



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 16th September 2026
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm

The meeting was held with Councillors Rick Arrand (Vice Chair), Liam Dealtry, Chantelle Elliott, Thelma Milns, Tim Norman, Angela Walker and Andy Walker a total of Seven (7).

Six (6) Members of the Public were present at the meeting.

The Deputy Town Clerk recorded the minutes of the meeting.

The Project Officer was in attendance.

93.26/27 Mayors Welcome:

Councillor Rick Arrand welcomed everyone to the meeting and read out the disclaimer regarding recording of the meeting and action in the event of a fire.

94.26/27 To receive and accept apologies for Absence:

RESOLVED: *Apologies received and accepted from:*

Cllr Mike Heslop-Mullens - holiday

Cllr Malcolm Milns – ill Health

Cllr John Arthur – change in circumstances

95.26/27 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Cllrs Rick Arrand, Mike Heslop- Mullens, Tim Norman and Andy Walker declared a non-pecuniary interest in agenda items 13 a-f as all are ERYC Council matters and all are ERYC Ward Councillors.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *none were given*

96.26/27 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests:

RESOLVED: *MOP1: Chair of Bridlington Community Action Group spoke of the last meeting now being well attended and therefore the postponement of the AGM to October. MOP1 thanked Cllr Andy Walker for his information on the Clear, Hold, Build police initiative to assist with burglary in the area.*

MOP2: Spoke as the chair of the Neighbourhood Watch and informed the council at the last meeting they discussed funding, website and the Christmas Tree event. An ERYC representative spoke to the group regarding Public Space Protection Order (PSPO). MOP" made a proposal for the Council to consider artwork in the shelter at Pembroke Gardens.

97.26/27 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

RESOLVED: *The council received and noted the list.*

Civic Duties, Responsibilities & Training from 20th August – 16th September 2026

Mayor & Mayoress:

20.08.26	Unveiling Thomas Alderson Plaque
29.08.26	Bridlington Bay Archers
03.09.26	Mayors Jack n stand Westgate Park
12.09.26	Autumn Show

Total of 4 Events attended by the Mayor

Deputy Mayor & Deputy Consort:

Total of 0 Events attended by the Deputy Mayor & Deputy Consort

Other Councillors:

20.08.26	PPG Induction Drs Reddy & Nunn	Cllr Angie Walker
30.08.26	Ice Sculpture on King St	Cllr Chantelle Elliott
08.09.26	VAWG meeting	Cllr Chantelle Elliott
11.09.26	BMX Pump track meeting	Cllrs Angela Walker and Andy Walker

Total of 4 Events attended by Other Councillors

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

98.26/27 Meeting Minutes for Approval:

6. To approve the minutes of the Full Council meeting held on 19.08.26 as a true record:
7. To approve the minutes of the Planning Committee meeting held on 01.09.26:
8. To approve the minutes of the Environmental Committee meeting held on 01.09.26:

RESOLVED: *The Vice Chair confirmed with the Councillors present that they had read the minutes awaiting approval and were satisfied that they were a true account of the meetings held. Therefore, the Mayor called for a block resolution of items 6,7 and 8 of the agenda and all minutes were APPROVED.*

99.26/27 To receive and approve the Councillor Co-option Policy:

RESOLVED: *The Council APPROVED the Councillor Co-option Policy for the remainder of the 2023 – 2027 term.*

100.26/27 To consider the information from Charlie Dewhirst MP:

RESOLVED: *The council referred the item to the Environmental Committee meeting 12.09.26*

101.26/27 To consider the correspondence from Strawberry Fields Car Boot:

RESOLVED: *The council noted the correspondence from Strawberry fields Car Boot.*

102.26/27 To receive the External Auditor's Report and Certificate 2025/26, with report from the RFO:

RESOLVED: *The council APPROVED the External Auditors Report and Certificate 2025/26.*

103.26/27 To receive items of correspondence:

RESOLVED: *All items of correspondence were APPROVED unless otherwise stated:*

- a) ERYC – TTRO – St Annes Rd
- b) ERYC – TTRO – Carlisle Crescent and Royal Crescent
- c) ERYC – TTRO – Alexandra Drive
- d) ERYC – TTRO – Aleandra Walk
- e) ERYC – TTRO – Blenheim Rd
- f) ERYC – Traffic Consultation – Eagle Close – DTC to provide feedback from the Council as resolved to support the residents' requirements

104.26/27: Newsletters/Agendas & Minutes – attached otherwise stated:

RESOLVED: All items were noted unless otherwise stated.

- i) National Allotment Society Yorkshire Region Draft Minutes 08.08.26
- ii) Bridlington Community Action Group – meeting minutes 11.08.26

105.26/27 To receive a statement of balances and to the schedule of accounts for payment:

RESOLVED: *The statement of balances and schedule of accounts was approved.*

Report to Council:				
		SEPTEMBER		
Subject:	Statement of Balances and Schedule of Accounts for Payment			
The bank balances at	10/09/2026	stood at:		
Account Name		Account type		Balance £
Town Council		Business A/C		£11,072.59
Town Council		Deposit A/C		£464,400.01
Town Council		Petty Cash		£65.46
Accounts paid since:	13/08/2026			
Bridlington Town Council:				
Receipts In:				
Cheque/BACS	Date	Payer	Description	Amount
CR	11-Aug	East Yorks Food Bank	Community Hub Room Hire	£180.00
CR	24-Aug	ERYC	Community Hub Room Hire	£454.00
CR	27-Aug	Cruse	Community Hub Room Hire	£225.00
CR	27-Aug	Planning Portal	Part refund of planning application fee	£240.00
CR	04-Sep	East Yorks Food Bank	Community Hub Room Hire	£180.00
CR	05-Sep	Madhyamaka KMC	Community Hub Room Hire	£120.00
CR	09-Sep	Kids	Community Hub Room Hire	£90.00
CR	07-Sep	HSBC	Gross Interest 6/9/26	£1,621.22
Petty Cash receipts	31-Aug	Petty Cash Receipts	August Petty Cash Receipts	£30.00
			Total Receipts	£3,110.22
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
VE DEB CRD	17-Aug	Business Stream	St Johns Toilets Water Bill	£100.80
BACS 25	18-Aug	Agilico	Photocopying and lease	£429.94
		Bridlington Stationers	Paper	£23.34
		First choice Medical	First aid Cover for Xmas Event	£550.00
		Headland Plumbing	Toilets flush assembly	£108.00
		K com	Hub Broadband	£65.98
		Oyston Exteriors	Office window cleaning	£16.00
		SLCC	Town Clerk vacancy advertising	£900.00
13/08/2026	13-Aug	HSD Online	Bleach and sanitiser	£53.94
BILL PMT	18-Aug	Gallagher Insurance	Insurance Premium	£6,974.06
BACS 26/27	28-Aug	Staff Costs	August Staff Costs	£13,039.54
BACS 28	27-Aug	HMRC	PAYE & NIC Month5	£2,191.45
BACS 29	24-Aug	Bob Stabler	Allotments Skip	£262.08
		Intruder Alarms	PA Lanyards and Replacement monitor	£1,008.00
		Screwfix	Spares and repairs	£19.77
VE DEB CRD	27-Aug	Lock & Key	Office Key Decoding	£40.80
DR	28-Aug	HSBC	Bank charges to 6/8/26	£2.50
Petty Cash	31-Aug	Petty Cash Expenses	August Petty Cash expenses	£70.19
VE DEB CRD	04-Sep	Post Office	Postages stamps	£174.32
DD	01-Sep	Sage	Payroll subscription Sept	£28.80
DD	01-Sep	Investec	Vehicle Lease	£1,089.72
BACS 30	04-Sep	Bridlington Stationers	various stationery	£66.51
		Echo Media Group	September edition	£672.00
		ERYC	Hub rates pmt 3/8	£436.00
		ERYC	Office rates pmt 6/10	£429.00
		Century containers	Replacement container for skatepark	£1,347.00
		Allsigns	Feather flags for events	£435.84
BILL PMT	04-Sep	R Lenski	Reimburse for spares and repairs receipts	£38.45
DD	07-Sep	Open Tech Yorkshire	Telephones sept	£58.56
BIL	04-Sep	HR Joinery	counter top for hub office	£360.00
BACS 31	11-Sep	North East Conservatory Solutions	Velux Auto openers for hub	£1,868.88
		Screwfix Direct	Spares and repairs	£31.51
BILL PMT	08-Sep	Bridlington Ambassadors	Initial payment for Mural Project contribution	£3,750.00
BILL PMT	09-Sep	The Cobbler c/o J rounding	Keycutting	£58.50
DD	22-Sep	Eon Next	Office Electric August	£134.17
DD	22-Sep	Eon Next	St Johns toilets Electric August	£37.97
DD	22-Sep	Eon Next	Office Gas Bill August	£21.12
VE DEB CRD	09-Sep	Micorsoft	Licence for Project office computer	£55.61
			Total Payments	£36,950.35
Recommendation:	The accounts are approved for payment			

93.26/27 To receive notice of items for inclusion on the next agenda for Wednesday 21st October 2026:

RESOLVED: *Freedom of the Town for Paul Garbutt*
 Chains update NV and CV
 Pembrook Gardens artwork
 T. Milns and M. Milns apologies for the meeting of Full Council 21.10.26
 To sign and confirm completion of GDPR training

Signed:

Date:

Mayor of Bridlington