



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 15th July 2026
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors John Arthur, Mike Heslop-Mullens (Chair), Thelma Milns, Tim Norman, Carlo Verda, Angela Walker and Andy Walker a total of seven (7).
Four (4) Members of the Public were present at the meeting.
The Deputy Town Clerk recorded the minutes of the meeting.
The Responsible Finance Officer was in attendance.

55.26/27 Mayors Welcome:

Councillor Mike Heslop-Mullens called a one minute silence for all present to pay their respects to Michael Woods, East Riding Town Crier, who passed away in July.
Councillor Mike Heslop-Mullens welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

56.26/27 To receive and accept apologies for Absence:

RESOLVED: *Apologies received and accepted from:*

Cllr R Arrand – Holiday
Cllr L Dealtry – prior engagement
Cllr C Elliott – work commitment
Cllr Malcolm Milns – ill Health
Cllr Cyril Marsburg – ill Health

57.26/27 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Cllrs Mike Heslop- Mullens, Tim Norman and Andy Walker declared a non-pecuniary interest in agenda items 15 a-c as all are ERYC Council matters and all are ERYC Ward Councillors.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *none were given*

58.26/27 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *MOP1: Spoke as the Chairman of the Bridlington Central Action group spoke of the groups attendance at the Vintage fair and his concerns that fund raised were not as high as in previous years.*

The recent meeting of the group a resident had raised concerns over a possible planning application to place a new railway station on the site of the current Seabird public house on Fortyfoot, Bridlington. Concerns were expressed as to what would happen with the current railway station in this instance.

MOP1 reported the group had contacted the East Ridling of Yorkshire Council regarding the Gypsy Race Culvert and had received a response that the culvert is cleaned four time annually by the Environment Agency.

14 years after the passing of resident Bei Carter flowers will be laid at Bei's memorial tree on the 16.07.26

MOP2: MOP 1 Spoke on behalf of the Neighbourhood Watch representative informing the council at the meeting of the Neighbourhood watch on the Tuesday 21st of July there will be a speaker regarding cyber-crime and a speaker from PREVENT.

MOP3: Spoke of being unable to attend the meeting of the Environmental Committee on the 29th June 2026 and requested the minutes of that meeting.

59.26/27 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

RESOLVED: *The council received and noted the list.*

Civic Duties, Responsibilities & Training from 18th June – 15th July 2026

Mayor & Mayoress: 5

18.06.26	Brilliance Awards (East Riding College)
27.06.26	Aces Bridlington Club Community Cohesion
28.06.26	Vintage Festival (Old Town)
03.07.26	Wrens Kitchen Showroom opening
07.07.26	Official Photos (Sewerby Hall)

Total of 5 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort: 2

18.06.26	Brilliance Awards (East riding College)
20.06.26	Pocklington Mayor Making

Total of 2 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

28.07.26	Vintage Festival - Cllr Angela Walker
14.07.26	Bridlington community Action Group – Cllrs Tim Normand and Andy Walker

Total of 1 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

Total of Events attended by Staff

60.26/27 Meeting Minutes for Approval:

5. To approve the minutes of the Full Council meeting held on 17.06.26 as a true record:
6. To approve the minutes of the Environmental Committee meeting held on 29.06.26:
8. To approve the minutes of the Planning Committee held on 29.06.26:

RESOLVED: *The Chair confirmed with the Councillors present that they had read the minutes awaiting approval and were satisfied that they were a true account of the meetings held. Cllr T. Milns noted an amendment to the Planning Committee minutes as 4 members were in attendance not 3 as recorded. Therefore, the Mayor called for a block resolution of items 5,6,7, and 8 of the agenda and all minutes were APPROVED.*

61.26/27 To consider the report regarding the design of the Civic Chains):

RESOLVED: *The council discussed the various designs provided and request to be supplied with more design options with pricing provided for option 1 and 3 as single row chains with a pendant in any metal other than gold. Pricing should include a safety chain and links must be soldered.*

62.26/27 To receive and approve the Councillor Safety Policy):

RESOLVED: *The council resolved to APPROVE the policy noting that the East riding of Yorkshire Council are currently reviewing Councillor safety and will be reporting on this within the coming months and to take into account any additions and amendments as advised.*

63.26/27 To receive and approve the amended Terms of Reference for the Newsletter Committee:

RESOLVED: *The council APPROVED the amended Terms of Reference for the Newsletter Committee.*

64.26/27 To receive and review the amended Standing Order item3.i:

RESOLVED: *The council APPROVED the amended Standing Order item 3.i.*

65.26/27 To receive and approve the Councillor Co-option Policy and Application form:

RESOLVED: *The council resolved for the Deputy Town Clerk to review the Councillor Co-option Policy with amendments to proposing and seconding, to state one vote per councillor in each round of voting, to include the use of ballot papers, essential requirements to be included on the application form, applications to include a handwritten letter (with exceptions to allow access for all). Cllr J Arthur proposed that all candidates should speak as with the use of A.I application forms may not give a true reflection of the candidate and stated that this process would be time well spent to enable council to make an informed choice.*

66.26/27 To consider the verbal report from Cllr John Arthur with regard to Procedural Clarification:

RESOLVED: *Cllr J Arthur raised 2 points:*

Point 1: to clarify the councils policy for verbal reporting, Council resolved that all reports on agenda items must be written (Standing Orders to be amended by the DTC).

Point 2: to clarify the reasons for not being allowed to seek clarification on point 1 by the Chair at the meeting of Full Council on 20th May 2026 Council resolved that this could have been raised as a Point of Order.

67.26/27 To receive items of correspondence:

RESOLVED: *All items of correspondence were APPROVED unless otherwise stated:*

- a) ERYC – TTRO – New Beck Hill
- b) ERYC – TTRO – Part of Woldgate, Boynton
- c) ERYC – Review of Polling Districts, Polling Places and Polling Station

68.26/27: Newsletters/Agendas & Minutes – attached otherwise stated:

RESOLVED: All items were noted unless otherwise stated.

- i) Yorkshire Coast Community Rail Partnership – June Newsletter
- ii) Bridlington Community Action Group – meeting minutes 09.06.26

69.26/27 To receive a statement of balances and to the schedule of accounts for payment:

RESOLVED: *The statement of balances and schedule of accounts was approved.*

Report to Council:				
		JULY		
Subject:	Statement of Balances and Schedule of Accounts for Payment			
The bank balances at	08/07/2026	stood at:		
Account Name		Account type	Balance £	
Town Council		Business A/C	£15,318.46	
Town Council		Deposit A/C	£528,762.38	
Town Council		Petty Cash	£207.28	
Accounts paid since:	12/06/2026			
Bridlington Town Council:				
Receipts In:				
Cheque/BACS	Date	Payer	Description	Amount
CR	16-Jun	ERYC Tuition	Community Hub hire	£655.50
CR	16-Jun	Curious Crow	Community Hub hire	£105.00
CR	23-Jun	East yorkshire Food Bank	Community Hub hire	£180.00
CR	30-Jun	Aces Bridlington	Community Hub hire	£60.00
Petty Cash Rcps	30-Jun	Petty Cash Receipts	June Petty cash receipts	£110.56
			Total Receipts	£1,111.06
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
BACS 16A	23-Jun	Oyston Exterior Cleaning	window cleaning 17/6/26	£16.00
		Clr Angie Walker	Civic travel expenses	£59.40
		Goole Town Council	Tickets for civic event	£55.00
BILL PMT	19-Jun	The Cobbler c/o J Rounding	Key Cutting for allotments	£85.00
BACS 15/16	30-Jun	Staff costs	June staff costs	£12,176.68
BACS 17	02-Jul	HMRC	PAYE NIC Month 3	£2,370.38
BILL PMT	30-Jun	Scott Hansen	Repairs to fence - ripley close allotments neighbor	£350.00
BACS 18	02-Jul	ERYC	Business Rates - office and hub	£868.40
		Bridlington Stationers	Stationery	£17.96
		Hi Fliers	Replacement flagpoles	£4,980.00
		YTC c/o/ R Lenski	Spares and repairs	£15.96
		Screwfix	Spares and repairs	£15.81
VE DEB CRD	30-Jun	Business Stream	Allotments water bill	£166.59
VE DEB CRD	30-Jun	Business Stream	Office Water bill	£59.42
DD	01-Jul	Investec	Vehicle Lease	£1,089.72
DD	01-Jul	Sage Global Systems	Payroll subscription July	£24.00
BILL PMT	02-Jul	ROBOT	Grant funding for Old Town Summer Festival	£1,750.00
VE DEB CRD	06-Jul	Boyes	Stationery	£3.98
DD	21-Jul	Eon Next	Office Gas June	£25.47
DD	17-Jul	Eon Next	Hub Gas June	£91.19
DD	23-Jul	Eon Next	2a Marshall Ave Whole Building Electric june	£122.85
DD	21-Jul	Eon Next	St Johns toilets Electric June	£50.55
BACS 18A	09-Jul	Echo Media Group	July Echo edition	£672.00
		ERNLLCA	Staff and councillor trainign courses	£72.00
		PPL PRS ltd	Music Licence	£433.53
		SLCC	Job vacancy advertising	£450.00
DD	14-Jul	Public Works Loan Board	Loan Repayment	£8,135.74
Petty Cash Exps	08-Jul	Petty Cash Expenses	June petty cash expenses	£110.56
			Total Payments	£34,268.19
Recommendation:	The accounts are approved for payment			

70.26/27 To receive notice of items for inclusion on the next agenda for Wednesday 15th July 2026:

RESOLVED: *Reviewed Co- option Policy and Application Form*
 Parish Ward Maps
 Town of Culture – wrap up and next steps (Cllr Andy Walker)

Signed:

Mayor of Bridlington

Date: