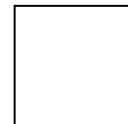




BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 20th November 2024
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm



The meeting was held with Councillors Rick Arrand (chair), Liam Dealtry, Thelma Milns, Tim Norman, Ray Pollard, Carlo Verda & Andy Walker & a total of seven (7).
One (1) Member of the Public was present at the meeting.
One representative of the Press was recording the meeting.
The Town Clerk recorded the minutes

145.24/25 Mayors Welcome (with notification of Recording and Fire Disclaimer):

RESOLVED: *the Mayor welcomed everyone to the meeting and read out the Recording and Fire Disclaimer.*

146.24/25 To receive and accept apologies for absence:

RESOLVED: *Apologies for absence were received from Cllrs, John Arthur, Mike Heslop-Mullens, Cyril Marsburg, Malcolm Milns & Angie Walker*

147.24/25 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *All ERYC Cllrs noted a non-pecuniary interest in items 11,12,14 & 17 a-f and Cllr Norman noted Non Pecuniary interest for item 18 iii*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *No Dispensations were given*

148.24/25 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *There were no members of the public present who wished to speak.*

149.24/25 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Civic Duties, Responsibilities & Training from 16th October 2024 – 20th November 2024

Mayor & Mayoress:

19.10.24	The Trafalgar Dinner
26.10.24	Rededication of the War Memorial
26.10.24	Poppy Appeal Launch
10.11.24	Remembrance Day Service
16.10.24	Poppy installation
11.11.24	Armistice Day
11.11.24	White Ribbon Event
12.11.24	NHW meeting
12.11.24	BCAG meeting
15.11.24	Christmas Fence construction
16.11.24	Light's switch on

Total of Events attended by the Mayor & Mayoress 11

Deputy Mayor & Deputy Consort:

16.10.24	Bridlington Health Forum steering group
16.10.24	Poppy installation
21.10.24	Spotlight theatre – Shakers Rehearsal

03.11.24	Lions 61 st Chartered Luncheon
10.11.24	Remembrance Day Service
16.11.24	Light's switch on

Total of Events attended by the Deputy Mayor & Deputy Consort 6

Other Councillors:

16.10.24	Poppy installation – Cllr Dealtry
17.10.24	NALC New Awards Scheme - Cllr Heslop-Mullens
17.10.24	Bridlington School Foundation - Cllrs Heslop-Mullens and Andy Walker
18.10.24	Bus Forum Meeting - Cllr Mike Heslop-Mullens
23.10.24	Bridlington School Governors Cllr Mike Heslop-Mullens
25.10.24	Allotment Visit - Cllrs Mike Heslop-Mullens, Angela Walker, Carlo Verda
26.10.24	Rededication of the War Memorial
26.10.24	Poppy Appeal Launch
30.10.24	Violence Against Women Conference - Cllr Mike Heslop-Mullens
30.10.24	VCSE online meeting – Cllr Tim Norman
31.10.24	Remembrance Meeting – Cllr Dealtry
06.11.24	Allotment Visit - Cllrs Heslop-Mullens, Verda
06.11.24	Silent Guard Training
10.11.24	Remembrance Day Service – Cllrs Liam Dealtry, Thelma Milns, Malcolm Milns, Andy Walker, Ray Pollard
11.11.24	White Ribbon Event – Cllr Heslop-Mullens
11.11.24	Armistice Day Cllrs Thelma Milns, Pollard, Andy Walker & Dealtry
15.11.24	Christmas Fence construction – Cllr Dealtry
16.11.24	Light's switch on – Cllr Liam Dealtry, T Milns, Verda, Andy Walker

Total of Events attended by Other Councillors 18

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

16.10.24	Poppy installation – Ms Catherine Sadler, Mrs Nicola Vickers
31.10.24	Remembrance Meeting – Mrs Ericka Kelly
06.11.24	Allotment Visit – Mrs Ericka Kelly
10.11.24	Remembrance Day Service -Mrs Ericka Kelly, Mrs Nicola Vickers, Ms Catherine Sadler
15.11.24	Christmas Fence construction – Mrs Ericka Kelly, Mrs, Victoria Exon, Mrs Nicola Vickers
16.11.24	Light's switch on – Mrs Ericka Kelly, Mrs Nicola Vickers, Ms Catherine Sadler

Total of Events attended by Staff

150.24/25 To approve the minutes of the Full Council meeting held on 16.10.24 as a true record:

RESOLVED: the minutes of the Full Council meeting held on 16.10.24 were APPROVED as a true record

151.24/25 To receive the minutes of the Planning Committee held on 21.10.24

RESOLVED: the minutes of the Planning Committee held on 21.10.24 were APPROVED with an amendment

152.24/25 To receive the minutes of the Newsletter Committee held on 22.10.24:

RESOLVED: the minutes of the Newsletter Committee held on 22.10.24 were APPROVED

153.24./25 To Receive the minutes of the Planning Committee held on 11.11.24:

RESOLVED: *the minutes of the Planning Committee held on 11.11.24 were APPROVED*

154.24./25 To Receive the minutes of the Environment Committee held on 11.11.24:

RESOLVED: *the minutes of the Environment Committee held on 11.11.24 were APPROVED*

156.24/25 To receive information for retrospective approval regarding the lighting provision at South Cliff Garden, new and relevant information had been provided with a tight timeline therefore a round robin approval had been sought:

RESOLVED: *Received to Council with the caveat set out in the original proposal that if it becomes prohibitively expensive in future years Bridlington Town Council reserves the right to cease to continue the SLA.*

157.24/25 To consider information provided by ERYC regarding Variations on existing PSPOs the next review period is in 2025 do we wish to look at the existing ones to see if there are any variations required? Do we want a Working Group to do this?

RESOLVED: *to email existing PSPO documents to all Councillors, but for the PSPO's to sit on the Environment Committee and Councillors to pass on comments to this committee.*

158.24/25 To consider information regarding the Festive Greeting Bauble advert in the ECHO, Do we still wish to have this?

RESOLVED: *Not to have a greeting Bauble due to having our Newsletter now printed in the paper.*

159.24/25 To consider information received from ERYC regarding Emergency Planning and Flood wardens, this has been sent out via email.

RESOLVED: *That this should sit with the Environment Committee and that the Town Clerk should email for further information*

160.25/24 To receive and adopt the Bullying and Harassment Policy:

RESOLVED: *The Town Council APPROVED the adoption of the Bullying and Harassment Policy this will be distributed to all staff and added to the Website*

161.24/25 To consider any changes for the Councillors Register of Interests – for completion if required:

RESOLVED: *All Cllrs changed these if required.*

162.24/25 To receive items of correspondence:

RESOLVED: *All items of correspondence were NOTED*

- a) 15.10.24 – ERYC – TTRO Cliff Road Sewerby
- b) 30.10.24 – ERYC – TTRO St Wilfred Road
- c) 7.11.24 – ERYC – TTRO Bessingby Service Road
- d) 7.11.24 – ERYC – TTRO Marton Road/Pinfold Street
- e) 7.11.24 – ERYC – Information for the completion of the WIFI roll out
- f) 5.11.24 – ERYC – TTRO Bright Crescent

163.24/25 Newsletters/Agendas & Minutes – attached unless otherwise stated:

RESOLVED: *All NOTED unless otherwise stated*

- i. 15.10.24 – Bridlington Community Action Group September Mins arrived to late for October meeting
- ii. 22.10.24 – NALC event newsletter – other copies emailed to Cllrs during the month.
- iii. October 2024– VCSE – September Minutes
RESOLVED: *CLLR Norman requested that we invite a speaker from Age UK in to a meeting to discuss hidden Domestic Abuse, he has the contact and will provide to the Town Clerk, All Cllrs agreed to this meeting.*
- iv. October 2024 – ERYC – Anti Social Behaviour Team six monthly update and copy of Big Scams (In Office)
- v. October 2024 – Yorkshire regiment Update and Autumn Journal (Journal in Office)
- vi. November 2024 – Humberside Police Parish and Town News Release
RESOLVED: *Cllrs mentioned that Inspector Beadman is retiring in December the Clerk confirmed that he will be attending the December Meeting. Cllrs also mentioned that three new PCSOs will be starting in December.*

153.24/25 To receive a statement of balances and to approve the schedule of accounts for payment:

**Report to
Council:**

Subject: Statement of Balances and Schedule of Accounts for Payment

The bank balances at 14th November 2024 stood at:

Account Name	Account type
Town Council	Business A/C
Town Council	Deposit A/C
Town Council	Petty Cash

Accounts paid
since: 10th October 2024

Bridlington Town Council:

Receipts In:

Cheque/BACS	Date	Payer	Description
CR	07-Oct	HSBC	VAT Repayment Quarter 2

Cash Receipts:

Petty Cash	31-Oct	Petty Cash Receipts	October petty cash receipts
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Total Receipts

Payments Out:

Cheque/BACS	Date	Payee	Description
BACS 54	16-Oct	Steven Hall	Civic Service Arrival Drinks
		Bridlington Stationers	A4 copy paper
		Flex Elecs	Supply and install outside colour changing lights
		Gartec	Annual Service Contract
		Prospect Photo Agency	Civic Service Photography
		SSE Energy Solutions	Office Gas Bill
		ERYC	ID Badge for CS
BACS 55	23-Oct	Bridlington Stationers	Footrest for CS
		Cllr R Arrand	Civic Engagement Expenses
VE DEB CRD	21-Oct	HSD Online	Cleaning supplies for St John's toilets
VE DEB CRD	23-Oct	Post Office	Postage Stamps
BACS 56	25-Oct	Sewerby WI	Small Grant Award
VE DEB CRD	21-Oct	White Ribbon Campaign	Lanyards and campaign event day poster

Full Council Meeting

DR	28-Oct	HSBC	Bank charges to 6/10/24
BACS 57/58/59	31-Oct	Staff Costs	October staff costs
BACS 60	31-Oct	ERYC	Business Rates payment 8/10
VE DEB CRD	31-Oct	White Ribbon Campaign	Campaign Enamel Pin badge
	31-Oct	ICO	Information Commission Registration renewal fee
Petty Cash	31-Oct	Petty Cash Expenses	October petty cash expenses
BACS 61	01-Nov	Bridlington Stationers	A4 copy paper
		John Lee Construction	Works to phase three area
DD	01-Nov	Sage Global Systems	Payroll subscription
VE DEB CRD	01-Nov	ERYC	Remembrance parking suspension deposit
DD	19-Nov	Eon Next	Office Electric October
VE DEB CRD	05-Nov	ERYC	Remembrance parking suspension balance
FPO	07-Nov	Alistair Park	Remembrance Piper
DD	06-Nov	Octopus Energy	St John's Electric October
BACS 62	11-Nov	David Boland	Webite November
		Echo Media Group	November Edition
		ERYC	Bessingby Gate Play Area - correcton of fee invoice
		Jon Oyston	Window Clean 7/11/24
		Open Tech Yorkshire	Telephones November
			Total Payments

154.24/25 To receive notice of items for inclusion on the next agenda for Wednesday 11th December 2024:

Update on Ducky Dyke Allotments
Other updates on anything discussed at this meeting

Signed:

Mayor of Bridlington

Date: