



BRIDLINGTON TOWN COUNCIL
Minutes of the Environment Committee Held on 7th April 2025
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:00pm

A meeting was held with five (5) Councillors M Heslop-Mullens, R Pollard, Andy Walker, Angie Walker and C Verda (Chair),
The Responsible Financial Officer (RFO) recorded the minutes of the meeting.

54.24/25 The Chairman, Councillor Verda, welcomed everyone meeting (with Notification of Recording & Fire Disclaimer):

55.24/25 Apologies for Absence:

RESOLVED: *Apologies for absence were received and accepted from Cllr C Marsburg.*

56.24/25 Declarations of Interest:

a) To record declarations of interest by any member of the council in the report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest in items on the agenda.*

b) To note dispensations given by any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

57.24/25 Public Participation session to include items on the agenda (two minutes per person – maximum of 15 minutes) to include members of the Public and Councillors with non-pecuniary interests.

RESOLVED: *There were no members of the public present.*

58.24/25 The allotments month end bank reconciliations for 28/02/25:

RESOLVED: *The committee received and noted details of the Bank Reconciliations.*

59.24/25 The allotments budget monitoring reports for 28/02/25:

RESOLVED: *The committee received and noted details of the budget monitoring report.*

60.24/25 The summary reports for the Bridlington Wi-Fi (February 2025):

RESOLVED: *The committee noted details of the report.*

61.24/25 The update on the Energy Surveyor / Solar Panels Project:

RESOLVED: *The committee noted details of the report and asked if the Energy Surveyor quotations could be scheduled for the next meeting.*

62.24/25 The creation of a community garden at the BTC Allotment:

RESOLVED: *The committee received a verbal report from Cllr Heslop-Mullens and resolved to proceed with the creation of a community garden on one previously identified allotment plot, which would then hopefully be tended by the newly formed external group – Bridlington Youth Council.*

63.24/25 The Flood Warden Project Information:

RESOLVED: *The committee resolved to defer this item until more comprehensive information is released and available about the proposed scheme.*

64.24/25 The Woodland Trust information (following meeting with Representative):

RESOLVED: *The committee noted that the meeting had been interesting and productive and gave the committee some ideas to explore for the future. Seek list of land pockets that could potentially be used for planting and create list of relevant contacts for woodland projects.*

65.24/25 The Bridlington Community Hub (Cllr Heslop-Mullens):

RESOLVED: *The committee received a verbal report from Cllr Heslop Mullens and resolved to bring this item back to the committee in November 2025 when the current tenant will have a clearer idea of their plans.*

66.24/25 The next steps for the phase three area:

RESOLVED: *The committee resolved to:*

- 1. Seek quotations for vinyl flooring for the rear rooms.*
- 2. Ask staff to decide upon and proceed with suitable shelving for the rear rooms.*
- 3. Seek Quotations for repair / replacement of the floors to the three Rope Walk Garages.*

67.24/25 The consider the purchase of a council vehicle for the Handyman Team:

RESOLVED: *The committee resolved to proceed with the lease of a vehicle rather than purchase to a maximum lease cost of £9300.00 per annum, noting that there may also be an initial deposit/advance fee in the region of £2000 to £3000 for this provision. A three year lease would be preferable, in the first instance, as this is not an excessively long contract period and would give the council an opportunity to assess the effectiveness of the vehicle and review the needs of the council.*

68.24/25 The Allotment Plot Holders request in respect of Wildlife Ponds and Skips:

RESOLVED: *The committee resolved to defer the request regarding ponds until the next meeting due to time restraints on meeting time. The committee resolved that it was not opposed to providing an occasional skip for plot holders, but any provision would need to be able to safely access the site and the costs would have to be borne from allotment funds.*

69.24/25 The Report from the RFO in respect of recharge of Allotment Staffing Costs:

RESOLVED: *The committee noted that it had been necessary for staff to undertake a very large amount of work during the 2024/2025 financial year in respect of the allotments. Initially dealing with problems, to handling the take back of the site by the council, to managing new tenancy agreements and allotments fees. This committee acknowledged that this work has a staff cost and considers that a recharge of £1500.00 for the 2024/25 year to be appropriate. For Future years the committee resolved that rather than have a blanket fee every year, each year will be individually assessed using feedback from staff members as to amount of time spent undertaking works for the allotments.*

79.24/25 The Items of Correspondence:

RESOLVED: *The items of correspondence were noted unless otherwise indicated.*

- a) National Allotment Society Minutes 12/2/25
- b) Resorting Ryedale Newsletter (picked up a recent event)
- c) Letter from ERYC regarding King St PSPO
- d) Report from Cllr Andy Walker – King Street Environs Update
- e) Information from NALC regarding the Biodiversity Duty

RESOLVED: *The committee resolved to ask the Clerk and RFO to commence work on a Biodiversity Policy for approval by the council.*

80.24/25 Items for next agenda:

- i. Quotes for CCTV at the Bridlington Town Council Allotments
- ii. Quotes for an Energy Surveyor

Signed:

Mayor of Bridlington

Date: