



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee
held on 30th July 2015 in the
Bridlington Town Councils Offices, 62 Quay Road, Bridlington

Present: Councillors Dealtry, Finlay, Foster, M Milns & T Milns.
Notes of the meeting were taken by Mrs King.

01.15 To Elect a Chairman/Editor:

RESOLVED: *Councillor Finlay is elected Chairman & Editor for the Council Year 2015-2016.*

02.15 To Elect a Vice-Chairman:

RESOLVED: *Councillor M Milns is elected vice-chairman for the Council Year 2015-2016.*

03.15 Apologies for absence:

RESOLVED: *Apologies from Councillor Copsey were received and accepted.*

04.15 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

05.15 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

06.15 Summer 2015 Edition Review:

The committee discussed the summer edition. The flowers on the front page in future were to be kept within the borders and not go over headings. The some minor mistakes were found and affected councillors only.

RESOLVED: *The committee resolved that the summer edition was well produced and overall a very good newsletter format.*

07.15 Advertising and Sales:

The committee discussed the selling of advertising space.

RESOLVED: *The committee resolved to ask all councillors to assist with pursuing advertising for the newsletter and to maintain selling advertising at the reduced rates. The councillors were provided with rates to assist them with their quest.*

08.15 Deadline dates for Autumn 2015 Edition:

To ensure that the edition is prepared for printing the committee agreed deadline dates.

RESOLVED: *To arrange for advertising and editorial copy by Friday 9th October 2015 to enable Council to approve at the meeting on the 21st October 2015. To arrange the distribution of the Autumn Newsletter for week commencing 2nd November 2015.*

09.15 Working Group Dates:

To ensure ease of compilation the newsletter working group agreed to meet.

RESOLVED: *The dates for the newsletter working group to meet are:*

- *Tuesday 8th September 2015 at 12 noon.*
- *Thursday 24th September 2015 at 10:30am.*
- *Wednesday 7th October 2015 at 10:30am.*

10.15 Newsworthy items for Autumn 2015 Edition:

- a. Skatejam Event:
- b. Christmas Event information:
- c. Ice rink in Bridlington:
- d. Mayors Christmas Card launch:
- e. Christmas Window Display launch:
- f. Old Town Dickensian Festival information:
- g. Business in Bloom winners:
- h. Remembrance Events in Bridlington:

Signed:

Mayor of Bridlington

Date: 16.09.15