



BRIDLINGTON TOWN COUNCIL
Minutes of the Newsletter Committee Held on 27th August 2025
in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm

The meeting was held with Councillors M. Milns, T. Milns (chair), R. Pollard and Andy Walker. Four (4) Members in attendance.

The Senior Administration Officer recorded the minutes of the meeting.

28.25/26 Welcome (with Notification of Recording & Fire Disclaimer):

RESOLVED: *The Chair, Cllr Thelma Milns, read out the Notification of Recording & Fire Disclaimer.*

29.25/26 To receive and accept apologies for absence:

RESOLVED: *received from Cllr Cyril Marsburg due to ill health and Cllr Ray Pollard*

30.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were no dispensations given.*

31.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no Members of Public Present.*

32.25/26 To review the Echo edition published in September 2025.

RESOLVED: *noted*

33.25/26 To consider the lay out of a two page or one and a half page spread for the Bridlington Echo October edition, items to be sent to Simon Kench by 8th September 2025 and items to be considered for inclusion:

RESOLVED:

- *Column for the September issue – Cllr Angela Walker – Reminded of deadline 27.08.25*
- *Town Councillor surgery list – ongoing and updated each month - Senior Administrator to action*
- *Town Councillors Info as per previous issues – Senior Administrator to action*
- *Town Council meetings diary for September - Senior Administrator to action*
- *Men in Shed's article – Cllr Andy Walker advised this is not yet possible but will contact Ms Johnson for artwork for an advertisement to assist in the search for a property to hold their group in – Cllr Andy Walker to action*
- *Armed Forces Ambassador article regarding upcoming events to include a event dates and wreath availability*
- *Christmas Card Competition launch to schools poster*
- *Wreath and Poppy availability to be included in the Armed Forces Ambassador article*
- *Small Grant Awardees announcement*

- 34.25/26** Consider the layout for the September edition and how many words to be allocated per article:
RESOLVED: *Cllr column = 250 words, Armed Forces Ambassador Article 250 to 300 words, Allotment article = 150 words, Christmas card launch article poster = 50 words, Small Grant Awardees announcement = 150 words*
- 35.25/26** Items for inclusion on the next agenda for November edition (meeting date Wednesday 24th September 2025 12.15pm) items to be sent to Simon Kench by 6th October 2025:
- Town councillor surgery list – ongoing and updated each month
 - Town Councillors Info as per previous issues
 - Town Council meetings diary for November
 - Christmas card competition – small reminder of closing date
 - Christmas lights Article
 - Speed Awareness week article
 - Remembrance Service Article
 - White Ribbon contact for White Ribbon Day
 - Small Grants Presentation Article and photo for the November issue
- 36.25/26** Items for the next agenda:
- Councillor column for the December issue the Mayor's Christmas and New Year message

Signed:

Date:

Mayor of Bridlington