



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee Held on 24th July 2024
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm

A meeting was held with Councillors M Milns, T Milns, R Pollard, and C Verda in attendance. The Responsible Financial Officer facilitated and minuted the meeting.

14.24/25 To receive and accept apologies for absence:

RESOLVED: Apologies for absence were received and accepted from Cllr Andy Walker and Cllr Cyril Marsburg

15.24/25 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were none.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were none.*

16.24/25 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no members of the public present.*

17.24/25 The Newsletter report and review the proof of the proposed layout of the page and half spread in the Bridlington Echo.

RESOLVED: *The committee reviewed the proof of proposed items for inclusion and agreed on their placement.*

18.24/25 Future Newsletter meetings now that the council has resolved to utilise the Echo with 12 editions. (Deadline for submissions is 15th of each month).

RESOLVED: *The committee resolved to ask the office staff to review the council meetings diary to amend the newsletter meetings to appropriate timings that would best meet the Echo deadlines.*

19.24/25 Newsworthy items for inclusion including:

RESOLVED: *The following items were selected for inclusion:*

- a. Mayor's Column*
- b. Councillor information*
- c. Forthcoming meetings*
- d. Forthcoming events and regular events*
- e. Councillor Surgeries*
- f. Budget and Precept*
- g. White Ribbon poster*

The committee asked if the office staff could create a planner for regular events so that they can easily be included at the appropriate time of year

