



**BRIDLINGTON TOWN COUNCIL**  
**Minutes of the Newsletter Committee Held on 28<sup>th</sup> of May 2025**  
**in the Bridlington Town Council Offices, 2A Marshall Avenue, Bridlington 12:15pm**

The meeting was held with Councillors Marsburg, M. Milns, T. Milns (chair), Pollard (Vice Chair) and Andy Walker. Five (5) Members in attendance.

The Senior Administration Officer recorded the minutes of the meeting.

**01.25/26** Welcome (with Notification of Recording & Fire Disclaimer):

**RESOLVED:** *The Senior Administration Officer read out the Notification of Recording & Fire Disclaimer.*

**02.25/26** To elect a Chair

**RESOLVED:** *Councillor Thelma Milns was elected as Chair*

**03.25/26** To elect a Vice Chair

**RESOLVED:** *Councillor Ray Pollard*

**04.25/26** To receive and accept apologies for absence:

**RESOLVED:** *There were none.*

**05.25/26** Declarations of Interest:

**RESOLVED:** *There were none and there were no dispensations.*

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

**RESOLVED:** *There were no declarations of interest in items on the agenda.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

**RESOLVED:** *There were no dispensations given.*

**06.25/26** Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

**RESOLVED:** *There were no Members of Public Present.*

**07.25/26** To consider the annual plan for potential items to be included in future issues.

**RESOLVED:** *Received*

**08.25/26** To review the Echo edition published in June 2025.

**RESOLVED:** *The articles look good and eye catching*

**09.25/26**

To consider the lay out of a two page or one and a half page spread for the Bridlington Echo July edition, items to be sent to Simon Kench by 9<sup>th</sup> of June 2025 and items to be considered for inclusion:

- Column – Mayor, Councillor Ray Pollard as Deputy Mayor
- Town councillor surgery list – ongoing and updated each month - Senior Administrator to action ensure this will be on the right-hand page
- Town Councillors and staffing info - Senior Administrator to action ensure this will be on the right-hand page
- Town Council meeting Diary for June – Senior Administrator to action ensure this will be on the right-hand page
- Article for upcoming VJ event – Project Officer to action
- Advertisement for Allotment plots to include a thank you to Community Payback – Senior Administrator to action
- Advertisement for community events held by Bridlington Football Club – Cllr R. Pollard to action
- Yorkshire Building Society article – Senior Administrator to contact Cllr C. Verda for an update
- Small Grants Article – Senior Administrator to action

**10.25/26**

Consider the layout for the July edition

**RESOLVED:** That if the Bridlington football advertising is not available to extend the Allotment Advertising with photos. Simon Kench to select suitable event advertisements to accompany the newsletter.

**11.25/26**

Items for inclusion on the next agenda for August edition(meeting date Wednesday 25<sup>th</sup> June 2025 12.15pm) items to be sent to Simon Kench by 7<sup>th</sup> July 2025:

- Column for the August issue – Replace with article regarding new committee Chairs
- Town councillor surgery list – ongoing and updated each month
- Town Councillors Info as per previous issues
- Town Council meetings diary for August
- After Pride event from the Mayor's attendance
- Men in Sheds Article

**Signed:****Date:****Mayor of Bridlington**