



BRIDLINGTON TOWN COUNCIL (BTC)
Minutes of the Full Council Meeting held on 23rd January 2025
in the Town Council Offices, 2A Marshall Avenue, Bridlington at 7pm



The meeting was held with Councillors Rick Arrand (chair), John Arthur, Liam Dealtry, Mike Heslop-Mullens Cyril Marsburg, Thelma Milns, Ray Pollard, Carlo Verda, Angie Walker & Andy Walker a total of Ten (10).

Two (2) Member of the Public was present at the meeting.
One Member of Humberside Police was present at the Meeting
The Town Clerk recorded the minutes

190.24/25 Mayors Welcome (with notification of Recording and Fire Disclaimer):

RESOLVED: *the Mayor welcomed everyone and read the Fire disclaimer out.*

191.24/25 To receive and accept apologies for absence:

RESOLVED: *Apologies received from Cllrs Malcolm Milns, Tim Norman*

192.24/25 Declarations of Interest:

a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *Non- Pecuniary declarations were received from all ERYC Cllrs for items 32 items a-c and Pecuniary for ALL Cllrs for Items 13 and 14*

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *Dispensations were given to ALL Cllrs for Items 13 and 14 to allow the budget to be discussed and set*

193.24/25 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with interests):

RESOLVED: *Two members of public spoke and gave the following reports:*

A member of the public spoke from the recent Bridlington Central Action Group and thanked the Mayor and Mayoress for Bridlington attending the SJB-ASSIST presentation of funds for our Warm Space project. The grit bins on Travis Street were empty over the recent cold spell and the Christmas Closedown of the service centre meant they weren't re-filled in time for the icy weather.

The group were introduced to the new PCSO for the area Kim Jewitt-Holder

There was some discussion around the one-way system for Gladstone Terrace and they were asking for the one way sign to be re-installed after it had been taken down during road repairs and drew attention to a disabled toilet which was unable to be used by key-holders.

These matters along with Fly Tipping at Woldgate had been reported to ERYC departments by Cllr Norman and we wait a response.

There are reported Antisocial Behaviour concerns with property on the corner of Landsdown Road and Marshal Avenue, The Anti-Social Behaviour Team is going to look at working the group around this

The Neighborhood Watch Group met and discussed topics around funding that may be available. Whilst NHW has not been active for a while they now have access to new banners, tablecloth and other items, and would be able to attend events like Pride etc.

There were discussions around a new chair for the group as it is currently Chaired by Alan Brown from ERYC and this is not their role ongoing, hopefully this will be resolved shortly. One member had considered it but has recently taken on the role of vice chairman for Humberside Police as the IAG for 6 Months.

194.24/25 To receive the list of Civic Duties, Responsibilities and Training for the Town Council:

Civic Duties, Responsibilities & Training from 12th December 2024 – 22nd January 2025

Mayor & Mayoress:

12.12.2024 Butt's Close Nursery Winter wonderland
 15.12.2024 Chair of ERYC panto
 16.12.2024 Lions Carol concert
 26.12.2024 Boxing Day dip
 05.01.2025 Hornsea Civic Service
 12.01.2025 BCAG cheque presentation
 18.01.2025 Butt's Close Nursery Open Day

Total of Events attended by the Mayor & Mayoress 7

Deputy Mayor & Deputy Consort:

15.12.2025 Christmas Tree festival Carol concert
 08.01.2025 Bridlington Health Forum

Total of Events attended by the Deputy Mayor & Deputy Consort 2

Other Councillors:

14.01.25 BCAG – Cllr Norman

Total of 1 Events attended by Other Councillors 1

Omitted from Previous Minutes – to be added:

For Information ONLY

Staff:

Total of 0 Events attended by Staff

195.24/25 To approve the minutes of the Full Council meeting held on 11.12.24 as a true record:

RESOLVED: *the minutes of the Full Council meeting held on 11.12.24 were approved*

195.24/25 To receive the minutes of the Newsletter Committee held on 18.12.24:

RESOLVED: *the minutes of the Newsletter Committee held on 18.12.24 were approved*

196.24/25 To receive the minutes of the Planning Committee held on 23.12.24:

RESOLVED: *the minutes of the Planning Committee held on 23.12.24 were approved*

197.24/25 To Receive the minutes of the Environment Committee held on 13.01.25:

RESOLVED: *the minutes of the Environment Committee held on 13.01.25 were approved*

198.24/25 To receive the minutes of the Planning Committee held on 13.01.25:

RESOLVED: *the minutes of the Planning Committee held on 13.01.25 were approved*

199.24/25 To receive the minutes of the Staffing Committee held on 14.01.25:

RESOLVED: *the minutes of the Staffing Committee held on 14.01.25 were approved*

200.24/25 To receive the minutes of the Finance Committee held on 14.01.25

RESOLVED: *the minutes of the Finance Committee held on 14.01.25 were approved*

201.24/25 To consider and approve the Budget for 2025-2026:

RESOLVED: *Following discussion the Council resolved to REJECT the recommendation from the F&GP committee and resolved to proceed with a budget of £339,158.35*

202.24/25 To consider and approve the Precept for 2025-2026:

RESOLVED: *The precept was APPROVED following the discussions and with the changes to the F&GP recommendations, the precept will be £339,158.35*

203.24/25 To consider and approve the summary leaflet for the precept for availability on the website & distribution to ERYC:

RESOLVED: *The Summary leaflet was APPROVED subject to the changes being made due to the previous discussions.*

204.24/25 To consider the dates for the Council meetings for 2025/2026:

RESOLVED: *The Dates were APPROVED with minor amendments*

205.24/25 To consider the list of dates for events for the Mayor and Councillors to attend in 2025:

RESOLVED: *The dates were NOTED and will be checked that they are all noted on the Civic Calander*

206.24/25 To consider the Councillor Surgery list for 2025/26, do councillors still want to have this, if so could Cllrs volunteer for dates:

RESOLVED: *Councillors agreed to continue with the surgeries and completed the list*

207.24/25 To consider the First Aid for Mental Health training 11th and 12th February, the RFO would like approval to attend the course:

RESOLVED: *It was APPROVED that the RFO could attend the training*

208.24/25 To Consider the headlands School Careers Fair Thursday March 6th 2025, Would any Cllrs like to attend?

RESOLVED: *It was resolved that two Cllrs would attend the fair and possibly be supported by staff members from the office.*

209.24/25 To consider the proposal from Cllr Dealtry regarding Bridlington town Council hosting its own Yorkshire day event:

RESOLVED: *It was approved that we would raise the Flag and read the declaration but with out any band, the office will need to enquire if the declaration has any copywrite attached to it.*

210.24/25 To consider the proposal from Cllr Dealtry regarding office closure and Cllr coverage:

RESOLVED: *Following discussion, it was agreed that in principle this was the correct way forward and all attempts should be made to cover the office.*

211.24/25 To Consider the proposal from Cllr Dealtry regarding the Old Town Christmas Tree Light Switch On:

RESOLVED: *Following discussion it was agreed that this should be returned to the Christmas Committee for further discussion.*

212.24/25 To Consider the proposal from Cllr Dealtry regarding the office opening hours:

RESOLVED: *It was agreed that this would be returned to the Staffing Committee for further discussion and in a suitable time frame*

213.24/25 To consider the proposal from Cllr Dealtry regarding a Junior Mayor:

RESOLVED: *Following discussion it was RESOLVED to not have a Junior Mayor at this time.*

214.24/25 To consider the proposal from Cllr Dealtry regarding the use of the Allotment site for a Maintenance Building storage facility:

RESOLVED: *It was resolved to return this to the Environment Committee for further discussion.*

215.24/25 To consider the proposal from Cllr Dealtry regarding King Street Market:

RESOLVED: *Following discussions around the running and licence it was resolved to ask the Project Officer to investigate the feasibility around this and if there is any funding available to support it*

216.24/25 To consider the proposal from Cllr Dealtry regarding A Bellman/ Person of Bridlington:

RESOLVED: *it was voted against having a Bellman and a further request was put in for Cllr Dealtry to be able to use the bells and sash himself for outside events this was also declined.*

217.24/25 To consider the proposal from Cllr Dealtry regarding Moorfield Road Carpark/Gasworks:

RESOLVED: *it was discussed that this was not currently the right time to be looking at this with the proposed Multi Storey Car park due to be coming to Beck Hill in the near future, it was therefore proposed that Bridlington Town council would look at the feasibility for Moorfield Road and bring it back to Full council in Six months.*

218.24/25 To consider the proposal from Cllr Dealtry regarding Staff Uniforms for Office staff:

RESOLVED: *it was resolved that this item would be brought to the staffing Committee for discussion.*

219.24/25 To consider the proposal from Cllr Dealtry regarding Christmas Opening times for Bridlington Town council:

RESOLVED: *it was resolved that this item would be brought to the staffing committee for discussion.*

220.24/25 To receive items of correspondence:

RESOLVED: *all items were NOTED unless otherwise stated*

- a) 17.12.2024 – ERYC – TTRO North street Bridlington
- b) 19.12.2024 – ERYC – Highway Maintenance – St Thomas, St Andrew and St Stephen Road
- c) 23.12.2024 – ERYC – Parish boundary changes information (Bridlington South Clarified by Admin via email)

221.24/25 Newsletters/Agendas & Minutes – attached unless otherwise stated:

- i. 9.12.2024 - Bridlington ambassadors update – provided by Cllr Arthur
- ii. December – Ministers Rail campaign update
- iii. 20.12.2024 – VCSE minutes of the meeting held in November
- iv. 31.12.2024 – Bridlington Community action group (BCAG) – Minutes of the Meeting held 10th December
- v. 07.01.2025 – Humberside Police Parish/Town News Release
- vi. January 2025 – Clerk and Council direct magazine – copy in the office

222.24/25 To receive a statement of balances and to approve the schedule of accounts for payment:

Petty Cash	31-Dec	Perry Cash Receipts	December Petty Cash Receipts	£138.10
			Total Receipts	£788.10
Payments Out:				
Cheque/BACS	Date	Payee	Description	Amount
FPO	09-Dec	C Sadler	Reimburse for items purchased for Xmas Card displays	£42.41
DDR	09-Dec	Octopus Energy	St Johns Electricity - Nov	£71.36
BACS 69	12-Dec	D Boland	Website - December	£130.00
		Jonathan Oyston	Windows cleaned 5/12/24	£22.00
		Open Tech Yorkshire	Telephones December	£52.75
VE DEB CRD	21-Dec	HJSR Ltl c/o Amazon	Heavy Duty Chain for parking area	£44.95
VE DEB CRD	19-Dec	The Workplace Depot Ltd c/o Amazon	Driveway Barrier Post for parking area	£49.19
BACS 70	23-Dec	ERYC	Rates payment 10/10	£434.00
		ERYC	Footway Lighting SLA	£8,488.44
		Screwfix Direct	Spares and Repairs	£45.99
BACS 71/72/73	31-Dec	Staff Costs	December Staff Costs	£8,869.09
BACS 74	31-Dec	HMRC	PAYE & NIC 3rd Quarter	£3,760.45
BACS 75	21-Dec	Business Stream	Office Water Bill	£67.55
		FAB Training	Outdoor Defib Cabinet	£630.66
		Echo Medai Group	January Edition	£672.00
DR	28-Dec	HSBC	Bank charges to 6/12/24	£8.00
Petty Cash	31-Dec	Petty Cash Expenses	December Petty Cash Expenses	£43.40
DDR	14-Jan	Public Works Loan Board	Loan Repayment	£8,135.74
DDR	01-Jan	Sage Global Systems	Payroll Subscription January	£12.00
DDR	06-Jan	Octopus Energy	St Johns Electricity - December	£70.74
BACS 76	08-Jan	Anthony Whitley	Intenal audit Fee (Sept 24)	£475.00
		Agilico	Photocopying and lease	£510.63
		D Boland	Website - January	£130.00
		Open Tech Yorkshire	Telephones January	£52.75
		Screwfix Direct	Bolts for Parking Post	£20.50
		Vision ICT Ltd	Website Domain Renewal	£108.00
DDR	06-Jan	Eon Next	Office Electricity December	£188.22
BACS 77	13-Jan	Bridlington Stationers	Copy paper and paperclips	£48.65
		Echo Media Group	January Edition	£672.00
		GK Beulah	Lettering for honours board	£32.40
		SSE Energy	Office Gas Bill	£386.23
FPO	13-Jan	Belvedere Hotel	Civic Dinner Deposit	£300.00
VE DEB CRD	13-Jan	HSD Oniline	Toilet Rolls and Cleaning products	£70.17
VE DEB CRD	14-Jan	The Workplace Depot Ltd c/o Amazon	2nd Driveway Barrier post to complete works	£49.19
BACS 78	16-Jan	Intruder Alarms	Office and Hub Alarm & CCTV annual Service	£390.00
		Jonathan Oyston	Windows cleaned 10/1/25	£22.00
		Alliance Remedial	Sealant for floor in the back storage rooms	£1,334.24
			Total Payments	£36,440.70
Recommendation:	The accounts are approved for payment			

RESOLVED: the statement of Balances were received and the schedule of payments approved.

223.24/25 To receive notice of items for inclusion on the next agenda for Wednesday 22nd January 2025:

Report from Cllr T Milns regarding relay or repeater transmitter
 Humberside Police – New Inspector
 Report from Clerk re Civic's from meeting with other Town Clerks
 Report regarding Community vision
 Presentation from Gabby Waterman Hornsea off shore Windfarm

Signed:

Mayor of Bridlington

Date: