard outside Council's Offices:

The Bridlington Town Council has a duty to display to the community actions and events undertaken by the Council in Bridlington and the easiest way to do this is by using a noticeboard. The current council noticeboard is located at Victoria Road, and is regularly updated with relevant community and Council information. The Community Resource Centre also makes use of the Victoria Road Noticeboard to display local events and information. The Council has sought quotes from local builder's to estimate the costs for removal of this noticeboard and re-locating it at 62 Quay Road.

RESOLVED: Considering the costs involved it would be in the best interests of the people of Bridlington to purchase another noticeboard to place at 62 Quay Road as the costs to relocate are as much as purchasing a new noticeboard thereby increasing the information displayed to the community in two ideal noticeboard locations. To also investigate costs of having name of Council across the top of the noticeboard and suitable size if planning permission is granted.

49/09 Fire Training for Staff:

The Council considers that all staff should be trained in the use of fire equipment.

RESOLVED: To investigate the details of local fire training for staff and report findings to the next F & GP Meeting in October.

50/09 In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:**51/09 To receive the Gasworx Financial Report:**

RESOLVED: To authorise a subsidy to be transferred to the Gasworx account to cover salaries. To arrange an extraordinary F & GP Meeting as soon as possible to discuss the Skatepark Finances.

Signed:

Cyril Marsburg

Date: 16th September 2009

Mayor of Bridlington