



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Finance & General Purposes Committee**  
**held on Tuesday 8<sup>th</sup> May 2018 in the**  
**Town Councils Offices, 62 Quay Road, Bridlington**

**Present:** Councillors T Dixon, S Finlay, M Heslop-Mullens, G Holmes, C Marsburg and T Milns, total of six (6).

Councillor Colin Croft was in attendance.

Mrs Exon, Responsible Financial Officer, recorded the minutes.

**90.17 Apologies for absence:**

**RESOLVED:** *Apologies were received and accepted from Cllr J Foster.*

**91.17 Declarations of Interest:**

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were no declarations of interest in items on the agenda.*

b) To note dispensations given to any member of the council in respect of the agenda items listed.

**RESOLVED:** *There were no dispensations given in respect of items on the agenda.*

**92.17 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:**

**RESOLVED:** *There were no members of public in attendance.*

**93.17 The Details of the Current Bank Balances:**

**RESOLVED:** *The committee received and noted details of the current bank balances.*

**94.17 The Internal Auditor's Year End Report:**

**RESOLVED:** *The committee received details of the report and noted that there are no matters arising to be addressed.*

**95.17 The Refurbishment of the Hanging Basket Trees and Planters:**

**RESOLVED:** *The committee resolved to contact East Riding Of Yorkshire Council to explore the possibility of partnership working on this project.*

**96.17 The Skate Park Co-ordinator's Report:**

**RESOLVED:** *The committee received and noted details of the report and resolved to proceed with the following:*

- 1. Investigate the feasibility of obtaining external funding for additional supervised hours*
- 2. Allocate a budget of £1000.00 for the 10<sup>th</sup> Anniversary Summer Skate Jam to cover all elements of the event.*
- 3. To cover the costs of the renewal of the Safeguarding and First Aid Courses as required.*

**97.17 The Placement of litter bins on Nostel Way (near Kirkham Road play park) and Ramsey Close:**

**RESOLVED:** *The committee received details of the litter bin requests but noted that they are currently unable to confirm placements until East Riding Of Yorkshire Council (ERYC) have completed their staffing structure review and confirmed that they will be able to incorporate any new bin placements into their emptying rounds. All requests will be placed on a list to be assessed and processed when confirmation from ERYC has been received.*

**98.17 The Renewal of the CPRE Membership:**

**RESOLVED:** *The committee resolved to proceed with renewal of the CPRE Membership.*

**99.17 The VAT Repayments:**

**RESOLVED:** *The committee noted details of the VAT repayments.*

**100.17 The Recreation of a High Quality Image of the Council Logo and Crest:**

**RESOLVED:** *The committee resolved to proceed with the quotation from BKR.*

**101.17 The September 2017 Small Grants feedback:**

**RESOLVED:** *The committee noted that to date feedback had been received from nine of the sixteen Organisations receiving awards in September 2017 and resolved to chase the remainder.*

**102.17 The Small Grants Policy Review:**

**RESOLVED:** *The committee reviewed the current Small Grants Policy and resolved to:*

1. *Keep the maximum award amount at £500.00 per annum*
2. *Amend the application form and policy to state that the cheque payee name must match the organisation name*
3. *Amend the application form to include the suggested wording, in respect of the new GDPR regulations*
4. *Amend the wording at point 8 in the policy to state that 'No further grants will be considered without completion of the feedback process'*

**103.17 The First Precept Payment:**

**RESOLVED:** *The committee received and noted details of the first precept payment.*

**104.17 The following items of correspondence were commented upon or otherwise noted:**

- a) Undated – 6<sup>th</sup> Bridlington Guide Company
- b) Undated – Bridlington U3A Kurling
- c) Undated – ERPF Bulletin Issue 39

Signed:



**Mayor of Bridlington**

Date:

16.05.18