



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee Held on 25th of June 2025
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm

The meeting was held with Councillors Marsburg, M. Milns, T. Milns (chair). Three (3) Members in attendance.

The Senior Administration Officer recorded the minutes of the meeting.

12.25/26 Welcome (with Notification of Recording & Fire Disclaimer):

RESOLVED: *The Chair, Cllr Thelma Milns, read out the Notification of Recording & Fire Disclaimer.*

13.25/26 To receive and accept apologies for absence:

RESOLVED: *received from Cllr Andy Walker due to ERYC commitments and Cllr Ray Pollard due to medical appointment*

14.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were no dispensations given.*

15.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no Members of Public Present.*

16.25/26 To review the Echo edition published in July 2025.

RESOLVED: *all Cllrs were happy with the newsletter*

17.25/26 To consider the lay out of a two page or one and a half page spread for the Bridlington Echo August edition, items to be sent to Simon Kench by 7th July 2025 and items to be considered for inclusion:

- Column – Mayor, Councillor Angela Walker as Mayor and Senior Administrator to provide photos
- Town councillor surgery list – ongoing and updated each month - Senior Administrator to action ensure this will be on the right-hand page
- Town Councillors and staffing info - Senior Administrator to action ensure this will be on the right-hand page
- Town Council meeting Diary for June – Senior Administrator to action ensure this will be on the right-hand page
- Speed Indicator Devices – The Project Officer has had no further communication from the SID's
- After event article from the Mayor's attendance at Pride – Senior administrator to write and provide photos

- Article Regarding Men in Sheds – Cllr Andy Walker contacted as to if the information would be available for the August or September edition
- Article Informing the community who the new Chair of Committees are for the term 2025 to 2026 without photos – Senior Administrator to action
- Small Grants deadline reminder to include a reminder to complete forms as per instructions - Senior Administrator to action
- Article regarding Community Payback work at Bridlington Town Council Allotments – Town Clerk to action

Noted: *Senior Administrator to contact all Councillors to offer space in future newsletters for community work*

18.25/26

Consider the layout for the August edition and how many words to be allocated per article:

RESOLVED: *Cllr column = 250 words, Follow up Pride article = 250 words, New Chairs of Committees = up to 250 words, Small Grant = small deadline reminder, Allotment article = 150 to 250 words*

19.25/26

Items for inclusion on the next agenda for September edition (meeting date Wednesday 30th July 2025 12.15pm) items to be sent to Simon Kench by 11th August 2025:

- Column for the August issue – Cllrs Tim or Carlo about themselves
- Town councillor surgery list – ongoing and updated each month
- Town Councillors Info as per previous issues
- Town Council meetings diary for September
- Men in Sheds Article – if the information is not available for the August edition
- Follow up article on the progress at the Bridlington Town Council Allotments
- 1 to 2 other articles required

Signed:

Date:

Mayor of Bridlington