



BRIDLINGTON TOWN COUNCIL

Minutes of the Environment Committee Held on 14th October 2024

in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 1:30pm

A meeting was held with six (6) Councillors Heslop-Mullens, C Marsburg, R Pollard, C Verda (Chair), Andy Walker and Angie Walker

The Responsible Financial Officer took the minutes of the meeting.

The Town Clerk was in attendance.

09.24/25 Welcome (with Notification of Recording & Fire Disclaimer)

RESOLVED: The Chairman, Councillor Verda, welcomed everyone to the meeting (with Notification of Recording & Fire Disclaimer):

10.24/25 To receive and accept apologies for absence:

RESOLVED: There were no absences.

11.24/25 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There was one declaration of non-pecuniary interest from Cllr Andy Walker who is a Trustee of Hilderthorpe B Allotments.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none*

12.24/25 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *There were no public present at the meeting and no Councillors wished to speak.*

SECTION B

13.24/25 To consider the arrangements for the operation of Ducky Dyke Allotments:

RESOLVED: *The committee discussed, at length, the arrangements for Ducky Dyke Allotments and resolved as follows:*

The committee members will undertake a site visit to do a site assessment on 25th October 2024, or as soon as possible after, when the Council takes over the running of the allotments.

The committee has asked staff to start work on the creation a new tenancy agreement for plot holders All plot holders will need to sign the new tenancy agreement if they wish to continue at the site. The committee does not intend to increase rental fees at this time. Allotment fees will be reviewed in line with the Council's annual financial budget planning.

The committee asked the Responsible Financial Officer to explore the feasibility of asking an Independent Auditor to undertake an Audit of the three (3) previous years Ducky Dyke Allotment Association Accounts. The committee would anticipate that any such audit would be paid for from the allotment Association funds. For current and future years the accounts will be managed in line with the Council's Standing Orders and Financial Regulations.

The committee asked that an interim letter be created to advise plot holders of the resolutions above and that new tenancy agreements and further information would be available in due course.

Signed:

Date:

Mayor of Bridlington