



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee
held on 4th August 2016 in the
Bridlington Town Councils Offices, 62 Quay Road, Bridlington

Present: Councillors C Croft, Finlay, Foster, Marsburg.
Notes of the meeting were taken by Mrs King.

01.16 To Elect a Chairman/Editor:

RESOLVED: *Councillor Finlay is elected Chairman & Editor for the Council Year 2016-2017.*

02.16 To Elect a Vice-Chairman:

RESOLVED: *Councillor C Croft is elected vice-chairman for the Council Year 2016-2017.*

03.16 Apologies for absence:

RESOLVED: *There were none.*

04.16 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

05.16 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes):

RESOLVED: *There were none.*

06.16 Summer 2016 Edition Review:

The committee discussed the summer edition.

RESOLVED: *The committee resolved that the summer edition was colourful and of a very good quality. The Clerk reported that there were a good amount of responses from the "Your Say" section and that it was also a good proof of readership.*

07.16 Advertising and Sales:

The committee discussed the selling of advertising space.

RESOLVED: *The committee resolved to approve the proposed advertising and to seek more.*

08.16 Deadline dates for Autumn 2016 Edition:

To ensure that the edition is prepared for printing the committee agreed deadline dates.

RESOLVED: *To arrange for advertising and editorial copy by Friday 7th October 2016 to enable Council to approve at the meeting on the 19th October 2016.
To arrange the distribution of the Autumn Newsletter for week commencing 31st October 2016.*

09.16 Working Group Dates:

To ensure ease of compilation the newsletter working group agreed to meet.


RESOLVED: *The dates for the newsletter working group to meet are:*

- *Tuesday 6th September 2016 at 10:30 am.*
- *Monday 19th September 2016 at 10:30am.*
- *Wednesday 4th October 2016 at 10:30am.*

10.16 Newsworthy items for Autumn 2016 Edition:

- a. Responses from "Your Say":
- b. Skatejam Event or Skate camp editorial:
- c. Christmas & Ice Rink Event information and editorial:
- d. Mayors Christmas Card launch:
- e. Christmas Window Display launch:
- f. Business in Bloom winners:
- g. Remembrance Events in Bridlington:
- h. Citizen of Honour nominations:
- i. Chairman's Awards nominations:
- j. Mayor of Bridlington's Civic Service:
- k. Welcome to new member of staff:
- l. Forthcoming events:

Signed:



Mayor of Bridlington

Date: 21.09.16