



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee Held on 24th September 2025
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm

The meeting was held with Councillors M. Milns, T. Milns (chair) and R. Pollard. Four (3) Members in attendance.

The Senior Administration Officer recorded the minutes of the meeting.

37.25/26 Welcome (with Notification of Recording & Fire Disclaimer):

RESOLVED: *The Chair, Cllr Thelma Milns, read out the Notification of Recording & Fire Disclaimer.*

38.25/26 To receive and accept apologies for absence:

RESOLVED: *received from Cllr Cyril Marsburg due to ill health and Cllr Andy Walker due to a prior ERYC commitment*

39.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were no dispensations given.*

40.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no Members of Public Present.*

41.25/26 To review the Echo edition published in October 2025.

RESOLVED: *noted*

42.25/26 To consider the lay out of a two page or one and a half page spread for the Bridlington Echo November edition, items to be sent to Simon Kench by 6th October 2025 and items to be considered for inclusion:

RESOLVED:

- *Town Councillor surgery list – ongoing and updated each month - Deputy Town clerk to action*
- *Town Councillors Info as per previous issues – Deputy Town clerk to action*
- *Town Council meetings diary for November - Deputy Town Clerk to action*
- *Christmas Card Competition date reminder – Deputy Town Clerk to action*
- *Christmas Light article – half page spread – Project Officer to action*
- *Speed Awareness Week Article – Project Officer to action*
- *Remembrance Service reminder - Deputy Town Clerk to action*
- *White Ribbon contacts for White Ribbon Day - Deputy Town Clerk to action*
- *Small Grant Presentation Article – Deputy Town Clerk to action*

43.25/26 Consider the layout for the November edition and how many words to be allocated per article:
RESOLVED: *Christmas card article = 50 words, Christmas Lights Article as required = half a page allocated, Speed Awareness week article = 200 words, Remembrance reminder = 50 words, White Ribbon Contacts = 150 words, Small Grant Presentation = 200 words*

44.25/26 Items for inclusion on the next agenda for December edition (meeting date Wednesday 29th October 2025 12.15pm) items to be sent to Simon Kench by 10th November 2025:

- Town Councillor Column – Cllr Angie Walker - Mayors Christmas message
- Town councillor surgery list – ongoing and updated each month
- Town Councillors Info as per previous issues
- Town Council meetings diary for December
- Remembrance service article to include Rededication and Poppy placement
- 2 other articles

44.25/26 Items for the next agenda:

- January items Review of the Christmas Switch on, Christmas Card winners and Mayors New Year message

Signed:

Date:

Mayor of Bridlington