



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 18th February 2026
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors John Arthur, Thelma Milns, Mike Heslop-Mullens, Tim Norman, Carlo Verda, Andy Walker & Angela Walker (Chair), a total of seven (7).

Two (2) Members of the Public were present at the meeting.

The Deputy Town Clerk recorded the minutes of the meeting, and the Responsible Finance Officer was in attendance.

233.25/26 Mayors Welcome:

Councillor Angela Walker welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

234.25/26 To receive and accept apologies for Absence:

RESOLVED: *Apologies received and accepted from Cllr Rick Arrand, Cyril Marsburg and Malcolm Milns due to ill health, Councillor Liam Dealtry due to being on holiday.*

235.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Cllrs Mike Heslop-Mullens, Tim Norman and Andy Walker declared non-pecuniary interests in items 23, as East Riding of Yorkshire councillors,*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *none were given*

236.25/26 Election of the Deputy Mayor for the remainder of the Mayoral year 2025 – 2026:

RESOLVED: *Cllr Mike Heslop-Mullens was proposed and unanimously voted in as Deputy Mayor of Bridlington for the remainder of the Mayoral year 2025 – 2026.*

237.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *MOP 1 spoke of concerns regarding Severe Weather Protocol triggers for care for the homeless being too low. Support to was offered by 2 Councillors to assist raising concerns with the East Riding of Yorkshire Council. The MOP also spoke about the weekly brown bin collections which have now started in Bridlington and suggested that the Council look into how Edinburgh deal with these collections.*

Cllr Andy Walker gave an update on the Town of Culture meeting. Advising that the East Riding of Yorkshire Council would assist the Council with writing a six-step bid if council are to register an expression of interest. This is an item placed on the next agenda for the Environmental Committee.

238.25/26 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

RESOLVED: *The Civic Duties for 22nd January 2026 – 18th February 2026 were noted as follows:*

Mayor & Consort

22.01.2026	Meeting with PCSO Shona Cooper
27.01.2026	Pride in Place zoom meeting
30.01.2026	funeral of Anne- Marie Haren
03.02.2026	Civic Dinner meeting with the Belvedere
03.02.2026	Shortlisting for Administrative Officer post

04.02.2026 MND A meeting
 05.02.2026 Funeral of Deputy Mayor, Cllr R Pollard – representing the Council
 08.02.2026 The Great Gale and Fisherman's Service
 10.02.2026 New Pasture Lane Community Centre Bread She 1st Anniversary
 10.02.2026 Hedon Civic Silver Show
 10.02.2026 Opening of Bridlington Community Shed
 15.02.2026 Market Weighton Civic Service
Total of 12 Events attended by the Mayor & Mayoress

Deputy Mayor & Deputy Consort:

Total of 0 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

03.02.2026 Shortlisting for Administrative Officer post – Cllrs Mike Heslop-Mullens., Thelma Milns and Angie Walker
 10.02.2026 Bridlington Community Action Group – Cllrs Rick Arrand, Tim Norman and Andy Walker
 11.02.2026 NALC Beyond the Precept webinar – Cllr Carlo Verda

Total of 3 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

Total of Events attended by Staff

239.25/26 To receive the minutes of the Full council meeting held on 21.01.2026 as a true record:

RESOLVED: *The minutes of the Full Council meeting held on 21.01.2026 were APPROVED.*

240.25/26 To receive the minutes of the Newsletter Committee meeting held on 28.01.2026:

RESOLVED: *The minute of the Newsletter Committee meeting held on 28.01.2026 were APPROVED.*

241.25/26 To receive the minutes of the Environmental Committee meeting held on 02.02.2026:

RESOLVED: *The minutes of the Environmental Committee meeting held on 02.02.2026 were APPROVED.*

242.25/26 To receive the minutes of the Planning Committee meeting held on 02.02.2026:

RESOLVED: *The minutes of the Planning Committee meeting held on 02.02.2026 APPROVED*

243.25/26 To receive the minutes of the Staffing Committee meeting held on 03.02.2026:

RESOLVED: *The minutes of the Staffing Committee meeting held on 03.02.2026 APPROVED*

244.25/26 To receive the minutes of the Finance and General-Purpose Committee meeting held on 13.01.26:

RESOLVED: *The minutes of the Finance and General- Purpose Committee meeting held on 13.01.26 APPROVED*

245.25/26 To consider and approve the times of the Environmental Committee and Planning Committee meetings for the remainder of the term 2025-2026:

RESOLVED: *The Council resolved to make no jchange to the times of the Environmental Committee and Planning meetings at this time.*

246.25/26 To receive and consider the report regarding committee vacancies:

RESOLVED: *In the absence of Cllr Dealtry, the Deputy Town Clerk put forward his proposal to fill all committee vacancies. This was accepted and APPROVED*

247.25/26 To receive the meetings diary for 2026 - 2027:

RESOLVED: *The council deferred this to the next meeting of Full Council on the 18th March 2026.*

248.25/26 To receive and consider the adoption of the Employee Handbook as provided by Worknest:

RESOLVED: *The council APPROVED the Employee Handbook.*

249.25/26 To receive and consider the adoption of Contracts of Employment as provided by Worknest:

RESOLVED: *The council APPROVED the adoption of Contracts of Employment.*

250.25/26 To receive and consider the adoption of the Health and Safety Handbook provided by Worknest:

RESOLVED: *The council APPROVED the adoption of the Health and Safety Handbook.*

251.25/26 To receive and consider the adoption of the Health and Safety Policy provided by Worknest:

RESOLVED: *The Council APPROVED the adoption of the Health and Safety Policy provided by Worknest.*

252.25/26 To receive and consider the report from the Deputy Town Clerk regarding the Civic Honours board:

RESOLVED: *The Council APPROVED the proposal.*

253.25/26 To receive and consider the report from the Deputy Town Clerk regarding Councillors Surgeries:

RESOLVED: *The Council resolved to hold 1 late Councillor Surgery every 3 months and continue with the regular time slot on during other months .*

254.25/26 To receive and consider the report from the Deputy Town Clerk regarding communication:

RESOLVED: *The Council resolved to a text alert system for urgent and Round Robin emails.*

255.25/26 To receive notice of items for inclusion on the Annual Parish meeting on the 4th March 2026:

RESOLVED: *No items were put forward.*

256.25/26 To receive items of Correspondence:

RESOLVED: *The Council APPROVED the adoption of the Health and Safety Policy provided by Worknest.*

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| a) ERYC - TTRO – | Part of Haslemere Avenue |
| b) ERYC - TTRO – | Grange Road |
| c) Project Briefing Note - | February 2026, Kingsgate |
| d) ERYC – TTRO | Part of Eighth Avenue |

257.25/26 Newsletters/Agendas & Minutes – attached unless otherwise stated:

RESOLVED: *Newsletter/Agendas & Minutes were noted unless otherwise stated:*

- i. *Bridlington collective – Minutes of meeting 21.01.26*
- ii. *Bridlington Ambassadors - Minutes of the meeting 21.01.26 – DC to email Parish Communication Director at East Riding of Yorkshire Council regarding communication of items with the Town Council*
- iii. *Parish/Town New Release – February edition*

RESOLVED: *The statement of balances and schedule of accounts was approved.*

Recommendation:	The accounts are approved for payment
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259.25/26 To receive notice of items for inclusion on the next agenda for 18th March 2026:

RESOLVED: *Review the meetings dairy*

Signed:

Mayor of Bridlington

Date: