



BRIDLINGTON TOWN COUNCIL (BTC)
2A Marshall Avenue, Bridlington, YO15 2DS
Tel: (01262) 409006

To members of the Newsletter Committee: - Councillor's L. Dealtry, C Marsburg, M Milns, T Milns(Chair) & Andy Walker:

You are hereby summoned to attend a meeting of the Newsletter Committee to be held in the Town Council Offices on **Wednesday 28th May 2026** at **12.15 pm** for the purpose of transacting the business listed on the following agenda: -

Should you be unable to attend the meeting you **must** convey your apology via the Clerk.

Signed: *n Vickers*
N Vickers
Deputy Town Clerk
22nd May 2026

AGENDA

1. Welcome (with Notification of Recording & Fire Disclaimer):
2. To elect a chair:
3. To elect a Vice Chair:
4. To receive and accept apologies for absence:
5. Declarations of Interest:
 - a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
 - c)
6. Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):
7. To receive and approve the schedule for the Newsletter deadlines:
8. To review the Echo edition published in June 2026:
9. To consider the layout of a two-page or one and a half page spread for the Echo July edition (submission deadline 8th June 2026) and items to be considered for inclusion:
 - Councillor Column for the July issue – Incoming Mayor
 - Town Councillor surgery list – ongoing and updated each month
 - Town Councillors Info – change Mayoral details
 - Town Council meetings diary for July
 - Hub events
 - Small grants advert for applications
 - Promenade of Fame release
 - Armed forces Day information
10. Consider the layout for the July Edition and how many words to be allocated per article:

11. Items for inclusion on the next agenda for the August edition (meeting date Thursday 25th June 2026 12.30pm Submission deadline 6th July 2026):

- *Councillor column for the August issue – Mayoral update*
- *Town Councillor surgery list – ongoing and updated each month*
- *Town Councillors Info as per previous issues -*
- *Town Council meetings diary for August*
- *Hub events – CDO to provide a what's on guide*
- *Small, Small Grants reminder*
- *2 other articles*