



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 15th April 2026
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Rick Arrand, John Arthur, Mike Heslop-Mullens (Vice-Chair), Thelma Milns, Tim Norman, Carlo Verda, Andy Walker & Angela Walker (Chair), a total of eight (8).

Ten (10) Members of the Public were present at the meeting.

A representative of Humberside Police was present at the meeting (from 7:45pm)

The Responsible Financial Officer recorded the minutes of the meeting.

280.25/26 Mayors Welcome:

Councillor Angela Walker welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

281.25/26 To receive and accept apologies for Absence:

RESOLVED: *Apologies received and accepted from Cllrs Liam Dealtry, Cyril Marsburg and Malcolm Milns, all due to ill health.*

282.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Cllr Angie Walker made the following declaration in respect of item 5 on the agenda as her spouse is one of the candidates applying for co-option:*

"Before we begin this item (5 on the agenda) I need to declare an interest.

I will take no part in the discussion or decision. I will leave the room for the duration of this item and will not seek to influence the outcome in any way.

I ask that the declaration and my withdrawal from the meeting is formally recorded in the minutes"

Cllr T Norman and Cllr Andy Walker declared a non-pecuniary interest in item 5 as they know candidates Maria Bowtell, Chantelle Elliot and Kimberley Harmer

Cllr Mike Heslop-Mullens declared a non-pecuniary interest in item 5 as he knows candidates Kimberley Harmer, Maria Bowtell, Chantelle Elliot and Graham Walker

Cllrs noted that most of them knew most of the candidates in one capacity or another.

Cllr Andy Walker declared a non-pecuniary interest in items 15 and 16 as he will be speaking on those items.

All members present declared a non-pecuniary interest in item 17 – which is a Bridlington Town Council project.

Cllrs Rick Arrand, Mike Heslop- Mullens, Tim Norman and Andy Walker declared a non-pecuniary interest in agenda item 22 as all are ERYC Council matters and all are ERYC Ward Councillors.

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *none were given*

283.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *MOP1: Spoke to those present in the room to advise that he was the Executive Officer for the Bridlington Central Action Group (BCAG). He advised that recent meetings had unfortunately been poorly attended and there had been no Police presence at the last two, which he felt may be impacting on people's engagement with the group and he had concerns for the future viability of the group should this continue. He also advised that they had not received the last 2 Neighbourhood police updates. He spoke about the new CCTV installation in the Hub and thanked the council for responding quickly to a recent issue he had experienced during a warm spaces session.*

MOP2: Asked Cllr Thelma Milns if she would be able to attend the Barmston and Fraithorpe Windfarm Panel meetings. Cllr Milns advised that as a non-driver she would not be able to attend. The council asked MOP2 if for future meetings he could send meetings dates and details / meetings invitations to the council office where it could be circulated to enable a councillor attendance.

In respect of two items which were raised at the Annual Parish Meeting by MOP2 he wished to advise the council that in respect of agenda item 14 (of this agenda) as the council had agreed to get more involved in tourism he thought this would be a good and cost effective way to thank Mr Paul Garbutt for his contribution to Bridlington – his Race the Waves event has been incredibly successful and brought many visitors to the Town for the event. MOP2 advised that he thought that a Freedom of the Town award would be a good way to recognise other local people in future years.

In respect of agenda item 15 (of this agenda) MOP2 advised that he felt strongly that it should be managed locally and that is not currently the case.

Cllr John Arthur spoke in respect of agenda item 19 and his aspirations for the project and its long-term goals.

CLLR ANGIE WALKER LEFT THE MEETING ROOM

284.25/26 To consider the co-option of a councillor to fulfil the current Councillor vacancy within the Bridlington Old Town Ward:

RESOLVED: *In round 1 of the voting Chantelle Elliot received a majority of the votes (4/8) and is the successful candidate co-opted to the council.*

CLLR ANGIE WALKER RETURNED TO THE MEETING ROOM

285.25/26 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

RESOLVED: *The council received and noted the list and wished to convey thanks to Mrs Hayley Johnson and acknowledge that she had done an excellent job working on the council's stand at the U3A Community Event.*

Civic Duties, Responsibilities & Training from 18th March 2026 – 14th April 2026

Mayor & Mayoress:

20.03.26	Hedon civic Dinner
21.03.26	Withernsea Community Event
22.03.26	Hessel Civic Service
28.03.26	Driffeld Afternoon Tea
10.04.26	The Hinge Easter Fayre
10.04.26	Lord Mayor of Hull's Civic Dinner
11.04.26	85 th Anniversary service for the sinking of the Yorkshire Belle

13.04.26 u3a Community Fair

Total of 8 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

13.04.26 U3a Community Event

Total of 1 Event attended by the Deputy Mayor & Deputy Consort

Other Councillors:

13.04.26 U3a Community Event – Cllr John Arthur

Total of 1 Event attended by Other Councillors

For Information ONLY

Staff:

01.04.26 Health and Safety at work – Mrs Victoria Taylor-Straw and Mrs Hayley Jordan

13.04.26 U3a Community Event - Mrs Hayley Jordan

Total of 2 Events attended by Staff

286.25/26 To receive the minutes of the Environmental Committee meeting held on 16.03.2026:

RESOLVED: *The minutes of the Environmental Committee meeting held on 16.03.2026 were APPROVED.*

287.25/26 To receive the minutes of the Planning Committee meeting held on 16.03.2026:

RESOLVED: *The minutes of the Planning Committee meeting held on 16.03.2026 APPROVED*

288.25/26 To receive the minutes of the Staffing Committee meeting held on 17.03.2026:

RESOLVED: *The minutes of the Staffing Committee meeting held on 17.03.2026 APPROVED*

289.25/26 To receive the minutes of the Full Council meeting held on 18.03.2026 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 18.03.2026 APPROVED*

290.25/26 To receive the minutes of the Newsletter Committee meeting held on 25.03.2026:

RESOLVED: *The minute of the Newsletter Committee meeting held on 25.03.2026 were APPROVED.*

291.25/26 To receive the minutes of the Environment Committee meeting held on 07.04.26:

RESOLVED: *The minutes of the Environment Committee meeting held on 07.04.26 were APPROVED*

292.25/26 To receive the minutes of the Planning Committee meeting held on 07.04.2026:

RESOLVED: *The minutes of the Planning Committee meeting held on 07.04.2026 APPROVED*

293.25/26 To consider the item raised at the Annual Parish meeting by a member of the public seeking the council to explore Freedom of the Town for Paul Garbutt:

RESOLVED: *The council resolved that as it did not currently have any criteria or protocols in place for awarding a 'Freedom of the Town' this would be referred to the council's environment committee to explore further before committing to make any such award.*

294.25/26 To receive information from Councillor Andy Walker regarding item raised at the Annual Parish meeting with regard to Bridlington Town Council taking responsibility for managing the digital assets for marketing visitbridlington.com:

RESOLVED: *Cllr Andy Walker advised that he had raised this matter with ERYC and they had confirmed that they do not own, run or control the Visit Bridlington Domain or website. Further research suggests that it is privately owned and that the same company maybe operates a number of 'Visit.com' websites.*

295.25/26 To receive information from Councillor Andy Walker regarding item raised at the Annual Parish meeting with regard to the ERYC plans for the harbour area:

RESOLVED: *Cllr Andy Walker advised that he had raised this matter with ERYC Asset Strategy and they had advised that whilst they are actively interested in this location they hold no responsibility for the Harbour or Piers and that these matters should be directed to the Bridlington Harbour Commissioners office.*

296.25/26 To consider the confidentiality of the Town Council's Expression of Interest for the Town of Culture document:

RESOLVED: *The council resolved not to publish the document at this time whilst a decision is still pending.*

297.25/26 To receive and consider the Community FM Radio for Bridlington: (Cllr Carlo Verda verbal report):

RESOLVED: *The council resolved to provide a letter of support.*

298.25/26 To consider the new information regarding the lobster statue: (Cllr Tim Norman):

RESOLVED: *The council considered the new information provided by Cllr Norman as Chair of the Finance committee but felt that on balance there was not a need to change the previous resolution for a maquette at this time.*

299.25/26 To receive and consider the valuation and report of Civic regalia:

RESOLVED: *The council felt that this topic is two separate matters and resolved to proceed as follows:*

- 1. To proceed with the replacement of the current Mayoral chains which are now in a poor condition and asked that quotations be sought accordingly.*
- 2. To continue to explore the matter regarding the former Borough Council chains.*

300.25/26 To approve the updated bank mandate:

RESOLVED: *The council resolved to authorise the necessary amendments to the bank mandate as submitted by the RFO – namely the removal of staff and councillors who are no longer with the council.*

301.25/26 To receive items of Correspondence:

RESOLVED: *The Council APPROVED items of correspondence unless otherwise stated.*

- a) ERYC – TTRO - Springfield Avenue
- b) ERYC – Planned Carriageway Maintenance – Grange Road
- c) ERYC – TTRO – various roads throughout the East Riding of Yorkshire
- d) ERYC – TTRO – Part of Church Lane, Sewerby
- e) ERYC – TTRO – Quay Road

- f) ERYC – TTRO – Cliff Road, Sewerby
- g) ERYC – TTRO – Part of Sewerby Road
- h) ERYC – TTRO – Old Town Vintage Festival
- i) ERYC – TTRO – Part of Quay Road

302.25/26 Newsletters/Agendas & Minutes – attached unless otherwise stated:

RESOLVED: *Newsletter/Agendas & Minutes were noted unless otherwise stated:*

- | | | |
|------|----------------------------|-------------------------------|
| i. | National Allotment Society | Minutes of meeting 14.03.2025 |
| ii. | Minster Rail Campaign | March 2026 Newsletter |
| iii. | Bridlington Ambassadors | Minutes of meeting 26.03.2026 |

303.25/26 To receive a statement of balances and to the schedule of accounts for payment:

RESOLVED: *The statement of balances and schedule of accounts was approved.*

Report to Council:		APRIL		
Subject:		Statement of Balances and Schedule of Accounts for Payment		
The bank balances at 8th April 2026 stood at:				
Account Name		Account type		Balance £
Town Council		Business A/C		£7,923.59
Town Council		Deposit A/C		£436,356.87
Town Council		Petty Cash		£269.21
Accounts paid since: 12th March 2026				
Bridlington Town Council:				
Receipts In:				
Cheque/BACS	Date	Payer	Description	Amount
Petty Cash	31-Mar	Petty Cash	Petty Cash paid into account	£1,430.00
FPI	02-Apr	Hull and EY Labour Group	Community hub room hire	£30.00
FPI	02-Apr	Bridlington Diabetes	Community hub room hire	£120.00
				£1,580.00
Cash Receipts:				
Petty Cash receipts	31-Mar	Petty Cash Receipts	March petty cash receipts	£1,462.00
			Total Receipts	£4,622.00
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
BACS 89	16-Mar	Bob Stabler & Sons	Skatepark skip	£367.44
		Bridlington Stationers	Office furniture for new starters	£928.76
		D Boland	March Website and additional IT support	£130.00
		Hi Fliers	Flags and flagpole maintenance	£2,242.20
		Prospect Photo Agency	Light Up Brid project framed photos	£144.00
BACS 90	18-Mar	ERYC	Repay UKSPF grant funding	£9,550.00
		Screwfix Direct	Spares and repairs	£217.45
		SSE Energy Solutions	Skatepark Electric January	£14.45
		Starr Consultancy	IT support - troubleshooting on new computers	£90.00
		The Cobblers	Key cutting for allotments	£79.90
BACS 91	24-Mar	Angie Walker	Civic travel expenses	£96.30
		Bridlington Stationers	Copy paper	£23.98
		Pure Training Solutions	Training courses for staff	£348.00
		Prospect Photo Agency	Civic Dinner photography	£120.00
		Yorkshire Trading Company	Cleaning products	£23.93
		Boyes Stores	Cleaning products	£11.47
		GW Shelter Solutions	Station Ave Bus Shelter replacement	£9,424.80
		Signet Signs	Clerks honours board	£975.60
BACS 92/93	31-Mar	Staff Costs	March Staff Costs	£14,629.45
BACS 94	30-Mar	HMRC	PAYE & NIC month 12	£3,476.19
FPO	30-Mar	Bridlington Community Shed	Small grants awards	£490.00
FPO	30-Mar	Bridlington U3A	Small grants awards	£500.00
FPO	30-Mar	Bridlington Red Admirals Majorettes	Small grants awards	£250.00
FPO	30-Mar	Bridlington Amateur Operatic & Dramatic	Small grants awards	£500.00
FPO	30-Mar	Coastal Voices	Small grants awards	£225.00
FPO	30-Mar	Bridlington Friends Association	Small grants awards	£250.00
FPO	30-Mar	Bridlington Health Forum	Small grants awards	£250.00
FPO	30-Mar	Bridlington Sea Cadets	Small grants awards	£250.00
FPO	30-Mar	Acorn Rabbit Rescue	Small grants awards	£355.48
FPO	30-Mar	Bridlington Petanque Club	Small grants awards	£150.00
FPO	30-Mar	Bridlington Armed Forces Day Event	Annual grant	£500.00
Petty Cash	31-Mar	Petty Cash Expenses	March Petty Cash Expenses	£388.04
Petty Cash	31-Mar	Petty Cash	Petty Cash paid into account	£1,430.00
BACS 95	08-Apr	Bob Stabler & Sons	Allotments skip - overfill charge	£60.00
		Bridlington Stationers	Various stationery	£25.96
		Oyston Exterior Cleaning	Office windows 23/3/26	£22.00
		Pure Training Solutions	Staff training courses	£450.00
		SSE Energy Solutions	Skatepark Electric - Final	£142.93
DD	01-Apr	Sage Global systems	Payroll Subscription April	£19.20
DD	01-Apr	Investec	council vehicle lease	£1,089.72
VE DEB CRD	02-Apr	Argos Online	Cordless vacuum for hub	£52.25
BACS 01	08-Apr	ERYC	Office business rates pmt 1/10	£426.40
		Echo Media Group	April Newspaper edition	£672.00
		Open Tech Yorkshire	Office Telephones April	£58.56
		Starr Consultancy	Provide and setup sonciwall wi-fi provision in Community Hub	£1,220.00
FPO	09-Apr	R Lenski	Replacement locks and Keys for St Johns toilets	231.13
			Total Payments	£52,902.59
Recommendation:		The accounts are approved for payment		

304.25/26 To receive notice of items for inclusion on the next agenda for 20th May 2026:

RESOLVED: *no items submitted at this time*

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

26. To receive and consider the presentation by Inspector Ian Foster:

Sgt Chris Almond gave a presentation to the Council on behalf of Inspector Foster. He gave a brief overview of the current status of the Clear Hold Build programme and put forward a request for the use of some space in the councils' community hub to facilitate some aspects of the programme, the finer details of which to be finalised later.

RESOLVED: *The council resolved to authorise use of some space for the purpose described and asked that the office team liaise with Inspector Foster and Sgt Almond accordingly.*

Signed:

Mayor of Bridlington

Date: