



BRIDLINGTON TOWN COUNCIL
Minutes of the Staffing Committee held on 2nd December 2025
at Town Council Offices, 2A Marshall Avenue, Bridlington at 11:30am

The meeting was held with Councillors T Milns (Chair), M Heslop-Mullens & Angela Walker.
Three (3) Members in attendance
The Deputy Town Clerk recorded the minutes of the meeting.
The Responsible Finance Officer was in attendance.

Section A:

44.25/26 Welcome from the Chair and reading of the Recording and Fire declarations:

RESOLVED: *Cllr Thelma Milns opened the meeting (with Recording and Fire Declarations)*

45.25/26 To receive and accept apologies for absence:

RESOLVED: *Apologies for absence were received and accepted from Cllr Cyril Marsburg due to ill health and Cllr Tim Norman due to a holiday.*

46.25/26 Declarations of Interest:

- a) To record declarations of interest by any member of the council in report of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

RESOLVED: *There were no declarations of interest declared.*

- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

RESOLVED: *There were no dispensations required.*

47.25/26 Public Participation session to include items on the agenda (two minutes per person - maximum of fifteen minutes) to include members of the Public and Councillors with Non-Pecuniary interests):

RESOLVED: *There were no members of public present at the meeting.*

Section B:

In accordance with the power granted by the Public Bodies (Admission to Meetings) Act 1960, to resolve that the Public and Media be excluded from the meeting on the grounds that confidential matters will be discussed:

48.25/26 To review the Staff Holiday figures for year ending 2025/26:

RESOLVED: *The committee asked the R.Lenski is reminded to take leave before .01.04.26.*

49.25/26 To consider the monthly Health and Safety recording sheet:

RESOLVED: *The committee noted that there was nothing new to report and to check if monthly meetings with staff should held to raise any new concerns.*

50.25/26 To consider the request for training from the Project Officer:

RESOLVED: *The committee considered the request and have deferred the item until the new budget is approved*

51.25/26 To receive the email from the Responsible Finance Officer regarding letter to Councillors:

RESOLVED: *The committee received the email and letter and noted the contents.*

52.25/26 To consider the staff increase for 2026/2027:

RESOLVED: *The committee resolved to raise wages in line with March 2026 CPI and capped this at 3.8%*

53.25/26 To consider items for inclusion for the next Staffing Committee meeting on Friday 2nd January 2026:

RESOLVED: *To place staffing issue to be considered.*

Signed:

Mayor of Bridlington

Date: